

Town of Canterbury
Selectmen's Meeting
July 21, 2014

Selectmen Present: Cheryl Gordon
George Glines
Town Administrator: Ken Folsom

The meeting was called to order at 6:04 PM.

The Board signed: A/P Manifest
Payroll Manifest
Welfare Manifest
Intent to Cut – Tax Map 229 Lot 1
Timber Tax Levy – Tax Map 259 Lot 28 & Tax Map 244 Lot 8
Land Use Change Tax – Tax Map 267 Lot 55
Canterbury/Boscawen Bridge Removal Agreement

Ken updated the Selectmen on a pre-construction meeting with Apollo Construction and the Town of Boscawen Selectmen. Apollo Construction will be applying for additional permits with the State of New Hampshire for the removal of the Canterbury/Boscawen Bridge.

The Board reviewed a draft payment in lieu of taxes letter to Shaker Village. George asked if Shaker Village was receiving any rental income from the Culinary School would this still be tax exempt. Jan will talk with Assessor Mandy Irving.

Road Agent Jim Sawicki attended the meeting.

Jim discussed with the Board a new Class VI Road Waiver on Briar Bush Road. Jim explained that a Road Waiver was already issued for this property in 2006 and doesn't see that issuing another road waiver is necessary. Upon reviewing the 2006 Class VI Road waiver and what was required, it doesn't appear that the road is being kept up to the standards. Jim asked what kind of legal action could be taken if the road waiver requirements are not being met. Ken explained that the Road Agent is the one that determines if the road is being maintained. If not, he should discuss this with the property owner to correct this situation. Currently there is no house on the property. The Board asked Jan to contact Building Inspector Jim Snyder to let him know that if the owner comes in to apply for a building permit, there are road concerns that need to be addressed.

Ken asked Jim to take a look at the road and note what deficiencies there are. Jim will draft a letter to the property owner.

Jim updated the Board on the paving projects:

Hackleboro Road – skim coat
Riverland Road – top coat
Asby Road – top coat
Town Hall Parking Lot – patch

Municipal Building – top coat entrance, base coat at the rear of the building.

A brief discussion was held on paving Canterbury's portion of Oak Hill Road. Jan will draft letters to the property owners on Oak Hill Road. Jim explained that they will need to dig out sand and bring in crushed gravel prior to paving.

A general discussion was held on the gravel portion of Intervale Road and Jim's meeting with the State. Jim will follow up with Susan Soucie – District Engineer.

The Board thanked Jim.

Officer Randy DiFruscio attended the meeting for Chief LaRoche in his absence.

Randy updated on the Board on a few open cases the Department has been working on.

The Board thanked Randy for attending.

Fire Chief Pete Angwin and Deputy Chief Jon Camire attended the meeting.

A general discussion was held on anti-virus software for the computers in the Fire Department. Jan will contact Mainstay.

Ken reported that he is getting estimates for the stripping and waxing the floors and heating concerns at the Municipal Building.

The Board thanked Pete and Jon.

Tax Collector Ben Bynum attended the meeting.

A brief discussion was held on the limited hours that the Town Clerks office will be open the week on August 11th. Ben will be attending a conference and Lisa will be on vacation. Ben will be posting this information on the website, store and Sam Lake House.

Ben notified the Board on the upcoming elections that will be held on September 9th. The Secretary of State is offering a 2 hour class on voting laws on July 31st.

The Board thanked Ben.

Ben reported that Jane Balshaw has offered to volunteer to dress up the Town's website. Ben contacted Virtual Town Hall to see if this was feasible. The Board will further discuss.

Ben asked for an update on the Sam Lake Renovation Committee. Cheryl will get the list of people that have volunteered to be on the committee.

The Board thanked Ben for attending.

Cemetery Trustees Hugh Fifield, Kent Ruesswick, John Goegle and resident Gordon Jackson attended the meeting to discuss the trees in the center of Town.

Ken explained that they were asked to attend the meeting to discuss a proposal the Town received from Bartlett Tree. The proposal included pruning and cabling the Maple trees in front of the center cemetery and removing the deadwood from the Cushman Elm. The Board wanted to have the Trustees input before going forward with the proposal. The Trustees shared no concerns to the proposal and agreed to have the work done. Hughie suggested that 2 or 3 trees maple trees be planted by the cemetery in the spring.

Selectmen thanked Hugh, Kent, John and Gordon for attending.

The Board reviewed the action item list.

A general discussion was held on an employee that worked over the capped amount that they could make and not affect her Social Security compensation. Ken suggested that the entire Board discuss this and make a final decision.

Ken notified the Board that the Safe Routes to School, now known as the Transportation Alternate Program is starting up again. Ken suggested that the repairs to the sidewalk could be a project. Ken will draft a letter in intent to the State of NH spelling out the project.

Ken will attend a webinar with NHMA for non-public meeting.

Ken reported that he received notification of the NHMA legislative conference being held on September 26th for policy recommendations for the NHMA to pursue. Ken offered to attend the seminar if the Board wishes. Ken will be attending the seminar.

George made a motion to enter into non-public session at 8:19 PM to discuss a personal matter. Cheryl seconded the motion.

Cheryl made a motion to exit the non-public meeting at 8:27 PM and to permanently seal the minutes due to the personnel matters discussed. George seconded the motion.

Cheryl made a motion to adjourn the meeting at 8:28 PM. George seconded the motion. All in favor, motion carried.

The next scheduled Selectmen's meeting will be held on August 4, 2014 at 6:00 PM at the Meetinghouse.

Respectfully submitted,

Jan Stout
Administrative Assistant