

Town of Canterbury  
Selectmen's Meeting  
July 11, 2016

Selectmen Present: Cheryl Gordon  
George Glines  
Art Hudson

Town Administrator: Ken Folsom

The meeting was called to order at 5:07 PM

**Administration**

The Board signed: A/P Manifest  
P/R Manifest  
Welfare Manifest  
Veterans Credit Application  
Medical Leave Request

**New Business**

Jim Sawicki stopped by to submit a written concern he had with a co-worker. A brief discussion was held on his concerns. George will follow up Jim's concerns.

Ken reported that he had received the background from Captain Corey. Art made a motion to hire Michael Labrecque for the part-time Police Chief's position. George seconded. All in favor by roll call, motion carried.

Ken updated the Board on a meeting he and Cheryl had with Ferrara Representative Ed Pollard and Fire Chief Angwin. Ken went over a time line of communications between Pete and Ed. A few months into the process, it was noticed by Pete that the rear compartment for hydraulic equipment would not be large enough. Pete contacted Ed to notify of the change he would like to make, but the truck was already in production. The production was stopped while the Engineer was trying to figure out a way to enlarge the compartment while still on the production line. After speaking with the Engineer, Ed contacted Pete to tell him that a new tank will need to be ordered and will stretch the project out an additional 3 months. Ken suggested that a change order be sent to Ferrara. The additional \$7,300 +/- will come out of the Fire Department Budget.

Cheryl made a motion to enter into non-public session at 5:21 PM to discuss a personnel matter. George seconded the motion. All in favor by call, motion carried.

Cheryl made a motion to exit the non-public session at 5:36 PM and to permanently seal the minutes because of the personnel matter discussed. Art seconded the motion. All in favor by roll call, motion carried.

Ken reported that Bob Drew will be completing the electrical work for the Gazebo prior to the Fair.

## **Approval of Minutes**

The Board reviewed the public minutes of the June 20, 2016 Selectmen's meeting. George made a motion to approve the minutes as amended. Cheryl seconded the motion. All in favor by roll call, motion carried.

The Board reviewed the non-public minutes of the June 20, 2016 Selectmen's meeting. George made a motion to approve the minutes as written. Cheryl seconded the motion. All in favor by roll call, motion carried.

Cheryl made a motion to open the public hearing for a Barn Preservation Application for 257 Hackleboro Road.

Historic District Commission Chairman Mark Hopkins attended the meeting.

Mark distributed the minutes of the Historic District Commission when the Canterbury Community United Church came in for the replacement of a few doors on the Church. The actual approval was to have the replacement doors match the existing doors. The Church responded by putting up plastic molding on different doors. This option was discussed and rejected at the public hearing. The Church Trustees agreed to replace the doors, but instead, did exactly what was rejected. Mark noted that he has sent all the information to Code Enforcement Officer Jim Snyder and wanted the Selectmen to be aware of the situation. Art suggested that Ken draft a letter to the Trustees and set up a meeting with the Board of Selectmen

Mark also wanted to discuss the conditions of demolition of the old barn in the center of Town. The Historic District Commission approved the request from the property owners to have the barn torn down with 4 conditions. Mark expressed concerns about how the process is going. He doesn't feel that the conditions of the approval are being met. Art suggested the HDC have a follow up meeting with the property owners to discuss the progress of the demolition.

Mark thanked the Selectmen

Cheryl made a motion to close the public hearing for the Barn Preservation Easement for 256 Hackleboro at 6:39 PM. George seconded the motion. All in favor by roll call, motion carried.

Cheryl made a motion to approve the Barn Preservation Easement for 257 Hackleboro Road at the rate of 60%. George seconded the motion. All in favor by roll call, motion carried.

Ken updated the Selectmen on some road work that will be done on Route 106.

Ken reported that Jan has drafted a mission statement for the Solid Waste Committee. Ken will contact the people that expressed an interest on serving on this committee.

Ken explained that Jim Sawicki had not heard anything from the State regarding the proposed sidewalk in the center. The Board felt that having the Police presence had taken care of most of the problems. The Selectmen would like to continue with the Police monitoring that intersection during peak times. Ken will notify Rob Riley, Rick and Laura Crockford.

Ken asked Transfer Station Manager Chuck Beckley to put up a sign to make a temporary site for yard waste while the construction of the berm is being built

A brief discussion was held on two complaints that Ken received about the Transfer Station closing 15 minutes earlier. Ken notified Jim Sawicki that if he wanted to close the Transfer Station earlier, he should give the residents 2 to 3 weeks' notice.

Ken reported that a new employee will be starting at the Transfer Station on July 13, 2016.

Cheryl made a motion to enter into non-public session at 6:58 to discuss a personnel matter. George seconded. All in favor by roll call, motion carried.

Cheryl made a motion to exit non-public session at 7:06 PM and to permanently seal the minutes because of the personnel matter discussed. Art seconded the motion. All in favor by roll call, motion carried.

Cheryl made a motion to adjourn the meeting at 7:08 PM. Art seconded the motion. All in favor by roll call, motion carried.

The next Selectmen's meeting will be held on July 25, 2016, at 5:00 at the Meeting House.

Respectfully submitted,  
Jan Stout  
Administrative Assistant