Town of Canterbury

Selectmen’s Meeting

December 16, 2019

Selectmen Present: Art Hudson

 George Glines

Town Administrator: Ken Folsom

The meeting was called to order at 5:00 PM

**Administrative**

The Board signed: A/P Manifest

 P/R Manifest

 Welfare Manifest

4 Employee leave requests

 Tax abatement – 26 Lamprey Road

 Saunders Search Contract

 Yield Tax Levy

**Minutes**

The Selectmen reviewed the minutes of the December 2, 2019 Selectmen’s meeting. George made a motion to approve the minutes as written. Art seconded the motion. All in favor by roll call, motion carried.

**New Business**

Ken reported that a dredge and fill permit from NH DES has been received from the State of NH for the widening of Route 106.

Ken explained that Treasurer Al Edelstein had contacted him about the recent counterfeit $100 bills in Concord. Markers have been ordered to help detect counterfeit bills.

Ken explained that the proposal to sell a parcel of town owned land cannot not be completed until August of 2020 because the Town has not had the property in its possession for 3-years.

Ken reported that Brian Magoon has submitted a bill to the cemetery trustees for removing one of the big maple trees by the cemetery. The Trustees would like to encumber money from their budget this year and budget additional money for 2020 to pay for his services. Art suggested that they take a look at the entire center. Ken suggested that the Board meet with the Cemetery Trustees to further discuss.

Ken said the Transfer Station Manager Mark Marr has received an estimate of $250 to replace the window in the Transfer Station office.

Chief Newbery reported that the SCBA units that were approved at the Town Meeting have been ordered. Ken reported that because the money from Warrant Article #9 will not be expended in 2019, that pursuant to NH RSA 32:7, the Selectmen must vote to encumber the funds.

George made a motion to encumber warrant article #9in the amount of $111,240 *(“To see if the Town will vote to raise and appropriate the sum of One Hundred Eleven Thousand Two Hundred Forty Dollars ($111,240) for the purpose of purchasing SCBA’s. One Hundred Five Thousand Six Hundred Seventy Eight Dollars ($105,678) to come from an assistance to firefighters grant, and Five Thousand Five Hundred Sixty Two Dollars ($5,562) to come from the Firefighting Equipment Capital Reserve Fund. No amount shall be expended unless the grant funds are secured)* for the period of one year. Art seconded the motion. All in favor by roll call, motion carried

**Appointments**

Town Clerk/Tax Collector Sam Papps

Sam reported that there are 56 outstanding tax bills from the July property bill and 153 outstanding tax bills from the December billing.

Sam reported that the company doing the document scanning will be picking up documents in the near future.

The Board thanked Sam for attending.

Road Agent John O’Connor

John reported that the repairs for Truck 1 have been completed.

The Selectmen discussed a letter they received from the Board of Selectmen of the Town of Loudon stating that they will no longer be maintaining a portion of Flagg Road that is in Canterbury, effective immediately. This would affect 3 residents in Canterbury. John will contact Loudon Road Agent Russ Pearl to further discuss. John will suggest to Russ that Canterbury would take over the remainder of Mudget Hill if they would continue to maintain that portion of Flagg Road.

The Board thanked John for attending.

Fire Chief Guy Newbery

Guy distributed the monthly department statistics. Guy updated the Selectmen with the training the department participated in. They attended a chemical suicide cross training with the Police Department and an ice water rescue training at the Golf Course Pond.

The school inspection was completed including the state report along with 6 propane installation or tank inspections. Problems have arisen with the Shaker Village Dam project. There are problems with the water depth at the dam site, the pump intake is basically out of the water. Guy has been working with them to accommodate the school program.

Guy submitted his letter of resignation. He has accepted the position of Interim Fire Chief for the City of Concord. Guy met with the City Manager who approved his request to continue to help Canterbury with the on-going grants. The Board of Selectmen accepted his resignation and thanked him for all he has done for the Town of Canterbury.

George made a motion to open the public hearing at 5:30 PM to accept the unanticipated revenue from the State of NH in the amount of $21,898.41 under the provision of RSA 32: b. Art seconded the motion.

Ken explained that the State of NH submitted $20,000,000 in aid to Municipalities. These funds must be used for a specific purpose or to reduce taxes or a combination of both. At the December 2, 2019 Selectmen’s meeting, the Board voted to hold a public hearing, it would be their desire to expend the unanticipated funds to help reduce taxes.

Kathy Doherty questioned when this was discussed to reduce taxes, she doesn’t recall any vote taken and asked what is the paper trail.

Ken explained that the Selectmen used money from the unreserved fund balance to reduce the tax rate and this money would help offset the amount used.

George made a motion to use the unanticipated funds ($21,898.41) to reduce property taxes. Art seconded the motion. All in favor by roll call, motion carried.

Library Director Sue LeClair and Library Trustees Claudia Leidinger and Linda Reindeau

Claudia explained that in the Library Trust budget submitted, they had appropriated $4,000 to replace the carpet in the Library, they had also submitted a warrant article for $20,000 to the Town for the remaining funds needed. Claudia reported that their investments have done well and they are proposing to pay for the entire amount out of the Library Trust Funds. The Selectmen thanked Sue, Claudia and Linda.

Sue mentioned that she has had the furnace cleaned and serviced. The current furnace is 14 years old with a life expectancy of 14-18 years. Sue asked if a warrant article could be set up to put aside money for a new furnace for the Library. Sue submitted a draft warrant article for the capital reserve with initial funding at $10,000. The Board agreed on the warrant article but would like the initial funding to be at $5,000.

The Board thanked Sue, Claudia and Linda for attending.

Police Chief Mike Labrecque

Mike distributed the monthly statistics.

Mike reviewed the noise ordinance with the Board of Selectmen. Art made a motion to accept the proposed ordinance as amended. George seconded the motion. All in favor by roll call, motion carried. The Board will hold a public hearing on January 6, 2020 to adopt the proposed ordinance.

Planning Board vice Chair Tyson Miller and Central NH Regional Planning Commission (CNHRPC) representative Mike Tardiff

They attended the meeting to discuss the contract between the Town of Canterbury and CNHRPC for the Plan for Tomorrow.

Tyson explained that Mike will be giving the Planning Board a full presentation in January. Mike explained the process that would take place to complete the “Plan for Tomorrow”. Mike has been working with the DOT for on-line surveys, etc. The first phase would be public input with the second phase being the transportation chapter.

Ken stated that the Planning Board had hired CNHRPC to help them with the Zoning Ordinance table of uses. Tax dollars were spent on this project which was never completed. Now the Planning Board is asking for triple the amount for another project. As a tax payer he expressed concerns that tax money is being spent with no end result. Art stated that he doesn’t want to get to the same place with this project as the table of uses. He wants to be sure that if there are any problems throughout the project the Selectmen will be notified. Tyson explained that the work that has been done on the table of uses can still be used in the future and the updated Master Plan would help in the process of updating the Table of Uses.

George made a motion to encumber $7,800 from the Planning Board Professional Services budget line to the 2020 budget. Art seconded the motion. All in favor by roll call, motion carried.

The Selectmen signed the agreement with CNHRPC for services to assist the Planning Board with the Plan for Tomorrow.

Art made a motion to adjourn the meeting at 6:45 PM. George seconded the motion. All in favor by roll call, motion carried.

The next scheduled Selectmen’s meeting will be held on Monday, January 6, 2019 at the Sam Lake House.

Respectfully submitted,

Jan Stout

Administrative Assistant