

Town of Canterbury
Selectmen's Meeting
June 1, 2015

Selectmen Present: Bob Steenson
Cheryl Gordon
Town Administrator: Ken Folsom

The meeting was called to order at 6:03 PM.

V. New Business

The Board reviewed a right-to-know request. The Board asked Ken to draft a response letter.

I. Administrative

The Board Signed: A/P Manifest
P/R Manifest
Leave Requests
Planning Board Alternate Appointment Slip
UMRLAC Appointment Slip
Intent to Cut – Tax Map 267 Lot 53
Intent to Cut – Tax Map 23 Lot 39
Timber Tax Levy

III. Appointments

John Jordan attended the meeting to discuss a concern he had with the previous Planning Board Meeting. Mr. Jordan distributed written communication to the Board outlining his concerns with the planning process and the various business uses in the Old Boyce/Riverland Road commercial district. Bob advised Mr. Jordan that while the Selectmen would review the information provided and forward a copy to the Planning Board Chairman, the Planning Board does not fall under the authority or supervision of the Board of Selectmen and the Selectmen could not address his concerns directly. Bob further advised Mr. Jordan that there is a formal appeal process for Planning Board decisions available to him. Mr. Jordan thanked the Board

II. Approval of Minutes

The minutes of the May 20, 2015 Selectmen's meeting were reviewed. Bob made a motion to approve the minutes as written. Cheryl seconded the motion.

V. New Business (cont.)

Ken reported that Jim Sawicki is researching prices to replace the gasoline pump at the Municipal Building.

The Historical Society has requested that blinds be purchased for the Town Hall. Ken will look into this.

Ken reported that he met with a Representative from Resilient Group. They assist Municipalities with rebates for energy efficiency. They will look at the energy use at the Sam Lake House and make recommendations with the upcoming renovations.

Ken has received one proposal for painting the newer addition to the Sam Lake House. Additional proposals are pending.

Ken was contacted by Gordon Jackson. He is a member of the Center Maintenance Committee and offered to volunteer with the Sam Lake House renovations. Ken suggested that the remainder of the chain link fence around the pond could be removed and the brush trimmed. The Selectmen approved the removal of the fence.

A brief discussion was held on the two gates at the Riverland Conservation Area and who has access to the locks. The Town has a right-of-way to the beach. It was the Board's decision that they should have access to the gate.

A general discussion was held on the Building Permit Software options that Ken and Jim Snyder have been researching. The available programs are designed for much larger municipalities and would cost an average of \$4,000 annually. It is the consensus of the Board that this cost is too high and that with the limited number of building permits issued annually, we should be able to develop a system to track in-house.

Ken shared an email he received from Transfer Station Manager Adrienne Hutchinson regarding the new program for recycling mixed paper. There is a new vendor that utilizes a different container and shipping schedule. These changes along with the reduced market price for mixed paper may result in a potential increase of \$6,900 in annual disposal costs. The Board requested further information and an exploration of additional options for handling the paper.

VII. Adjournment

Bob made a motion to adjourn the meeting at 8:28PM. Cheryl seconded the motion.

The next Selectmen's meeting will be held on June 15, 2015 at 6:00 PM at the Meetinghouse

Respectfully submitted,

Jan Stout
Administrative Assistant