

Town of Canterbury  
Board of Selectmen  
March 03, 2014

Selectmen Present: Bob Steenson  
Tyson Miller  
Cheryl Gordon

The meeting was called to order at 6:06 PM.

Chief Pete Angwin attended the meeting to review and discuss the Fire Department warrant articles. Pete explained that Deputy Chief Jon Camire will be late for the meeting, but that the Department will be prepared to discuss the details on their warrant articles.

The Board thanked Pete for attending.

Moderator Wayne Mann attended the meeting to discuss which Selectmen would be addressing the warrant articles. A brief discussion was held on the warrant articles. The Board thanked Wayne for attending.

Canterbury Elementary Principal Mary Morrison attended the meeting to discuss the Safe Routes to School Program. Mary submitted a final draft of the report to the Board. The report reflects the research that was gathered and made suggestions on changes they would make on the walking pattern within the town center. Currently there is no federal money available to assist with the projects, but there may be some matching grants available with the assistance of CNHRPC.

The Board thanked Mary for attending.

The Board held a discussion on the recent revised proposal for the warrant article on repairing the 3 red listed bridges. The Selectmen may amend the warrant article to include only the Clough Pond Bridge at this time.

Library Director Sue LeClair, Trustees Claudia Leidinger and Linda Reindeau attended the meeting to discuss the “cleaning” portion of their budget and they job that is being done. Sue explained that she feels that the budget amount being charged to their budget is too high. Bob explained that they have a flat rate agreement for 5 town buildings equaling approximately \$240 a month per building with \$4,400 being allocated to the Library. The Town has been allocating the expense and giving them the money to pay for it.

Sue would like to see a more detailed billing. A general discussion was held on the Trustees writing up a scope of work to collect a couple of quotes. Sue explained that she would first check to see if Adrienne Hutchinson would be interested. Ty explained that this would appear that this employee would be working in several departments, making the possibility of turning that person into a full-time employee, allowing them to be eligible for additional benefits.

Sue will prepare a checklist for the cleaning they will require. Bob reported that they

have not heard any issues from any of the other buildings regarding the cleaning.

The Board thanked Sue, Claudia and Linda for attending.

Road Agent Jim Sawicki and Transfer Station Manager Adrienne Hutchinson attended the meeting.

Bob made a motion to go into non-public session at 7:38 PM to discuss a managerial and personnel issue. Ty seconded the motion. All in favor by roll call, motion carried.

Bob made a motion to exit the non-public session at 8:35 PM and to permanently seal the minutes due to the personnel issues discussed. Cheryl seconded the motion. All in favor by roll call, motion carried.

Conservation Commission Chair Kelly Short attended the meeting to discuss the contract with Kane Conservation. Kane Conservation will provide recommendations for management of the Conservation properties and further studies.

Bob made a motion to execute the contract with Kane Conservation for the conservation inventory. Cheryl seconded the motion. All in favor by roll call, motion carried.

The Board thanked Kelly.

The Selectmen signed:            Budget documents  
    Payroll manifest  
    A/P manifest

Tyson reported that he spoke with a Loudon Selectmen and discussed having both Towns work together on contracts for high speed internet.

The Selectmen reviewed the minutes of the January 27, 2013 Selectmen's meeting. Bob made a motion to approve the minutes as amended. Cheryl seconded the motion. All in favor by roll call, motion carried.

The Selectmen reviewed the minutes of the February 3, 2013 Selectmen's meeting. Bob made a motion to approve the minutes as amended. Cheryl seconded the motion. All in favor by roll call, motion carried.

The Selectmen reviewed the minutes of the February 17, 2013 Selectmen's meeting. Bob made a motion to approve the minutes as amended. Cheryl seconded the motion. All in favor by roll call, motion carried.

Bob made a motion to adjourn the meeting at 10:12 PM. Cheryl seconded the motion. All in favor by roll call, motion carried.

The next scheduled meeting will be held on March 24, 2014 at 6:00 PM at the Meetinghouse.

Respectfully submitted,  
Jan Stout  
Administrative Assistant