

Town of Canterbury  
Selectmen's Meeting  
August 3, 2020

Selectmen Present: Cheryl Gordon  
Art Hudson  
Robert Steenson  
Town Administrator: Ken Folsom

The meeting was called to order at 5:00 PM

**Administrative**

The Board signed: A/P Manifest  
Interfund Transfer  
P/R Manifest  
Letter to Citizens Bank – Annual Sam Lake Distribution  
Deed to Mark Phillips – Tax Map 101 Lot 76  
NHMS Payroll Manifest  
Land use Change Tax – Tax Map 229 Lot 1  
Abatement Application – Tax Map 204 Lot 17

**Minutes**

The Selectmen reviewed the minutes of the July 20, 2020, Selectmen's meeting. Bob made a motion to approve the minutes as amended. Cheryl seconded the motion.

**New Business**

Ken explained that the Town has received a subpoena for town records pertaining to Tax Map 267 Lot 57-1. Jan explained that she has contacted both the Planning and Zoning Board for any documents they may have and will deliver them to the law firm by August 17, 2020.

Ken reported that the court has re-issued an arrest warrant for Mr. Lidstone.

The Energy Committee has requested to hold a small electric car event on September 9<sup>th</sup> to coincide with the Farmers Market. The Selectmen approved their request.

Ken has received confirmation from the School Board that the elections can be held at the Elementary School.

The Board reviewed a letter being sent to 367 Shaker Road from the Selectmen regarding a change of permitted use.

David & Tracy Sullivan attended the meeting at the request of the Selectmen. On behalf of the Town, Ken presented them with a certificate of appreciation that read "*In recognition of your life-saving efforts on July 4, 2020, by rescuing two children and an adult from the Merrimack River in Canterbury and performing CPR on the adult until the arrival of emergency responders. Your efforts ultimately saved the lives of all three victims*".

The Selectmen thanked them for all that they did to help those victims.

50 The Board reviewed a letter from the Historic District Commission (HDC) regarding the demolition of  
51 the barn on 10 Center Road. The applicant had asked for a rehearing which was denied by the HDC.  
52

53 Ken explained that he received a complaint about the small structure at the intersection of Boyce and  
54 Hethlon Roads. It seems that it is or was used as a shelter for children waiting for the school bus. The  
55 caller felt that the structure was in disrepair and unsafe. No one is aware of who put the structure there  
56 or when it was built and if it is still being used. Jan will send letters to all the residents on Hethlon  
57 Road for any information.  
58

59 Ken reported that he had received a phone call from a resident on Morrill Road. They are asking for  
60 permission bait and hunt black bear on Town property. The Selectmen denied the request.  
61

62 Ken updated the Selectmen on the replacement of the culvert on Intervale Road.  
63

64 The Board received an anonymous letter concerned about the signs on the green in the center. A brief  
65 discussion was held on the current sign policy. Art explained that we have a policy and need to abide  
66 by it.  
67

68 Ken reported that he had been contacted by a firm that handles the retention of social media. They  
69 would monitor the Town's Facebook page, this would be real-time recording and any edited or deleted  
70 comments are captured. The cost of this service is \$200/month with up to 10 social media accounts.  
71 After a brief discussion, the Board decided not to pursue this.  
72

73 The Board discussed having political candidates having signs and meeting with residents at the  
74 Transfer Station. Ken will discuss with Mark where the best location would be without interrupting the  
75 transfer station operations.  
76

77 Ken explained that the contract Eastern Propane has come in at \$1.55/gallon. Bob made a motion to  
78 authorize the Town Administrator to sign the Eastern Propane contract. Art seconded the motion. All  
79 in favor by roll call, motion carried.  
80

81 Doug Pounds contacted Ken. His contractor will not bring his dump trucks and equipment to work on  
82 Mr. Pound's project without some work being done to Hancock Rd. The section that Mr. Saviano is  
83 supposed to be maintaining is in bad shape. Mr. Pounds would like to have some gravel added and  
84 grading is done so the work on his property can start. The Selectmen agreed to allow Mr. Pounds to  
85 have the needed work done. Ken will notify Mr. Pounds.  
86

87 The Board of Selectmen signed the employment agreement for the Part-Time Fire Chief.  
88

89 A brief discussion was held on salaried employees.  
90

91 Ken asked what would be the best way to communicate with the Board in between meetings on time-  
92 sensitive items. A brief discussion was held on how to accomplish this.  
93

94 Ken explained that the Zoning Board fees were increased to cover the costs of the hearings. The wage  
95 line is already overspent and the revenues still do not cover the expenses.  
96

97 Bob made a motion to adjourn the meeting at 7:30 PM. Cheryl seconded the motion. All in favor by  
98 roll call, motion carried.

99     The next scheduled meeting will be held on August 17, 2020, at 5:00 PM at the meetinghouse.  
100  
101     Respectfully submitted,  
102  
103     Jan Stout  
104     Administrative Assistant