

Town of Canterbury
Selectmen's Meeting
March 6, 2017

Selectmen Present: Cheryl Gordon
George Glines
Town Administrator: Ken Folsom

The meeting was called to order at 4:45 PM

Administration

The Board signed: A/P Manifest
Intent to Cut
Land Use Change Tax

Approval of Minutes

The Board reviewed the public minutes of the February 22, 2017 Selectmen's meeting. George made a motion to approve the minutes as written. Cheryl seconded the motion.

The Board reviewed the non-public minutes of the February 22, 2017 Selectmen's meeting. George made a motion to approve the minutes as written. Cheryl seconded the motion.

The Board reviewed the public minutes of the February 27, 2017 Selectmen's meeting. George made a motion to approve the minutes as written. Cheryl seconded the motion.

The Board reviewed the non-public minutes of the February 27, 2017 Selectmen's meeting. George made a motion to approve the minutes as written. Cheryl seconded the motion.

New Business

Ken updated the Board on a conversation he had with Kent Ruesswick. Kent told Ken that the Planning Board is sending a letter to NHMS and their attorney. Ken expressed concerns and felt that the Board of Selectmen should be copied on the correspondence prior to it being mailed. Ken suggested that a meeting with Art Rose, Chairman of the Planning Board be scheduled.

Ken explained that Kent also told him that a landowner has taken a cemetery gate from a cemetery on their property and have incorporated the gate into their landscaping. Ken will further discuss with Town Counsel.

Transfer Station Manager Chuck Beckley attended the meeting.

George made a motion to go into non-public session at 5:03 PM under RSA 91-3, II(c) to discuss a personnel matter. Cheryl seconded the motion.

George made a motion to exit the non-public session at 5:10 PM and to permanently seal the minutes due to the personnel matters discussed. Cheryl seconded.

Ken wanted to address the missing pay-as-you-throw-bags. Ken reported that while Mary was reconciling the accounts, she found several discrepancies. Ken stated that it had been 3 weeks since Mary had received a deposit from Chuck and from now on a deposit will be given to Mary on Monday or Tuesday, but at the least, once a week.

Chuck reported that he filed a Police report on the missing inventory. The Board will work with the Police. Chuck explained that he will change the procedure and have the bags locked up at the end of each shift.

Ken asked Chuck to train his employees in all aspects of the job, so if he was out, there would be no changes in the way the Transfer Station operated.

Ken told Chuck that it is his responsibility as Transfer Manager to handle the scheduling and if he can't get coverage to go and discuss with Jim Sawicki.

Chuck reported that he feels that he doesn't have enough hours at the Transfer Station. Lately, he has only been able to work there on Wednesdays and Saturdays, and feels that he needs 25 hours to perform his duties. Chuck explained that he has no time to get the shipments prepared.

The Selectmen thanked Chuck for attending.

Road Agent Jim Sawicki attended the meeting.

George made a motion to enter into non-public session at 5:25 PM under RSA 91-3, II(c). Cheryl seconded the motion.

Cheryl made a motion to exit the non-public session at 5:39 PM and to permanently seal the minutes due to the personnel matters discussed.

Jim reported that Eastern propane will be contacting him to schedule repairs to the heaters in the garages.

Jim explained that he has filled out a driveway application for a property owner on Wyven Road. The property owner has asked Jim if the Town would be able to help them out by installing the culvert. Jim explained that his department will be doing ditch work anyway and suggested that they could install the culvert at the property owners' expense. The Selectmen approved.

911 would like to have the northern section of Wyven Road renamed for emergency service purposes. Ken will look into this.

The Selectmen thanked Jim for attending.

Scott Lacroix attended the meeting.

Scott will be the interim building inspector/code enforcement officer. Scott has reviewed the files and has made a few changes on how things are being recorded. He will be working with Mandy on this process.

Scott asked the Board if they would be in favor of initiating a gas permit similar to the existing oil burner permit. The Board approved requiring a permit for a gas burner.

The Selectmen thanked Scott for attending the meeting.

Cheryl made a motion to enter into non-public session at 6:12 PM under RSA 91-3, II(c) to discuss a personnel matter. George seconded the motion.

George made a motion to exit the non-public session at 6:20 PM and to permanently seal the minutes due to the personnel matter discussed.

The Selectmen reviewed correspondence from a property owner on Ames Road asking to have the interest and penalties waived on the December 2016 tax bill. The Selectmen denied the request

Cheryl made a motion to adjourn the meeting at 7:25 PM. George seconded he motion.

The next Selectmen's meeting will be held on March 20, 2017, at 5:00 at the Meeting House.

Respectfully submitted,

Jan Stout
Administrative Assistant