

Town of Canterbury
Selectmen's Meeting
March 16, 2020

Selectmen Present: Art Hudson
Cheryl Gordon
Bob Steenson

Town Administrator: Ken Folsom

The meeting was called to order at 5:00 PM

Administrative

The Board signed: A/P Manifest
MS – 232 Appropriations voted
Appointment slips – Agricultural Commission
Veteran's Exemption
Interfund Transfer
Junkyard Permit

Minutes

The Selectmen reviewed the minutes of the March 2, 2020, Selectmen's meeting. Cheryl made a motion to approve the minutes as written. Art seconded the motion.

New Business

Ken explained that the Selectmen had received to purchase a town-owned lot. Previously the Selectmen agreed to sell the lot and have it merged with another lot the buyer was purchasing. There have been some recent updates that the town parcel would not be eligible for title insurance for the prospective buyer. The town has not had possession of the property for 10 years which makes it ineligible for title insurance. Ken forwarded this information to town counsel. Bart wrote that there is a court case coming up that he has argued in front of the Supreme Court for a similar scenario which includes issues with the amount of taxes owed at the time of deeding and the value of the property. He recommends waiting until the decision has been handed down.

Realtor Peter Arvanitis representing the prospective buyer explained that he has been in contact with the title company. They have drafted a clause that could be placed on the deed stating in part "Lots 53 & 54 shall forever be conveyed together, shall be binding on the Grantees and all successors and or assigns.....".

Bob made a motion to enter a contract to see 10 Sherwood Forest Drive and to prepare the deed with restrictions. Cheryl seconded the motion. All in favor by roll call, motion carried. Ken will check to see what was owed when the property was deeded and compare that to the offer price.

Peter Arvanitis thanked the Board.

Appointments

Town Clerk/Tax Collector Sam Papps

Sam reported that voting and town meeting went well. He and Jamie are working on cleaning up the dog license list.

Sam discussed due to COVID-19 he recommends closing his office to the public and encourage the residents to use the mailbox, dropbox or email for emergencies. He would open by appointment only. He would keep normal hours for him and Jamie. Deputy Fire Chief Scott Doherty supports what Sam is proposing. Ken suggested that Sam contact the Town Clerks Association and ask that if they have contacted the Governor and ask for a 15 day grace period for motor vehicle registrations.

Scott explained that the number of confirmed cases is the same but now they are lagging behind with the testing.

Sam distributed the listing of properties to be deeded. Ken updated the Selectmen on a conversation he had with an advocate of one of the residents on that list.

The Board thanked Sam for attending.

Road Agent John O'Connor

John reported that mud season is here!! He has received a few driveway permits. A property owner has asked to have his driveway off of Windfall Road instead of Ayers Road. John will contact the property owner to discuss.

John stated the Mark, Evan, and TJ are now certified flaggers. He is planning to change to summer work hours in mid-April.

The Selectmen discussed with John the precautions that they should think about at the Transfer Station to help keep the workers and residents safe. Ken will post on the website, email, and Facebook that for the time being no residents will be allowed in the office at the Transfer Station. If money needs to be transferred, this will be handled outside of the office. The Treasure-house will be closed until further notice.

The Board thanked John for attending the meeting.

Deputy Fire Chiefs Nick Baker and Scott Doherty

Nick distributed the departments' monthly statistics. There have been 22 incidents since the last meeting and one brush fire.

Nick updated the Selectmen on the EMS and Fire Training for the month.

Nick explained that the tires on Engine 3 could be replaced. That their current condition is good but they are 12 years old. They do not want to spend the money if they don't need to. They would like to be able to use that money towards its replacement. Scott reported that he has been

looking into leasing a fire truck vs. purchasing. He and Nick are in the process of putting together a committee to research the options.

The Board thanked Nick and Scott for attending.
Police Chief Mike Labrecque

Mike distributed the departments' monthly statistics.

Mike stated that the painting of the station is going well. Mike reviewed the change in the upcoming work schedule with the Selectmen.

Mike will forward information for the purchase of the body cameras. Mike is working with the IT Company to set up a firewall for the computers and to set up a tablet.

The Board thanked Mike for attending.

Art made a motion to nominate Cheryl Gordon as Chair of the Board of Selectmen. Bob seconded the motion. All in favor by roll call, motion carried.

New Business (continued)

Ken explained that he has received a proposal from UMG for bulk energy costs. They have been the electric supplier for the town for a few years. They will provide electricity at a fixed price of 0.749 per KW. Bob would like to see what Unitil rates are before signing the agreement.

The Selectmen will notify the public that the town offices will be closed to the public until April 3, 2020. Staff will still be working their normal hours. Art explained that Mandy had mentioned the problem she might have with child care during the school shutdown. The Board felt that Mandy could work from home. She will have access to her computer, emails and phone messages. The Board agreed to have Mandy work remotely.

The next scheduled Selectmen's meeting will be held on Monday, April 6, 2020, at the Sam Lake House.

Respectfully submitted,

Jan Stout
Administrative Assistant

Town of Canterbury
Selectmen's Meeting
March 16, 2020

Selectmen Present: Art Hudson
Cheryl Gordon
Bob Steenson

Town Administrator: Ken Folsom

The meeting was called to order at 5:00 PM

Administrative

The Board signed: A/P Manifest
MS – 232 Appropriations voted
Appointment slips – Agricultural Commission
Veteran's Exemption
Interfund Transfer
Junkyard Permit

Minutes

The Selectmen reviewed the minutes of the March 2, 2020, Selectmen's meeting. Cheryl made a motion to approve the minutes as written. Art seconded the motion.

New Business

Ken explained that the Selectmen had received to purchase a town-owned lot. Previously the Selectmen agreed to sell the lot and have it merged with another lot the buyer was purchasing. There have been some recent updates that the town parcel would not be eligible for title insurance for the prospective buyer. The town has not had possession of the property for 10 years which makes it ineligible for title insurance. Ken forwarded this information to town counsel. Bart wrote that there is a court case coming up that he has argued in front of the Supreme Court for a similar scenario which includes issues with the amount of taxes owed at the time of deeding and the value of the property. He recommends waiting until the decision has been handed down.

Realtor Peter Arvanitis representing the prospective buyer explained that he has been in contact with the title company. They have drafted a clause that could be placed on the deed stating in part "Lots 53 & 54 shall forever be conveyed together, shall be binding on the Grantees and all successors and or assigns.....".

Bob made a motion to enter a contract to see 10 Sherwood Forest Drive and to prepare the deed with restrictions. Cheryl seconded the motion. All in favor by roll call, motion carried. Ken will check to see what was owed when the property was deeded and compare that to the offer price.

Peter Arvanitis thanked the Board.

Appointments

Town Clerk/Tax Collector Sam Papps

Sam reported that voting and town meeting went well. He and Jamie are working on cleaning up the dog license list.

Sam discussed due to COVID-19 he recommends closing his office to the public and encourage the residents to use the mailbox, dropbox or email for emergencies. He would open by appointment only. He would keep normal hours for him and Jamie. Deputy Fire Chief Scott Doherty supports what Sam is proposing. Ken suggested that Sam contact the Town Clerks Association and ask that if they have contacted the Governor and ask for a 15 day grace period for motor vehicle registrations.

Scott explained that the number of confirmed cases is the same but now they are lagging behind with the testing.

Sam distributed the listing of properties to be deeded. Ken updated the Selectmen on a conversation he had with an advocate of one of the residents on that list.

The Board thanked Sam for attending.

Road Agent John O'Connor

John reported that mud season is here!! He has received a few driveway permits. A property owner has asked to have his driveway off of Windfall Road instead of Ayers Road. John will contact the property owner to discuss.

John stated the Mark, Evan, and TJ are now certified flaggers. He is planning to change to summer work hours in mid-April.

The Selectmen discussed with John the precautions that they should think about at the Transfer Station to help keep the workers and residents safe. Ken will post on the website, email, and Facebook that for the time being no residents will be allowed in the office at the Transfer Station. If money needs to be transferred, this will be handled outside of the office. The Treasure-house will be closed until further notice.

The Board thanked John for attending the meeting.

Deputy Fire Chiefs Nick Baker and Scott Doherty

Nick distributed the departments' monthly statistics. There have been 22 incidents since the last meeting and one brush fire.

Nick updated the Selectmen on the EMS and Fire Training for the month.

Nick explained that the tires on Engine 3 could be replaced. That their current condition is good but they are 12 years old. They do not want to spend the money if they don't need to. They would like to be able to use that money towards its replacement. Scott reported that he has been

looking into leasing a fire truck vs. purchasing. He and Nick are in the process of putting together a committee to research the options.

The Board thanked Nick and Scott for attending.
Police Chief Mike Labrecque

Mike distributed the departments' monthly statistics.

Mike stated that the painting of the station is going well. Mike reviewed the change in the upcoming work schedule with the Selectmen.

Mike will forward information for the purchase of the body cameras. Mike is working with the IT Company to set up a firewall for the computers and to set up a tablet.

The Board thanked Mike for attending.

Art made a motion to nominate Cheryl Gordon as Chair of the Board of Selectmen. Bob seconded the motion. All in favor by roll call, motion carried.

New Business (continued)

Ken explained that he has received a proposal from UMG for bulk energy costs. They have been the electric supplier for the town for a few years. They will provide electricity at a fixed price of 0.749 per KW. Bob would like to see what Unitil rates are before signing the agreement.

The Selectmen will notify the public that the town offices will be closed to the public until April 3, 2020. Staff will still be working their normal hours. Art explained that Mandy had mentioned the problem she might have with child care during the school shutdown. The Board felt that Mandy could work from home. She will have access to her computer, emails and phone messages. The Board agreed to have Mandy work remotely.

The next scheduled Selectmen's meeting will be held on Monday, April 6, 2020, at the Sam Lake House.

Respectfully submitted,

Jan Stout
Administrative Assistant