

**CANTERBURY COMMUNITY POWER COMMITTEE**  
**APPROVED MINUTES**

**Wednesday, November 30, 2022**  
**Canterbury Municipal Complex**

Opened: 7:01pm

Adjourned: 8:07pm

**Committee Members in Attendance:**

Kathy Doherty

Lenore Howe

Beth McGuinn

Tim Meeh

Howard Moffett, Chair

John Schneider

Kelley Stonebraker, Secretary

Kent Ruesswick, Select Board Representative

**Committee Members Absent:**

**Others in attendance:**

Greg Heath

**I. Approval of Nov 9 Meeting Minutes**

- a. Moved: Kathy
- b. Second: Tim
- c. Vote: all in favor, passed

**II. Review Upcoming Events – Howie**

- a. Dec 1—Survey goes live on CCPC web page?
- b. Dec 7—Full CCPC Meeting
  - i. Prepare for the first pub hearing 12/15
- c. Dec 8—Public Deliberative Zoom Mtg on CPCNH Policy Documents
  - i. CPCNH prepared these documents
  - ii. No need for everyone to read them, but be aware of them
  - iii. HM and KLS to look more carefully at them in Jan/Feb - they do not really come into play in Canterbury until they launch, we will need to explain them to selectmen
  - iv. HM will provide zoom link for anyone who is interested in attending, 5-8pm 12/8
  - v. Cost sharing agreement also will be discussed
- d. Dec 15—CPCNH Board of Directors Mtg at 10 am

- i. Emphasis on documents discussed above because they need to get them finished for first wave towns in spring 2023
  - ii. This is their monthly meeting
- 1<sup>st</sup> CCPC Public Hearing on EAP at 7 pm in Parish House
- i. Will start prep next week

### **III. EAP Work Group – Lenore**

- a. Status of “aggregated load data” requests to utilities
  - i. Was a little late with requests for expanded and refreshed data– sent those November 21 to Eversource and NH Electric Co-op
  - ii. Already had received from Unitil, need one more piece of info from them HM to follow up
  - iii. NH Electric Co-op is not regulated the same way as the other utilities, so it is not required to keep the same data
  - iv. Hope to have the data to put in the plan by 12/15
  - v. We will get help creating the charts from Henry at CPCNH because it is more complicated than just plugging in the data
- b. Status of 3-way discussions with Energy Committee & Planning Board re Master Plan text
  - i. Feedback was incorporated in most recent draft circulated to CCPC
  - ii. Planning board approved the two documents
- c. Review and Discussion of “Canterbury Community Power Goals, Objectives and Requirements” at pp. 13-17 of Canterbury Draft EAP (see Cumulative Draft EAP v. 2.0 in Google Drive folder for EAP Working Group, and especially “Near-Term Operational Requirements” at pp. 16-17)
  - i. Latest draft is in the google drive
  - ii. Cumulative Draft EAP v2.0
  - iii. Everyone should make sure they can access it
- d. Looking ahead to Dec 7 CCPC meeting: Final Section of EAP text: “Electric Aggregation Plan Statutory Requirements”
  - i. Everyone should take the time to closely read the document before 12/15 so we can all answer basic questions about it

### **IV. Outreach Working Group – Kathy**

- a. CCPC page is live
  - i. Need to address the news and notices section
  - ii. We can do a red banner – if we want a special announcement for the public hearing
  - iii. Are we going to have zoom available for the public meeting?
    - 1. Ken knows how to do this
    - 2. Might be different because it is in the Parish hall – no internet
    - 3. 1130 next Sunday HM will be making sure the display works – hopefully we have a dry run ready for next Sunday

4. Should work with any kind of computer
  5. Need to determine who is going to run the slides – make sure that computer is there for the meeting
- b. December Newsletter and Nov 29 Town Email updates/FAQ #4
    - i. Email #4 went out just before this meeting
    - ii. Will post email #4 in a couple days on Facebook, just posted email #3
    - iii. Newsletter Friday after Thanksgiving – good feature there
  - c. CCPC Survey of Canterbury residents – Kelley
    - i. Kathy made box for collecting surveys at the store/library
    - ii. Distributed most recent draft of the survey
    - iii. Discussed email address issue – do not want to be in the position of fielding individualized questions, difficulty monitoring etc. – residents can come to our regular meetings with questions, and the public hearing
    - iv. Discussed survey monkey, pricing, distribution
      1. Payment – we do have \$300 budget
      2. Will have to pay for survey, handouts (public hearings, or Town Meeting in March)
      3. Group opted to go with 2-month with Survey Monkey, KLS to set up and get reimbursed
    - v. Slips of paper with the link in case people want to do it online, and/or survey copies to public hearing
    - vi. Will we have other handouts for the public hearing?
      1. Will discuss more next week
    - vii. Template power point slide presentation from CPCNH
      1. Kathy will be revising to reflect Canterbury specifically
      2. Will post the slides after the public hearing
  - d. Electric Bill Explainer & Shopping for Competitive Energy Supply – Tim
    - i. Tim showed the group the current version
    - ii. Will be converted to slides for the PowerPoint for use at the 12/15 meeting
    - iii. Another version for CCPC website and Facebook page
    - iv. Encourage people to bring their own electric bill to the hearing
  - e. CPCNH Template PowerPoint Slides, for Dec 15 Public Hearing on EAP
    - i. Discussed throughout, Kathy to review and update
    - ii. We are looking for an example of a bill from NHEC – Tim can get one

## V. Wrap-up

Adjourned at 8:07 pm

**Next Meeting:** December 7 at 7 PM at the Canterbury Municipal Complex at 26 Baptist Road

*Submitted by Kelley L. Stonebraker, Secretary*