

Town of Canterbury
Selectmen's Meeting
February 6, 2017

Selectmen Present: Cheryl Gordon
George Glines
Art Hudson

Town Administrator: Ken Folsom

The meeting was called to order at 5:07 PM

George made a motion to enter into non-public session at 5:08 PM to discuss a personnel issue under RSA 91-3, II(c)

Art made a motion to exit the non-public session at 5:18 pm and to permanently seal the minutes due to the personnel matter discussed. George seconded the motion. All in favor by roll call, motion carried.

Administration

The Board signed: A/P Manifest
P/R Manifest
Veteran's Exemption
Land Use Change Tax – Tax Map 230 Lot 20

Ken reported that he had received one estimate to replace the water line but will be seeking additional estimates.

Ken explained that there is a class that he would like to attend. The authorized Ken to attend the class on April 20, 2017.

Approval of Minutes

The Board reviewed the non-public minutes of the January 9, 2017 Selectmen's meeting. Art made a motion to approve the minutes as written. George seconded the motion. All in favor by roll call, motion carried.

The Board reviewed the minutes of the January 23, 2017 Selectmen's meeting. Art made a motion to approve the minutes as written. George seconded the motion. All in favor by roll call, motion carried.

Ken gave a brief recap on the Hazard Mitigation Plan. Ken explained that the Hazard Mitigation Committee met to update and improve the 2011 Hazard Mitigation Plan. Being no one present, Cheryl made a motion to adopt the Canterbury NH Hazard Mitigation Plan Update 2017 as presented. George seconded the motion. All in favor by roll call, motion carried.

Cheryl made a motion to open the public hearing for the proposed 2017 budget at 5:40 PM. This hearing will be open to the public for one hour. George seconded the motion. All in favor by roll call, motion carried.

The Selectmen reviewed their "Action Item List". There was a general discussion on updating the Capital Improvements Plan.

Cheryl made a motion to open the public hearing at 5:45 for the proposed warrant article for items over \$100,000. George seconded the motion. All in favor by roll call, motion carried.

Doug Russwick attended the public hearing. He asked if his son Kent Ruesswick's insulators will be used for the Sam Lake House as it was in the Municipal Building. Ken explained to Doug that the committee had looked at using them, but felt that they wanted to do a concrete foundation with 2 X 6 construction. Doug felt that they should be used, initially they are more expensive, but feels that in the long term would be better. Ken stated that he would pass Doug's request onto the committee. Ken explained that the Sam Lake Committee will be holding a public hearing on March 3, 2017 on the project.

Ken reported to the Selectmen that he has been in contact with Franklin Savings Bank for their loan rates. For the terms of 5 & 10 years, the interest rate would be approximately 3%.

Ken explained that he has been in contact with our IT Company RMON to move the phone/internet, etc. to the Town Hall during the Sam Lake project.

Appointments

Library Director Sue LeClair, Rachel Baker, Trustees Debbie Snow, Claudia Leidinger, Linda Reindeau, Mark Stevens and Flo Woods attended the meeting.

Ken explained that during previous conversations a concern was expressed on the town's liability of the kids coming and going out of the Library and running around the center. They are concerned if someone comes down and doesn't know the rules and is a matter of communication through the school to all the parents. The Library could notify the parents of the after school programs available which should include the child and parents responsibility. Ken reported that our Insurance Company believes that this would be a step in the right direction. It is not an emergent plan but needed to get together to discuss. Any notification sent out should come as a united front from the Town and Library. They may be a perception by the parents that their children are being managed by the Library Staff and they strongly suggest that a letter go out to each and every parent. Ken explained that the insurance company wants to make sure all parents understand where their liability stands.

Sue reported that they currently have documents that if the child is 9 or older and without a guardian, they can stay at the library for 2 hours. If they plan to stay longer, the parents are required to fill out additional paperwork.

Linda explained with kids going in and out of the library and not give the outward impression that the staff is watching when we are not.

Ken will work with Sue to draft a letter and email it to the Trustees and Selectmen.

The Selectmen thanked Sue, Rachel and the Trustees for attending.

Cheryl made a motion to close the public hearing for the proposed 2017 budget and to approve the \$2,638,216 operating budget at 6:40 PM. George seconded the motion. All in favor by roll call, motion carried,

Cheryl made a motion to close the public hearing at 6:45 for the proposed warrant article for items over \$100,000. George seconded the motion. All in favor by roll call, motion carried.

Cheryl made a motion to adjourn the meeting at 6:55 PM.

The next Selectmen's meeting will be held on February 27, 2017 at 5:00 at the Meeting House.

Respectfully submitted,

Jan Stout
Administrative Assistant