

Town of Canterbury
Selectmen's Meeting
October 17, 2016

Selectmen Present: Cheryl Gordon
George Glines
Art Hudson

Town Administrator: Ken Folsom

The meeting was called to order at 5:00PM

Administration

The Board signed: A/P Manifest
P/R Manifest
Intent to Cut – Tax Map 204 Lot 232
2016 Equalization
Town Center Sign Placement

Approval of Minutes

The Board reviewed the public minutes of the October 3, 2016 Selectmen's meeting. Art made a motion to approve the minutes as written. Cheryl seconded the motion. All in favor by roll call, motion carried.

The Board reviewed the non-public minutes of the October 3, 2016 Selectmen's meeting. Art made a motion to approve the minutes as written. George seconded the motion. All in favor by roll call, motion carried.

New Business

A brief discussion was held on a request received by the Board of Selectmen asking them to abate the 2015 taxes. Jan will do additional research at the Merrimack County Probate office. Ken explained that this would be unfair to the other taxpayers and suggested a payment schedule. The Board will further review the request.

Ken reported that he had received a proposal from George Sansoucy for assessing services on the utility companies. Mandy did some research and found that there could be a substantial difference in what we are currently getting for taxes from the utility companies to what we could be getting through using their services. The proposal is a 5-year agreement at the rate of \$15,000 annually. The Board asked that Mandy contact the municipalities that are using George Sansoucy's for reference.

Ken reported that using funds from the unreserved fund balance and reducing the overlay to \$75,000 would decrease the tax rate by approximately \$1.60. We are awaiting the final DRA review.

Ken reported that he had received a letter from DOT explaining their reasoning for not installing guardrails on Intervale at the sharp corner. Ken will keep this letter on file.

Jim Sawicki – Road Agent

Jim reported that the paving projects are completed and the road side mowing will begin again within a few weeks.

Jim updated the Selectmen on the storm water drainage plan at the transfer station. Morrill, New and Pickard Roads are scheduled to be reshaped before the first frost.

A brief discussion was held on dismantling the old firing range at the transfer station. Ken asked Jim to determine how many cubic feet of railroad ties there are and to get a cost to remove them.

The Board thanked Jim.

Town Clerk/Tax Collector Ben Bynum

Ben reported that he will be attending the upcoming Town Clerk conference. He has been working on election materials.

Ben explained that he is looking to purchase a new copier for his office. He is also exploring replacing the postage meter.

The Board thanked Ben.

Police Chief Mike Labrecque

Mike distributed the monthly statistics and patrol schedule. Mike reported that the new Administrative Assistant Deborah Nielsen and part-time officer Michael Crockwell will be starting in the near future.

Art made a motion to approve hiring Michael Crockwell as a Canterbury part-time officer. George seconded the motion. All in favor by roll call, motion carried.

Art made a motion to approve hiring Deborah Nielsen as the part-time Administrative Assistant for the Canterbury Police Department. Cheryl seconded the motion. All in favor by roll call, motion carried.

Mike explained that David Heath will be making the necessary repairs to the Expedition. Having David do the repairs is a substantial savings to the Town.

Mike is in the process of getting vehicle prices to replace the Expedition next spring.

A brief discussion was held on proposed hourly wages for a full-time Officer in the Canterbury Police Department. Ken and the Selectmen will further research.

A brief discussion was held on vacation time that his officers have. They are in jeopardy of losing time if not taken. The Selectmen will further discuss and possibly allow them as a one-time deal to carry over more vacation time than allowed in the personnel policies

The Board thanked Mike for attending.

Fire Chief Peter Angwin

Pete reported that the new fire truck is in and they are installing the radios. Pete explained that there was a minor incident with the new fire truck, while flipping up the cab, part of the back seat came down and broke the windshield. Pete has contacted Ed Pollard from Ferrara for a replacement.

Pete reported that they have 4 new members on the Department. Dave Nelson changed all the lights at the Municipal Building to LED lights.

Art made a motion to adjourn the meeting at 56:40 PM. George seconded he motion. All in favor by roll call, motion carried.

The next Selectmen's meeting will be held on November 7, 2016, at 5:00 at the Meeting House.

Respectfully submitted,

Jan Stout
Administrative Assistant