

Town of Canterbury
Selectmen's Meeting
December 21, 2015

Selectmen Present: Bob Steenson
Cheryl Gordon
George Glines
Town Administrator: Ken Folsom

The meeting was called to order at 5:05PM.

I. Appointments

Budget Committee Members: Art Rose, John Carr, Tyson Miller and Kelly Short,

Road Agent: Jim Sawicki – Highway Department

The Committee reviewed the proposed Highway Budget.

A brief discussion was held on paving projects for 2016. Jim is planning to pave a section of Hackleboro Road and Hethlon Road. Jim will be ordering parts to repair the loader before the end of the year.

Adrienne Hutchinson - Solid Waste

Adrienne announced that she would be leaving her position at the Transfer Station at some point in 2015.

A discussion was held on the cost to run 3 phase power up to the Transfer Station. A few years ago, Adrienne received an estimate of around \$70,000 from the center to the Transfer Station. The Municipal Building now has 3 phase, Bob asked Jim and Adrienne to get an updated quote to extend the power from the Municipal Building to the Transfer Station.

A brief discussion was held on repairs needed for the packer truck. Bob explained that money has already been raised and appropriated, they should proceed with making the repairs in 2015.

Bob suggested that the Landfill capital reserve be reopened. When it is time for the final process, they need to have all the funds available.

The overhead doors at the transfer station are in need of repair. She received an estimate of \$1,200 to replace the coils and add safety cables.

The Board thanked Jim and Adrienne for attending

Chief Pete Angwin – Fire Department

The Selectmen explained that the Fire Department is looking to purchase a new Fire Truck. The Selectmen and the Chief are at a disagreement at this time as to what type of truck is needed. Commercial chassis vs. custom chassis, new vs. used, etc.

Bob explained that they would like the warrant article to establish a dollar amount and authorize up to that amount to be spent on a truck. The Selectmen are not agents to expend on the Fire Apparatus Capital Reserve, this would need to be voted on at town meeting.

Bob explained that there are truck chassis' that will last a long time. There appear to be trucks out there that will meet the Fire Department's specifications in the \$300,000 range. Current prices received by the FD are in the \$450,000-\$500,000 range. The frequency of use should be considered. Art stated that some money should be left in the capital reserve and finance the rest. He can't see where they need a custom truck and that if whatever amount of money is in the capital reserve that is what they can spend.

Tyson explained that the Northern Pass revenue should be considered. Bob said they could fund the capital reserves with the first few years of tax revenue from Northern Pass.

George stated that he is not sure if they need to replace a truck, but if one can be purchased with the funds available he is okay with it.

The Board thanked Pete for attending.

Tax Collector/Town Clerk – Ben Bynum

The budget committee and Selectmen reviewed the tax collectors proposed budget. A general discussion was held on the wages for assessing and accounting.

The Board thanked Ben.

Police Department – Sgt. Beaulieu

The proposed budget was reviewed. Bob reported that the Merrimack County Sheriff's department will be coming in to evaluate the department. George stated that there will be quite a significant amount of time before we have a Chief. He suggested that the Police Chief Salary line be zero and ask for assistance from the Sheriff.

Bob suggested that the Industrial Capital Reserve be repurposed to a Police Cruiser capital reserve.

The Police Department will be replacing their weapons. The final cost will be @ \$1,200, this can come from the "new equipment" line.

The Board thanked Ernie.

Library – Sue LeClair, Linda Reindeau, Anne Nute and Mark Stevens.

Linda explained that they would like to add an additional \$1,000 to the wage line. A new program is being launched and this will cover the employee's time for the additional 2 hours per week.

Sue reported that they have added a lot of new programs and their employees have additional training.

The Board thanked Sue, Linda, Ann and Mark for attending.

Planning Board

Central NH Regional Planning Commission has been contracted to assist with updating the zoning ordinances. The secretaries wage line increased because of an adjustment to the hourly rate.

Conservation Commission

The Commission has included a contribution for the treatment of Milfoil at Rocky Pond has been added to the budget. They have added a new Administrative Support to the budget to allow someone 6 hours a week to assist the commission.

Kelly submitted a request to increase the Conservation capital reserve to \$12,000.

A brief discussion was held on the Conservation Commission budget vs. using the land use change tax fund.

II. Administrative

The Board signed: A/P Manifest
 P/R Manifest
 NH Public Works Mutual Aid Program
 Leave requests – T. Bibeau, J. Sawicki & M. Irving

Bob made a motion to engage the Merrimack County Sheriff's Department to perform a formal review of the Canterbury Police Department Operations and Procedures. George seconded the motion. All in favor by roll call, motion carried.

III. Approval of Minutes

Bob made a motion to approve the minutes of the December 7, 2015 Selectmen's meeting as amended. Cheryl seconded the motion. All in favor by roll call, motion carried.

IV. New Business

The Selectmen reviewed a corrective deed for a lot in Sherwood Forest that was sold by the town. A brief discussion was held on title researches on parcels taken by the Town for taxes. Ken will contact town counsel for clarification.

The Board reviewed the Schnitzer contract for hazardous material removal compliance contract. The Board did not sign the agreement and will further discuss.

The Board reviewed a request from Mr. Dyer to purchase 2 town owned parcels on Hall Road. The Selectmen set the selling price at \$140,000 and use the funds to offset the cost to replace the bridge on Randall Road.

A brief discussion was held on the mandatory distribution of funds from the Sam Lake Trust. Ken will contact the bank and have them issue a check to be deposited into the Sam Lake Capital Reserve fund.

George made a motion to adjourn the meeting at 9:32 PM. Cheryl seconded the motion.

The next Selectmen's meeting will be held on January 4, 2015 at 6:00 PM at the Meetinghouse

Respectfully submitted,

Jan Stout
Administrative Assistant