

Town of Canterbury
Selectmen's Meeting
November 4, 2019

Selectmen Present: Art Hudson
Cheryl Gordon
George Glines
Town Administrator: Ken Folsom

The meeting was called to order at 5:00PM

Administrative

The Board signed: A/P Manifest
P/R Manifest
Employee leave requests
Intent to Cut (2)

Minutes

The Selectmen reviewed the minutes of the October 21, 2019 meeting. George made a motion to approve the minutes as amended. Art seconded the motion. All in favor by roll call, motion carried.

New Business

Ken discussed purchasing Avitar Building Inspection software. This software would share data with the assessing software by Avitar and would eliminate duplicate efforts in reporting. The Selectmen will review the proposal and discuss with the Budget Committee.

Ken drafted a letter for the Board regarding the irregular water reading reporting from the Church.

Penacook Rescue has submitted their budget request for 2020 (\$130,200), the request reflects a 5% increase over 2019.

Ken reported that he is waiting to hear back from Homeland Security on the grant for a generator at the Sam Lake House.

Ken explained that Engine 3 did not pass the pump test, over \$7,500 has been spent on maintenance so far. Chief Newbery feels that since it's due to be replaced, he will research leasing a fire truck vs. purchasing. The Town has been putting \$50,000 into a capital reserve fund annually and could be used for a lease/purchase for a new truck. Guy is hoping to have the information for the budget committee.

Ken reported that he had received comments from the Planning Board regarding the short term rental ordinance. Ken will forward to town counsel for review. Once the ordinance has been finalized, the Planning Board will hold the public hearing.

Ken explained that the roads committee met. The consensus of the meeting was that any of the roads voted as discontinued should be considered Class VI roads unless it says the town absolutely gives up any interest on the road when voted upon. Since that determination, the committee no longer has a mission and has disbanded. Art stated that they are fortunate to have the expertise of the people that sat on the committee.

The Selectmen received a request from a party interested in purchase Town owned property at the end of West Road. Ken will notify them that this property has a conservation easement and that the Selectmen are not interested in selling that parcel.

The Selectmen reviewed a letter from Tax Collector Sam Papps regarding a refund. The payments never satisfied the lien prior to being taken for taxes. The owner is entitled to a refund of all partial payments made per RSA 80:71. George made a motion to return the partial payments made on the lien to the property owner. Cheryl seconded the motion. All in favor by roll call, motion carried.

A resident was seeking suggestions from the Selectmen on what type of evidence they would need for people camping on a neighboring property for a possible zoning violation. Ken stated that he would contact the owner of the property with the alleged violation.

A brief discussion was held on the Sam Lake Trust.

Art made a motion to enter into non-public session at 6:36 PM. Cheryl seconded the motion. All in favor by roll call, motion carried.

Art made a motion to adjourn the meeting at 7:00 PM. George seconded the motion. All in favor by roll call, motion carried.

Respectfully submitted,

Jan Stout
Administrative Assistant

Town of Canterbury
Selectmen's Meeting
November 4, 2019

Selectmen Present: Art Hudson
Cheryl Gordon
George Glines
Town Administrator: Ken Folsom

The meeting was called to order at 5:00PM

Administrative

The Board signed: A/P Manifest
P/R Manifest
Employee leave requests
Intent to Cut (2)

Minutes

The Selectmen reviewed the minutes of the October 21, 2019 meeting. George made a motion to approve the minutes as amended. Art seconded the motion. All in favor by roll call, motion carried.

New Business

Ken discussed purchasing Avitar Building Inspection software. This software would share data with the assessing software by Avitar and would eliminate duplicate efforts in reporting. The Selectmen will review the proposal and discuss with the Budget Committee.

Ken drafted a letter for the Board regarding the irregular water reading reporting from the Church.

Penacook Rescue has submitted their budget request for 2020 (\$130,200), the request reflects a 5% increase over 2019.

Ken reported that he is waiting to hear back from Homeland Security on the grant for a generator at the Sam Lake House.

Ken explained that Engine 3 did not pass the pump test, over \$7,500 has been spent on maintenance so far. Chief Newbery feels that since it's due to be replaced, he will research leasing a fire truck vs. purchasing. The Town has been putting \$50,000 into a capital reserve fund annually and could be used for a lease/purchase for a new truck. Guy is hoping to have the information for the budget committee.

Ken reported that he had received comments from the Planning Board regarding the short term rental ordinance. Ken will forward to town counsel for review. Once the ordinance has been finalized, the Planning Board will hold the public hearing.

Ken explained that the roads committee met. The consensus of the meeting was that any of the roads voted as discontinued should be considered Class VI roads unless it says the town absolutely gives up any interest on the road when voted upon. Since that determination, the committee no longer has a mission and has disbanded. Art stated that they are fortunate to have the expertise of the people that sat on the committee.

The Selectmen received a request from a party interested in purchase Town owned property at the end of West Road. Ken will notify them that this property has a conservation easement and that the Selectmen are not interested in selling that parcel.

The Selectmen reviewed a letter from Tax Collector Sam Papps regarding a refund. The payments never satisfied the lien prior to being taken for taxes. The owner is entitled to a refund of all partial payments made per RSA 80:71. George made a motion to return the partial payments made on the lien to the property owner. Cheryl seconded the motion. All in favor by roll call, motion carried.

A resident was seeking suggestions from the Selectmen on what type of evidence they would need for people camping on a neighboring property for a possible zoning violation. Ken stated that he would contact the owner of the property with the alleged violation.

A brief discussion was held on the Sam Lake Trust.

Art made a motion to enter into non-public session at 6:36 PM. Cheryl seconded the motion. All in favor by roll call, motion carried.

Art made a motion to adjourn the meeting at 7:00 PM. George seconded the motion. All in favor by roll call, motion carried.

Respectfully submitted,

Jan Stout
Administrative Assistant