

APPLICATION NUMBER _____
(For Board Use Only)

CANTERBURY PLANNING BOARD
THE SAM LAKE HOUSE
PO BOX 500
CANTERBURY, NH 03224

APPLICATION FOR SUBDIVISION OF LAND

Note: This form and all required information must be filed at least fifteen (15) days before the date of the meeting at which it is to be submitted to the board. Filing is to be done at The Sam Lake House, Canterbury, New Hampshire, or by mail sent to the Canterbury Planning Board, The Sam Lake House, PO Box 500, Canterbury, New Hampshire 03224, and must be received fifteen (15) days before the meeting at which it is to be formally submitted to the Planning Board.

1. Name, mailing address and telephone number of applicant:

2. Name, mailing address and telephone number of owner of record if other than applicant:

(If owner is represented by a designated agent, a letter of authorization is required at the time of application.)

3. Location of Proposed Subdivision: _____
4. Town of Canterbury Tax Map: _____ Lot Number(s): _____
5. Zoning District (s): _____
Flood Hazard Area: _____ Yes _____ No
6. Name of the Proposed Subdivision (if applicable): _____
7. Number of acres _____ and presently existing lots _____ involved in the proposed subdivision.

8. Number of lots and/or dwelling units for which subdivision approval is sought
(include existing lot(s): _____ Lots _____ Units
9. Type(s) and number of dwelling units proposed in the subdivision (check one or more than one):
_____ Single Family _____ Duplex _____ Multi-Family
10. Type(s) of proposed uses in subdivision:
_____ Conventional _____ Cluster _____ Manufactured Housing Park
_____ Residential _____ Commercial _____ Industrial _____ Other
11. Date of last subdivision of land within the proposed subdivision: _____
12. As to each use identified above, is the use a permitted use under the Zoning Ordinance, or must a special exception of variance be obtained? _____

13. DES Subdivision Number _____/Not Required
14. Please identify existing conservation easements or other non-utility use easements or restrictions on development in the proposed subdivision (attach copies):

15. Name, mailing address and telephone number of surveyor and/or agent authorized to represent the owner/applicant before the Planning Board:

16. Abutters: Attach a separate sheet listing the Town of Canterbury Tax Map, lot number, name and mailing address of all abutters, including those across a street, brook or stream. Names should be those of current owners as recorded in the Tax Records five (5) days prior to the submission of this application.
17. Application must comply with all requirements set forth in the Subdivision Regulations.

18. Applicable subdivision fees (effective January 1, 2005):

Application submission fee	\$_____
Minor Subdivision - \$100.00	
Major Subdivision - \$150.00	
Each lot (including original lot) - \$50.00	\$_____
Abutter notification - \$10.00 each abutter (include applicant, owner if other than applicant, and surveyor and anyone else whose seal appears on the plan)	\$_____
Registry filing fee (\$33.00 for each Mylar to be filed which includes \$7.00 for a Xerox copy from the Registry for the Planning Board files) (Mylar will not be filed until town has received letter from surveyor indicating bounds have been set)	\$_____
TOTAL (payable by check to the Town of Canterbury Planning Board)	\$_____

Note regarding costs: Upon submission of this application, the Planning Board may, in its discretion, require that the applicant pay an additional sum for estimated administrative, legal or technical review costs.

CERTIFICATION AND ACKNOWLEDGMENT

- I. The applicant (and the owner or agent, if applicable) certifies that the information and representations contained in this application are complete and correct. All costs for engineering, legal or other professional services or recording by the Planning Board or the Town of Canterbury in the subdivision process of this property shall be borne by the applicant and/or owner and shall be paid prior to recording of the final plat.
- II. I have reviewed, or have had an opportunity to review, the Town of Canterbury Zoning Ordinance and Subdivision Regulations prior to submission of this application.
- III. I, as owner of the land to be subdivided, hereby authorize the Canterbury Planning Board and its agents to access my land for the purpose of reviewing this subdivision plan, and performing road inspections and any other inspections deemed necessary by the board or its agents to ensure conformance of the on-site improvements with the approved plan and all Town of Canterbury ordinances and regulations.

IV. I am aware that failure to satisfy all conditions precedent to final approval within 45 days of the Planning Board vote shall be adequate grounds for revocation of approval of the application and/or termination of the application process. The Planning Board, in its sole discretion, may grant extensions of this 45-day period.

Date:_____ Applicant:_____
Date:_____ Owner:_____
Date:_____ Agent:_____

FOR PLANNING BOARD USE ONLY:

Filing Fee:	\$_____	Date:_____
Lot Fee:	\$_____	Date:_____
Abutter Fee:	\$_____	Date:_____
Registry Fee:	\$_____	Date:_____
Estimated Technical Review Fee (if any):	\$_____	Date:_____

NOTE: Fees must be paid before hearing. A position has been reserved on the agenda for_____.

Secretary/Clerk/Agent for Planning Board

FOR PLANNING BOARD USE ONLY:

Preapplication consultation (optional)	_____
	Date
Completed application filed with Board (at least 15 days before hearing date)	_____
	Date
Fees paid Amount:_____	_____
	Date
Notices mailed and posted	_____
	Date
Completed application on Board agenda	_____
	Date
Application accepted by Board	_____
	Date
Public hearing dates	_____
	Date

	Date

	Date
Approved/Disapproved	_____
	Date
Applicant notified of Board action	_____
	Date
All conditions precedent to final approval satisfied	_____
	Date
Recording of final plat (Plan No._____)	_____
	Date
Copy of final plat provided to Selectmen	_____
	Date