

# **Final Minutes - Planning Board Work Session**

**August 23, 2022**

## **Members Present**

Greg Meeh, (Chair), Scott Doherty (Vice Chair), John Schneider, Kent Ruesswick, (BOS rep), Anne Dowling, Logan Snyder (alternate)

## **Absent**

Joshua Gordon, Lucy Nichols, Ann Berry (alternate), Lois Scribner (secretary)

## **Others Present**

Matt Taylor and Matt Baronas, CNHRPC staff

## **Agenda**

### **1. Call to Order**

Greg Meeh provided notes as a record of the meeting. He called the meeting to order a little before 7 pm as there was a quorum and members were wanting to hear from the CNHRPC staff about their mapping work.

### **2. Minutes of July 26, 2022**

Scott Doherty made a motion, seconded by Kent Ruesswick, to accept the Minutes of June 28. John Schneider noted he had not seconded minutes – that should have read Kent Ruesswick. With that amendment, all members present voted aye to approve those Minutes.

### **3. Master Plan/Plan for Tomorrow Ongoing Work**

The following notes were taken by Matt Baronas, CNHRPC staff, as a record of this part of the meeting.

- CNHRPC's staff Matt Taylor (Project Planner) and Matt Baronas (Regional Planner) attended the Canterbury Planning Board Work Session to provide an update on the Natural Resource and Co-Occurrence mapping process and discuss the next phases of the Plan For Tomorrow update.
- Matt Baronas shared that he had been working closely with members of the Canterbury Conservation Commission on both the Natural Resource

29 and Co-Occurrence maps. Since last discussing the maps with the Planning  
30 Board new maps had been added to the series.

- 31 • Matt B explained the process of Co-occurrence mapping as taking a set of  
32 selected natural resource layers, weighting them with scores  
33 corresponding to their importance to the town, and overlaying them to  
34 pinpoint the areas in town most important for conservation. A series of  
35 these Co-Occurrence maps have been drafted with slightly varied scoring  
36 systems (some including conservation and adjacent lands) and symbology  
37 tactics. The conservation commission is finalizing their preferences for  
38 these maps.
- 39 • Matt B shared that the next step in the mapping process after the maps are  
40 finalized will be to select a set of layers to transfer to an online map. The  
41 online map will be made available to the Planning Board and Conservation  
42 Commission as a tool for their planning decisions.
- 43 • The Planning Board expressed their interest in a map focused on the Center  
44 Historic District in town showing property boundaries and acreages. **Matt B**  
45 **agreed to produce this map and include it on the shared web page with all**  
46 **the other map updates.**
- 47 • Matt Taylor provided an overview of the next phase of the Plan For  
48 Tomorrow Update which would include finalizing Chapters 5 - *Land*  
49 *Use* and 6 - *Natural and Scenic Resources and Open Spaces*, as well as  
50 preparing updated Housing and Economic Development Chapters. This  
51 would include supporting one or two visioning sessions related to Economic  
52 Development and Exit 17 and 18 areas. The estimated cost for this phase  
53 would be \$5,000. CNHRPC would match with \$2,500 in state planning and  
54 economic development funding.
- 55 • Matt T also described the 3rd phase of the update that would complete the  
56 project and could start next spring. This phase would include updating  
57 the *Town Services Chapter* and the *Vision/Implementation Chapters*.
- 58 • Matt T also discussed the potential of updating the format of the plan to  
59 shorten the chapters, include more graphics, and move some statistics and  
60 information to an appendix. The Planning Board was supportive of this  
61 idea.
- 62 • The Planning Board also discussed the potential need for additional  
63 planning and engineering support for future reviews. Matt T shared that it  
64 is common for towns to have a consulting engineer to review plans that are  
65 slated to have significant impact to the town.

- **The Planning Board hoped to coordinate further with Mike Tardiff on the exact cost of the next phases and visioning sessions for the budget committee.**

The following link to be shared with the Planning Board so they can view the maps (including the new CHD map): <https://cnhrpc.org/canterbury-master-plan-update/>

Greg asked Matt Taylor and Matt Baronas if they were familiar with the book STRONG TOWNS by Charles Marohn. Greg became aware of it through members of the Concord Planning Board. Greg said that there is a lot in the book that affirms the slow and incremental development model in our current zoning. It explains why that approach works for many towns. Greg brought several copies of the book, and some board members took them home.

#### **4. New Business**

Kent brought members up to date regarding the Solid Waste Committee discussion on options for waste processing. Kent reported that the idea of no recycling had been brought up and reminded us that recycling was addressed in our questions and the town was very much in favor of continuing to recycle. The Board should be sure that is addressed in the Master Plan.

Kent also provided more information on the Energy Committee work on community power and that there would be a more discussion on this at the Select Board meeting Monday the 29th.

He also mentioned that the Select Board will start discussing next year's budget at this meeting.

#### **Action Items**

- **Matt B. enlarged map showing central historic district with property bounds and acreage**
- **CNHRPC resolve budget through 2022 with Ken Folsom and let Planning Board know**

#### **5. Adjournment**

Scott moved to adjourn, Kent seconded.

102            Respectfully compiled and submitted on behalf of those present,  
103            Lois Scribner, secretary