

Town of Canterbury
Selectmen's Meeting
September 22, 2014

Selectmen Present: Cheryl Gordon
George Glines
Town Administrator: Ken Folsom

The meeting was called to order at 6:00 PM.

The Board signed: A/P Manifest
Payroll Manifest
Welfare Manifest
Intent to Cut – Tax Map 227 Lot 10, Tax Map 228 Lot 11 (Asby Road)
Appointment Slip – Budget Committee Member
Aries Engineering Contract for 2014 Groundwater Sampling

Resident Brian Braskie attended the meeting to discuss a letter he received from the Selectmen's office about ripping up the deteriorating pavement in front of his residence.

Road Agent, Jim Sawicki joined the meeting.

This section of the road was paved by a private individual in the late 60's early 70's. Ken reported that he researched the records and no agreement was found between the Town and the owner of Brian's property at the time. Brian suggested that if the Town will give him the materials (cold patch) to maintain the pavement, he will make the repairs to the road. The Selectmen asked Jim to coordinate with Brian to drop off the materials needed.

Brian thanked the Board.

Jim Sawicki reported that he had been contacted by Lisa Cote from Layton Drive concerning water runoff from the road going into her driveway and garage. She wanted to put in a ditch with gravel to divert the water and asked Jim if the Town could do it. Jim suggested that she contact the Selectmen. George asked how long a ditch are they looking at and the length of time it would take the Highway Department to dig the ditch with the backhoe. Jim responded that the ditch would be approximately 40-50 feet and would take a couple of hours. Ken reported that if the Town fixes this because it's a problem with the road, it should be done at no cost to her.

George made a motion to authorize Jim to correct the water drainage issue on Layton Drive in from of Lisa Cote's residence. Cheryl seconded the motion.

Jim explained that Adrienne had asked to change the hours at the Transfer Station for Christmas Eve and New Year's Eve to 2:00 pm to 5:00 pm. The Selectmen approved the request and asked to have it well advertised ahead of time.

Jim reported that he has picked up 4 large concrete blocks and plans to put them in place on West Road once the bridge is removed.

The Board thanked Jim.

Tax Collector Ben Bynum attended the meeting.

Ben reported that the primary elections went smoothly. The Town Hall internet project is under way.

Ben explained that previously Chairman Steenson had concerns on the costs of mailing services used by his office. Ben reported that he and Lisa have been doing the motor vehicle renewal notifications in house and would like to start using a mail service for sending out the tax bills. Ben will get more information.

The Board thanked Ben for attending.

Fire Chief Pete Angwin attended the meeting.

Pete reported that they are getting parts to repair Engine 1. They are currently reviewing the costs to repair vs. replace the Engine.

The Fire Department will be holding a yard sale/open house at the Fire Station on October 11, 2014.

Pete explained that they are still working on putting the inventory into the Firehouse software program.

The Board thanked Pete.

Police Chief John LaRoche attended the meeting.

Chief LaRoche updated on an on-going case regarding trash being dropped off on a parcel of land owned by the Town.

John reported that Kyle will be taking the entrance test to attend the full-time Police Academy in December and that Tom Bibeau is half way through the part-time academy.

The Selectmen thanked John.

Ken reported that he has received a proposal for IT services at the Municipal Building and that Ben had suggested that other companies be contacted for proposals as well. Ken has contacted the Municipal Association for a list of companies that provide this type of service.

The minutes of September 8, 2014 meeting were reviewed. Cheryl made a motion to approve as written. George seconded the motion.

Ken reported that he has met with all three Department Heads to discuss performing merit reviews for their employees. Ken explained that there are classes available through the Municipal Association to assist them.

Ken will contact Shaker Village to discuss the PILOT program proposal.

Ken explained that the Joint Loss Management Committee will be doing a walk-through of the Town Buildings on November 10, 2014.

Cheryl made a motion to adjourn the meeting at 7:23 PM. George seconded the motion.

The next scheduled Selectmen's meeting will be held on October 6, 2014 at the Meeting House at 6 PM

Respectfully submitted,

Jan Stout
Administrative Assistant