

Town of Canterbury
Selectmen's Meeting
May 17, 2021

Selectmen Present: Cheryl Gordon
Robert Steenson
Town Administrator: Ken Folsom

The meeting was called to order at 5:00 PM.

Appointments

Town Clerk-Tax Collector Sam Papps

Sam distributed the tax collections report indicating the 4 parcels that are up for deeding. Sam will be deeding these properties on June 24, 2021. The Selectmen will inspect the properties prior to deeding.

Sam explained that he would like to advertise for an Assistant Town Clerk-Tax Collector. Sam would prefer to have someone in Town fill this position, but could expand the search outside of Canterbury if needed. Jamie will remain the Deputy and will fill in for vacations, elections, etc. The Assistant would handle the day to day operations. The Selectmen approved of Sam's proposal.

The Board thanked Sam for attending

Fire Chief Mike Gamache

Chief Gamache distributed the department statistics. The calls are currently 53% higher for the same period than last year.

Mike updated the Board on the membership, activities and training. They will resume in-person training in June.

Mike has ordered the new command vehicle with an expected delivery date in January 2022.

The Board thanked Mike for attending.

Police Chief Mike Labrecque

Chief Labrecque distributed the monthly statistics of the department. Mike has ordered the cruisers with an anticipated delivery date in January 2022.

The Canterbury Police will be hosting PT testing on Saturday. Mike may have 2 new part-time officers joining the department.

Mike shared that they have received a few complaints from residents in Sherwood Forest stating that some of the property owners are moving trailers in. The Board will discuss with the Code Enforcement Officer.

The Board thanked Mike for attending.

Road Agent John O'Connor

John reported that Truck 7 is still at Grappone's, Truck 1 is at Liberty International in Manchester for a new clutch and power steering motor.

John reported that he has put up "No Outlet" "Local Traffic Only" signs on Hannah Dustin Drive and Sunset Hill Road and a Yield sign at the intersection of Sunset Hill onto Hackleboro Rd.

John explained that he has had to move around his paving schedule due to a large logging operation. If all the funds appropriated have not been spent, he would like to encumber to next year.

A brief discussion was held on the construction requirements for the new Morrill Road Bridge.

Ken reported that the Planning Board will be having traffic counts done on Baptist Hill Road, Shaker Road at the Northfield town line, Baptist Road east of the school and Boyce Road. He asked if the Board would like to add any roads to the list. Bob suggested that they look at areas of concerns in the past such as Kimball Pond Road at the intersection of Morrill Road.

There have been no applications received for the full-time Highway Department position. Ken reported that he and John had discussed looking for a seasonal employee for the mowing and maintenance of the cemeteries and town properties. The Board agreed, Jan will place an ad.

The Board thanked John for attending.

Library Director Sue LeClair

Sue explained that the Library may be a possible recipient of a grant. Sue was asking to put up a tent next to the Library for the Children's summer reading program. She's not 100% sure it will be used this year, but, would like to get permission for the future. Bob suggested that since this is in the Historic District she should contact Kevin Bragg, Chairman of the Historic District Commission.

Sue reported that she was looking into loaning out mobile hotspots. This may not be possible as the cell service is weak in some areas of town.

The Board thanked Sue.

Consolidated Communications Representatives Ellen Scarponi & Jeff McIver

Ellen and Jeff attended to discuss possibly establishing a partnership for broadband services.

There may be Federal grants available to go forward with the process to serve the unserved areas. This grant requires that you must have a RFP in place. Ken explained that the Town did put out an RFI, Comcast and Consolidated are the only two that responded. Their goal is to get the RFP out sometime in June. Ellen felt that there is no feasible way to provide broadband services to town without a partnership. The required bond payment would be paid through the subscribers. A general discussion was held on how the partnership would work and what both the Towns' and Consolidation participation would entail.

The Board and Jeff will get together to work on the RFP.

Ellen and Jeff thanked the Selectmen.

Administrative

The Board signed:	Yield Tax Levy -	Tax Map 227 Lot 1 - Meadowsend Timberlands
		Tax Map 225 Lot 5 - Timothy & Gregory Meeh
		Tax Map 205 Lot 3 - L. Crowley & P. Bourne
		Tax Map 221 Lot 16 - Richard Tichko

Tax Map 248 Lot 6 – Joshua Marshall
Tax Map 241 Lot 44 – Kevin & Allison Snow
Tax Map 219 Lot 7 – Renee Paradis Trustee
Abatement – Tax Map 253 Lot 34 – Leon Fife
Tax Map 267 Lot 48 – NH Twelve Volt, LLC
Tax Map 10 Lot 9 - Sorel
MS-232 – Report of voted appropriations
Intent to Cut – Tax Map 237 Lot 17 – Northwest Road
UMRLAC Appointment Slip – Adrienne Hutchinson
Tax Warrant - \$3,641,095.00

Cheryl made a motion to sign the accounts payable manifest in the amount of \$38,012.23.
Cheryl seconded the motion.

Cheryl made a motion to sign two payroll manifests: \$10,545.84 and \$41,568.03. Bob seconded the motion.

The Board of Selectmen reviewed the minutes of the May 3, 2021 meeting. Bob made a motion to approve the minutes as amended. Cheryl seconded the motion.

New Business

Ken reported that Mark Stevens completed the Northfield and Canterbury town line perambulation. Mark will submit a copy to the State and to the Assessor's office.

The Selectmen discussed opening the town office to the public. Effective immediately the mask mandate and social distancing is still in effect, but will no longer need to make appointments.

Bob made a motion to adjourn the meeting at 7:35 PM. Cheryl seconded the motion.

Respectfully submitted,

Jan Stout
Administrative Assistant