

Town of Canterbury
Selectmen's Meeting
October 5, 2020

Selectmen Present: Cheryl Gordon
Art Hudson
Robert Steenson
Town Administrator: Ken Folsom

The meeting was called to order at 5:03 PM.

Administrative

The Board signed: A/P Manifest
P/R Manifest
Fire Chief Appointment Slip
Polling Place Warrant
Interfund Transfer – Conservation Commission

Minutes

The Selectmen reviewed the minutes of the September 28, 2020 Selectmen's minutes. Art made a motion to approve the minutes as amended. Bob seconded in the motion. All in favor by roll call, motion carried.

New Business

The Selectmen reviewed and signed letters to Chance Anderson and Barbara Tilton regarding current zoning violations.

Ken reported that he received a response from the letter he sent to the Church regarding the required monthly water meter readings. Bob will contact Bob Drew and the Pastor to discuss what is needed on a monthly basis.

Ken reported that he has contacted 2 Vendors for the repairs to the Library roof.

Ken explained that he has forwarded the request the Selectmen received from Meghan McGonagle regarding the proposed "Zach Box" to the Fire Department and Chief Newbery of Concord for their input. Ken will get back to Meghan. The Selectmen approved and support her request and want to make sure that it is done correctly. The Board will discuss with the Conservation Commission and residents near the river to find the most appropriate place for the box.

Ginny Dow and Sherwood Forest Association President Jonas Sanborn.

Ginny stated that her family has owned a parcel of land in Sherwood Forest for over 50 years. Ginny shared pictures of some of the area and expressed concerns about trailers being left on some of the lots. She showed a picture of one lot that has 3 trailers and 10 sheds. On one of the lots, the owner cleared the entire lot right down to the water which is a DES violation.

Ginny explained that she has been testing the water quality of the pond. They have been very careful about keeping invasive species from the ponds.

Jonas explained that he has lived in Sherwood Forest for about 8 years and has just taken over the position of President of the Association. As President, he has been trying to reach out to all the

residents, so far, he has made it to about 60% of the houses. The Association typically has 3 meetings each year.

Ginny explained that the Association has limited jurisdiction and it is mainly for dues and road maintenance. They are asking how the Selectmen could help them out with having the travel trailers removed.

Bob explained that the roads are private but town zoning still applies. Article 2.7 of the Zoning Ordinance reads

TRAVEL TRAILER

An individual travel trailer may be stored on land owned by the owner of such travel trailer, provided that:

- A. It shall not be used for living or housekeeping purposes, and
- B. Its condition, appearance and the place where it is stored is not detrimental to the neighborhood or other property in the vicinity.

The Board will need to identify the parcels (address, tax map & lot number), the nature of the violation and determine what the appropriate action would be. The Selectmen will have the Code Enforcement Officer and Assessor visit the area.

The Association wants to work with the Selectmen and gave them the contact numbers of the Association Officers.

The Selectmen thanked Ginny and Jonas for attending the meeting.

Lisa Carlson, ZBA Secretary and Al Edelstein, Town Treasurer

The Selectmen had sent them a letter notifying them of a change in procedures of accessing the Sam Lake House. Access will be during regular business hours.

Al questioned what the reason for the letter was and why does he need to turn in the keys. Bob explained that the Board is trying to get to a policy when no one is alone in the building. Al explained that this will affect his job and will delay him in making his deposits. He won't be able to pick up the accounts payable checks on Tuesday mornings because the office will not be open until 3. He likes to have them all signed when Mary comes into the office on Wednesday morning.

Bob explained that as a best practice, solo access to the building, safe and cash is just not a good idea. There should always be 2 people present when the safe is open. Since all the checks are scanned and not a lot of cash is collected, making the deposit schedule less strict. Al stated that he has given the examples of what he feels will be a negative impact and he wishes they wouldn't make this change. He feels like they are pulling the rug right from under him. Bob explained that this is not personal, it's best practice to have 2 people present when cash is being handled. The office is open enough hours to accommodate. Al stated that no one is with him while he delivers the cash to the bank. Bob suggested that he could contact the Police Department and have them drive him in. Cheryl stated that they had talked to Al previously about getting a night deposit bag. Al said that no, he doesn't do that. The Board felt that he should get the night deposit bag and he could make deposits at any time, it wouldn't have to be during banking hours. Al asked as a Board would they consider this a trial. The Board said to try it to see how it works.

Lisa explained that this change impacts her ability to get her work done. They hold the ZBA hearings on Wednesdays and if she can't get her notice of decision done the following day she can't

get back into the office until Monday. This would impede the timely conduct of business of the town. It's a blind nuisance, but she will give it a try.

Al will drop off his key to Ken on Wednesday.

Bob made a motion to adjourn the meeting at 6:25 pm. Art seconded the motion. All in favor by roll call, motion carried.

The next Selectmen's meeting will be held on Monday, October 9, 2020 at 5:00 pm at the Meetinghouse.

Respectfully submitted,

Jan Stout
Administrative Assistant