

Town of Canterbury  
Selectmen's Meeting  
April 13, 2020

Selectmen Present: Art Hudson  
Cheryl Gordon  
Bob Steenson – via telephone  
Town Administrator: Ken Folsom

The meeting was called to order at 9:01 AM via teleconference in accordance with the Right-to-Know Law guidelines published by the Attorney General's office.

**Administrative**

Patrice Rasche joined the meeting via telephone.

The Selectmen reviewed the short term rental permit application. Ken explained that Mandy drafted the application and he and Joel have reviewed. Cheryl made a motion to accept the application as presented. All in favor by roll call, motion carried. Bob asked to have a list of the locations of the properties that will be applying for this permit.

Ken explained that he had received a call from someone that had submitted an application to the Zoning Board of Adjustment. Due to COVID 19, the Zoning Board has postponed all meetings. She was told by the ZBA that she would have to pay the fees again once the Zoning Board starts holding meetings. Bob felt that if the applicant had paid for the hearing and did not have one, they should not have to pay again. Cheryl and Art agreed. Ken will notify the Boards and Committees.

Ken reported that the State of NH Emergency Order #23 allows the boards to decide to hold meetings or not. Cheryl explained that she spoke with Joe Halla, ZBA Chairman. Joe expressed concerns that he wants to be sure that all abutters are aware of the project. Bob said that we want to be certain we don't create a hardship for the applicant. A brief discussion was held on scheduling/postponing meetings. Until the Governor's suggestion of May 4<sup>th</sup> or the duration of any emergency orders, we follow the guidelines. Ken will notify Boards and Committees that the Selectmen suggest postponing unless there is a time sensitive issue or an emergency.

Ken explained he and Sam have reviewed the State of NH Emergency Order #25 for deeds and liens. Sam feels that this doesn't affect the liening process and at this point, the deeding process will go as planned.

Ken said that the roadside cleanup is scheduled for this weekend. A discussion was held on recycling the trash from the roadside clean-up was held. Art felt that the roadside cleanup should not be postponed and suggested that aluminum cans that were picked up could be recycled. Patrice commented that everyone is aware that all will go into the packer truck. Last year they have volunteers to separate the trash brought in in blue bags. This would not happen this year, she doesn't want people hanging around the transfer station. The outpouring of volunteers is amazing. Bob suggested possibly hanging on to the recyclables until this is over. Ken stated that maybe the sorted aluminum items could be brought to the transfer station and held in the salt shed for a week. Cheryl expressed concerns that people will be putting regular trash into blue bags. If everything is co-mingled in the bag it goes straight to the packer truck. If it has been

sorted, it could be held in the salt shed for about a week. A brief discussion was held on the transfer station accepting cardboard last weekend. Ken will discuss this with John and Mark. Patrice said that she doesn't want to see aluminum go into the packer truck. The Board explained that there are no guarantees that this won't happen. It all depends on the amount brought in and the ability to store a reasonable amount until it can be recycled.

The Selectmen, Ken, and Patrice will draft up a memo for the townwide email, website and Facebook page with instructions for the townwide roadside cleanup.

The Selectmen thanked Patrice for coordinating the roadside cleanup again this year.

Ken explained that he had received a proposal for the generator at the Sam Lake House. There is a one-month lead time for the equipment. The plans are to use the forced distribution from the Sam Lake Trust for the purchase, given the market he's not sure what the distribution would be. Art expressed concerns on what effect COVID 19 would have on the collection of property taxes and suggested that they defer to June or July. Bob felt that the town could do their part in keeping small businesses going and go forward with the purchase. Cheryl stated that 80-85% of people in town have their taxes escrowed and believe that we should be fine in June. But feels we should be watching the expenses. The Board voted to go forward with the purchase of the generator.

The Selectmen discussed sick time for employees that are quarantined or diagnosed with COVID 19. The Board will provide 14 days paid days for those employees. Ken explained that all employees have received notices on how to protect themselves and each other. Ken will draft a memo to the Department Heads.

The Board discussed the removal of the maple tree in the center by the cemetery. Art explained that in December 2019 Selectmen decided to have the tree removed. Ken explained that part of his plans for 2020 is to put together a plan for the town center. Sumner Dole has sent information to Ken on various trees that could be planted in the center.

Ken reported that the storage agreement with the CUCC expires on May 20, 2020. Ken will forward the agreement to the Board for their review. Bob remembered that the Selectmen at the time agreed to let the CUCC store Canterbury Fair items in the basement of the town hall temporarily because Marcia Scarponi had sold the barn that they used for storage.

Ken reported that he had received an anonymous call about 27 Canterbury Shore Drive. The property has travel trailers and is unsightly. Ken will forward the complaint to Code Enforcement Officer Joel French.

The Selectmen discussed the amount of the buyout that employees receive if they are eligible for health insurance and don't take it. Ken had received a question from an employee asking if the buyout could be increased. Jan has made a spreadsheet for the board to review offering different options.

The Board reviewed a Class VI Road waiver for Hancock. They will make a decision once they receive comments from the Department Heads.

98 Bob asked what was going on at 381 Intervale Road. Ken updated Bob on the excavation  
99 permits that the owner was required to get. The Selectmen will review the permits received.  
100 Cheryl made a motion to adjourn the meeting at 10:25 AM. Art seconded the motion. All in  
101 favor by roll call, motion carried.

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103 The next scheduled Selectmen's meeting will be held on Monday, April 20, 2020, at 5:00 PM via  
104 teleconference.

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107 Respectfully submitted,

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109 Jan Stout

110 Administrative Assistant