

Town of Canterbury
Selectmen's Meeting
April 27, 2020

Selectmen Present: Art Hudson
Cheryl Gordon
Bob Steenson
Town Administrator: Ken Folsom

The meeting was called to order at 10:02 AM via teleconference in accordance with the Right-to-Know Law guidelines published by the Attorney General's office.

Administrative

Lisa Shapiro from 569 Shaker Road, Sylvia Styles from 532 Shaker Road, and Assessor Mandy Irving joined the meeting via telephone.

The Selectmen reviewed the 2020 budget. Art explained that at a previous meeting, the Board decided not to delay any of the expenses. Bob explained that in the email he sent to the other Board members, he was concerned that the State revenues (rooms and meals & highway block grant) would be considerably less because of the Covid 19.

Ken went over the warrant articles and where the funds were coming from to purchase the items.

- Highway Truck – \$100,000 capital reserve fund
- Sam Lake House Generator – \$10,000 taxation, SLH Trust Distribution & grant
- Gold Star –\$42,598 unreserved fund balance
- UTV – Fire Department – capital reserve fund
- Zoll Monitor – \$34,000 taxation
- SCBA Compressor - \$4,000 Taxation if grant reserved
- Backhoe Capital Reserve – taxation
- Rescue 1 reconfiguration - \$8,000 capital reserve fund
- Capital Reserve fund deposits - \$169,000 taxation

The Board will ask Mary to hold depositing the funds in the Capital Reserves. Art is in favor of going forward with the other expenses.

The Selectmen reviewed other large expenses in the Budget. Bob suggested that Pike be contacted again to reprice the paving projects. Ken will ask John to contact them for a new quote. The purchase of a new server for the Sam Lake House will be put on hold for now.

Ken explained that the Municipal Building alarm budget is at 84% spent. The monthly charges have doubled in the last few months. Mary is contacting them for a reason for the increase.

The Building Inspector supply line is overspent because new building codebooks were purchased.

The green grader is overspent by a couple of hundred dollars, a new fuel pump was needed.

49 The Board reviewed the Sam Lake Garage agreement with the Church. The agreement expires
50 on May 20th.

51
52 In the Board of Selectmen minutes of May 21, 2007, Lisa Carlson had asked to use the Sam Lake
53 garage for storage for the Canterbury Fair. Road Agent, Phil Stone didn't think there would be
54 enough room as the highway department uses it for storage. The Selectmen agreed to allow the
55 fair to store the items in the town hall, never intending it to be a permanent obligation. Art
56 explained that the Selectmen had discussed at length last year to allow the fair to use 50% of the
57 floor space in the Sam Lake garage for the tables.

58
59 Sylvia said that the Fair Committee would like to continue the agreement, the tables are very
60 heavy. Art expressed concerns allowing a private entity to use a town building for storage. Bob
61 questioned using a town building for public storage. How do you determine who can and can't
62 use the town building? It has always been in the long- term plans to use the Sam Lake garage
63 for storage of town records. Sylvia asked if the agreement could be extended to 16 months
64 because the fair is being canceled this year. Bob doesn't believe the law would allow an
65 extension over 12 months. Bob asked Sylvia to have the Fair Committee start looking into
66 alternate places to store their items. Cheryl stated that she is not in favor of using the taxpayer-
67 funded building for private storage.

68
69 Bob made a motion to execute the storage agreement with the Church for 1 year and to ask the
70 Fair Committee to address storage needs other than the Sam Lake Garage. Art seconded. Cheryl
71 was not in favor of executing the agreement.

72
73 A discussion was held on the forced annual distribution from the Sam Lake Trust. Bob
74 suggested that a capital reserve be established and those distributions deposited into the capital
75 reserve.

76
77 The Board discussed the on-going gravel operation on 381 Intervale Road owned by Brandon
78 Hiltz. The property still has a stockpile of materials.

79
80 Tyson Miller joined the meeting via telephone. Tyson said that 381 Intervale Road violates the
81 zoning. Ken explained that the owner had submitted a restoration plan to DES to be completed
82 by September 2019. DES was not aware that there was still work being done on-site. Ken
83 suggested that the Board send a letter to Brandon to see what his plans are for the property. The
84 Town is holding a \$25,000 bond that is good through September 2020. Tyson explained that per
85 the site plan condition set by the Planning Board, the property was to be reclaimed by May 30,
86 2019, making him in violation of the site plan approval. Ken will draft a letter to Brandon Hiltz
87 notifying him of the zoning violation for the Board to review.

88
89 Ken updated that Selectmen on a Class VI road waiver on Hancock Road. Tyson explained that
90 the Planning Board is meeting on May 12th to discuss this road waiver. Lisa Shapiro stated that
91 she would appreciate an update and asked that abutters be notified of any road waivers or
92 building permits issued. Bob explained that there is no legal process in giving building permits
93 or road waivers notices.

94
95 Tyson explained that he and Planning Board Member Joshua Gordon and Conservation
96 Commission member Ken Stern visited the site on Hancock Road and that Joshua had concerns

97 about the waiver and building permit. Ken cautioned Tyson to be careful about using any
98 comments by Joshua in determining the approval as he is an abutter to the project.

99
100 Lisa Shapiro stated that the Selectmen could be required to send out notifications. How can the
101 Selectmen do their duty without input? She wants the Selectmen to be more transparent and not
102 have all these secret meetings.

103
104 Cheryl thanked Lisa for her input.

105
106 Cheryl made a motion to adjourn the meeting at 11:04 AM.

107
108 The next scheduled Selectmen's meeting will be held on Monday, May 4, 2020, at 5:00 PM via
109 teleconference.

110
111 Respectfully submitted,

112
113 Jan Stout

114 Administrative Assistant