

Town of Canterbury
Selectmen's Meeting
March 21, 2016

Selectmen Present: Cheryl Gordon
George Glines
Art Hudson

Town Administrator: Ken Folsom

The meeting was called to order at 5:03 PM

George made a motion to nominate Cheryl Gordon as Chairman of the Board of Selectmen. Art seconded the motion. All in favor by roll call, motion carried.

Administration

The Board signed: A/P Manifest
P/R Manifest
Leave Request – B. Bynum, E. Beaulieu & D. Nelson
Elderly Exemption – Tax Map 258 Lot 32
Veteran's Credit – Tax Map 258 Lot 11
Appointment Slips
Bank Signature Cards
State of NH Surplus Agreement
MS-232 – Report of Voted Appropriations

Cheryl made a motion to enter in non-public session under RSA 91-A: 3, II (a) at 5:36 PM to discuss a personnel matter. Art seconded the motion. All in favor by roll call, motion carried.

George made a motion to exit the non-public session at 6:06 PM and to permanently seal the minutes due to the personnel matter discussed. Art seconded the motion. All in favor by roll call, motion carried.

Appointments

Road Agent - Jim Sawicki

Jim reported that he had a visit from DES. They were researching a residence that the occupant was evicted in January and this residence housed a lot of old TV's and electronics. The property manager may be asking if these items can be brought to the Transfer Station. Jim suggested that the owner could bring them in at the usual costs. Art felt that this was not the Town's responsibility. Cheryl stated that all other residents have to pay for these type of items and they should do the same.

Jim reported that he is in the process of gathering information to begin getting estimates on paving.

Cheryl brought to Jim's attention that a culvert on Borough Road may be plugged. Jim will check into this.

Lisa Carlson asked if any work was planned on Kimball Pond Road. Jim explained that it is a State Road but, he has heard that they will be doing some work ditch work from the Old Library to Morrill Road and are hoping to pave the entire road. Lisa expressed concerns about debris sliding down the hill at the intersection of Morrill & Kimball Pond Road.

The Board thanked Jim.

Tax Collector – Ben Bynum

Ben reported that they are still working on the minutes of the town meeting. He will be sending lien notices by weeks end.

Ben wanted to remind people that need to be sworn in should come to his office.

The Board thanked Ben.

Fire Chief Pete Angwin & Deputy Chief Jon Camire

Ken asked if there was anything other than the Fire Truck that he wanted to discuss. Pete said he had a couple of personnel issues but would discuss those at another time.

Ken explained that the Town voted to buy the Ferrara Fire Truck, there were enough details on that particular truck and that the warrant article read to purchase a fire truck in the amount of \$340,000. The Selectmen feel that the Ferrara should be the manufacturer they go to. Ken reminded them that there is an addition \$6,000 over what the quoted price from Ferrara available to purchase other add on items. Ken explained that this is an opportunity for all to work together and come up with a conclusion that will work for all. Pete replied "I guess it's the route we have to go". Art asked what the delivery time would be. Jon reported that it would be 150 days after the consultation. Ken asked Pete and Jon to contact the representative from Ferrara. Ken stated that he would be available if there is anything he could do to help. Once they have gotten the contract, the Board will review and sign it.

Ken stated that Chief Angwin has done a lot of positive things in the department and the department has achieved a lot of goals through his leadership and would like this to be his legacy. This is a bump in the road and we all need to move forward. Cheryl stated that they value all the firefighters.

The Board thanked Pete & Jon.

Police Sgt. Ernie Beaulieu

Ernie distributed the department schedule and call volumes. Ernie reported that all the grants have been received.

Ernie reported that he will be resetting the blinking light by the school. Ernie asked if he could go forward with purchasing new guns. The Sheriff's Department recommends holding off on the purchase for now.

New Business

The Board reviewed correspondence from Town Counsel re: Town of Canterbury v. Dunn and Town of Canterbury v. Fairpoint.

The Board reviewed a copy of a letter that was sent to the Town from John Hilger to Hodges Development Corp. expressing concerns he was having with a neighbor.

The Board reviewed a letter from the State of NH – Division of Safety regarding the inspection of bouncy houses for commercial use.

The Selectmen reviewed a letter of resignation from the Canterbury Fire Department submitted by Don Maurer.

Ken submitted a letter to DOT regarding a proposed crosswalk at the intersection of Baptist Road, Hackleboro Road and Kimball Pond Road. The Board approved letter to be sent.

Ken reported that our new property liability carrier has provided waivers for volunteers. Ken will forward to Town Counsel for review.

Ken reported that he met with Captain Corey to discuss the process of hiring a Police Chief. The resumes will go to the Merrimack County Sheriff's Department for their review. The Sheriff's Department will screen the applicant and would present the top 6 candidates. A committee will be created to review those applicants, and that committee will present the top 3 candidates to the Selectmen. George would like to have the Selectmen see the candidates more than once. The Selectmen decided that the Police Chief's position would be a part-time position.

A brief discussion was held on considering a 2-year contract for the Chief's position. Ken distributed a few budget scenarios with staffing recommendations per the Sheriff's Department. The Selectmen will have the new Chief fill the positions as they see fit.

Ken updated the Selectmen on the mandatory distribution of funds from the Sam Lake Trust. Ken has a call into one of the Vice-Presidents of the Bank to further review this new change.

The Board assigned the Selectmen's representatives to the various Boards.

Cheryl – Recycling Committee

George – Planning Board

Art – Sam Lake House Committee

Adrienne Hutchinson attended the meeting and asked to speak to the Selectmen without Administrator Folsom present. Ken asked to stay because if this concerns him, he wants to be present.

George made a motion to go into non-public session per RSA 91:A3 II (c) at 7:19 PM to discuss a personnel matter. Cheryl seconded the motion. All in favor by roll call, motion carried.

Cheryl made a motion to exit the non-public session at 7:46 PM and to permanently seal the minutes due to the personnel matters discussed. George seconded the motion. All in favor by roll call, motion carried.

The Selectmen signed 2 letters to a former employee regarding a Town email address and sick time.

George made a motion to enter into non-public session at 7:53 PM to review employee evaluations. Cheryl seconded the motion. All in favor by roll call, motion carried.

Cheryl made a motion to end the non-public session at 8:08 PM and to permanently seal the minute because of the personnel matters discussed. George seconded the motion. All in favor by roll call, motion carried.

Approval of Minutes

The Board reviewed the minutes of the March 7, 2016 Selectmen's meeting. George made a motion to approve the minutes as written. Art seconded the motion. All in favor, motion carried.

George made a motion to adjourn the meeting at 8:17 PM. Cheryl seconded the motion.

The next Selectmen's meeting will be held on April 4, 2016, at 5:00 at the Meeting House.

Respectfully submitted,
Jan Stout
Administrative Assistant