

Town of Canterbury
Selectmen's Meeting
June 29, 2020

Selectmen Present: Cheryl Gordon
Art Hudson
Robert Steenson

Town Administrator: Ken Folsom

The meeting was called to order at 5:02 PM

Administrative

The Board signed: A/P Manifest
P/R Manifest
Letter to Mr. Saviano - Hancock Road Maintenance deficiency
Letter to Jay & Anne Berry – Underground utility agreement

The Selectmen reviewed the minutes of the June 15, 2020, Selectmen's meeting. Art made a motion to approve the minutes as amended. Cheryl seconded the motion. All in favor by roll call, motion carried.

New Business

Ken explained that he had been contacted by Geoffrey Hubbell about being appointed as the Town of Canterbury Deputy Health Officer. Cheryl made a motion to appoint Geoffrey Hubbell as Deputy Health Officer for the Town of Canterbury. Bob seconded the motion. All in favor by roll call. Motion carried.

Ken stated that he had received an email from Patrice Rasche asking to allow the Canterbury NH Democrats to hold a meet the candidate event at the gazebo in the center. The events will be held on a few Sunday afternoons. The Board of Selectmen approved the request.

Sam updated Ken that as of June 18, 2020, Governor Sununu was lifting the moratorium for Tax Collectors to issued tax deeds effective June 30, 2020

Chief Labrecque has contacted neighboring Police Departments in search of a speed recording data box to borrow. The Town of Hooksett is loaning one of theirs to Canterbury. Chief Labrecque will start with roads that they have problems with, and it will be moved around town as needed. If it is found to be useful the Selectmen will look into purchasing one in 2021.

The Selectmen reviewed a letter from a resident asking to have the brush trimmed back on the sharp corner of Kimball Pond Road at the intersection of Pickard. The Board will ask John O'Connor, Road Agent to take a look at the area.

The Board reviewed a letter from the Historic District Commission denying an application to a re-hearing to demolish a barn. The HDC denied the request as the demolition permit had expired a few years back and was never renewed.

Old Business

Mr. Doug Pounds and SRT Construction joined the meeting via teleconference.

Hancock Road Waiver – Applicant Mr. Doug Pounds had contacted DES – Dam Bureau. DES completed an analysis and found that the proposed house location has no impact on the dam on Lyford Pond should it breach. Bob stated that he appreciated the fact that Mr. Pounds reached out to DES.

The scope of work required for the approval of the waiver was discussed. The road upgrade must be completed before a building permit being issued.

Bob made a motion to approve the Class VI Road Waiver on Hancock Road (Tax Map 209 Lot 21) subject to conditions outlined in the road upgrade agreement. Cheryl seconded the motion. All in favor by roll call, motion carried. Mr. Pounds explained that he would like to hire the same contractor to do the road upgrade and site-work for his house, and would like this to be done seamlessly. The Selectmen explained that the road upgrade must be completed before a building permit being issued.

A brief discussion was held on the shared responsibilities of both Mr. Saviano and Mr. Pounds for the upgrade and maintenance of Hancock Road per their class VI road agreements.

The Selectmen discussed the procedures of obtaining a Class VI Road waiver. Art explained that he doesn't believe that the Conservation Commission needs to be notified of any Class VI Road waiver application the Selectmen receive. Bob sees no reason why they shouldn't be notified. Cheryl explained that she believes that the process is getting to have too many layers. Currently, the Selectmen ask that the Planning Board, Police, Fire & Highway be notified for advisory purposes. She is not in favor of notifying the Conservation Commission. Art believes that adding them to the process is a delay in the system. Bob stated that he strongly disagrees with not including the Conservation Commission in the process.

Art made a motion to remove the Conservation Commission from the Class VI Road waiver process. Cheryl seconded. By roll call: Art – yes, Cheryl – yes and Bob no.

Bob offered to do a Class VI Road inventory and to include a process for recording any concerns expressed by the Road Agent.

Cheryl suggested that the Selectmen have the Road Agent attend a meeting and give them an inspection report on all the Class VI roads. Bob explained that he thought that anytime a deficiency is noticed in the maintenance agreement, a letter be sent to the landowner. A general letter to all property owners on Class VI Roads with a friendly reminder of the agreement be sent. Bob will draft a letter for the Board to review.

The Selectmen reviewed a Class VI Road Waiver for Mr. Duval on Rum Brook Road. Cheryl made a motion to approve the Class VI Road Waiver for Mr. Duval on Rum Brook Road (Tax 233 Lot 9), with no building permit until road work is completed. Art seconded the motion. All in favor by roll call, motion carried.

The Board reviewed a request to purchase a town-owned parcel on Snowshoe Hill Road. After a discussion of the amount offered and assessed value. The Board offered to sell that parcel of land for the amount of \$6,000 with a restriction that no building will be allowed.

Bob made a motion to enter into a non-public session at 6:50 PM to discuss a personnel matter. Cheryl seconded the motion. All in favor by roll call, motion carried.

Bob made a motion to exit the non-public session at 7:20 PM and to seal the minutes due to the confidential personnel matter discussed.

The Selectmen reviewed and executed the employment agreement for Road Agent John O'Connor. Bob stated that he thinks that John and his team are doing a great job.

Art made a motion to adjourn the meeting at 7:30 PM. Bob seconded the motion. All in favor by roll call, motion carried.

The next scheduled meeting will be held on July 13, 2020, at 5:00 PM at the meetinghouse.

Art made a motion to adjourn the meeting at 7:00 PM. Bob seconded the motion. All in favor by roll call, motion carried.

Respectfully submitted,

Jan Stout
Administrative Assistant

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