

Town of Canterbury  
Selectmen's Meeting  
November 18, 2019

Selectmen Present: Art Hudson  
Cheryl Gordon  
George Glines  
Town Administrator: Ken Folsom

The meeting was called to order at 5:00 PM

### **Minutes**

The Selectmen reviewed the minutes of the November 13, 2019 Selectmen's meeting. George made a motion to approve the minutes. Cheryl seconded the motion. All in favor by roll call, motion carried.

### **Appointments**

#### Town Clerk/Tax Collector Sam Papps

Sam reported that he had been in contact with Cybertron and Inception Technology Inc. for scanning some of the files (building permits, vital records, planning board records, etc.) in the Sam Lake House. The Board of Selectmen authorized Ken to sign the contract.

The Board thanked Sam for attending.

#### Road Agent – John O'Connor

John reported that the trucks are equipped with the sanders. John explained that the department is working on building a sand shed for the resident sand.

John explained that a double pane window had been dropped off at the Transfer Station. Mark is asking to have the single pane transfer station office window replaced with the double pane. Ken will ask Mark to get estimates on the installation.

A brief discussion was held on the traffic flow at the Transfer Station. John reported that they may be getting additional trailers, this would allow for the separation of copper, steel and aluminum.

The Board thanked John for attending.

#### Fire Chief Guy Newbery

Guy distributed the monthly department statistics.

Guy updated the Selectmen on the EMS and Fire Training completed by the department. The department has completed 7 propane, 1 stove and 1 final occupancy inspection. Guy explained that the Shaker Village dam project is approximately 6 weeks behind schedule. Guy explained that he is looking into alternates for replacing the Zoll and AED monitors.

The Board thanked Guy for attending.

#### Police Chief Mike Labrecque

Mike distributed the monthly department statistics. Mike submitted a noise ordinance for the Board to review.

Mike reported that he has had some issues with some of the interior locks at the Police Station. He will contact Adams Lock to get an estimate for repairs.

Mike updated the Selectmen on the low light shooting training. All members of the Police Department have been re-certified with their Tasers.

The Board thanked Mike for attending.

#### New Business

The Board reviewed a request from a resident asking to purchase a town owned lot that abuts theirs. George made a motion to sell the parcel for the amount of \$2,850 as requested. Cheryl seconded. All in favor by roll call, motion carried.

Per RSA205D, manufactures home installers must be licensed through the State of NH.

Ken updated the Selectmen on an on-going situation regarding an employee and short-term disability. The Board agreed to send a check to the employee and will ask the disability insurance company to reimburse the Town.

The Selectmen discussed the expense to have the lotting plan loaned to the Town by Sumner Dole refurbished. The cost to have the map treated with a digital copy and flat storage will be in the neighborhood of \$1,035.00. The Selectmen will further discuss with Sumner.

The Board reviewed the recommendation of Town Counsel on the proposed short-term rental ordinance. The Board will submit a draft to the Planning Board for a public hearing.

Ken reported that three resumes have been received for the Building Inspector position. The Board will set up interviews in the very near future.

Art made a motion to adjourn the meeting at 6:45 PM. George seconded the motion. All in favor by roll call, motion carried.

Respectfully submitted,  
Jan Stout  
Administrative Assistant