

Town of Canterbury
Selectmen's Meeting
August 19, 2019

Selectmen Present: Art Hudson
Cheryl Gordon
George Glines
Town Administrator: Ken Folsom

The meeting was called to order at 5:00 PM

Administrative

The Board signed: A/P Manifest
P/R Manifest
Employee leave requests

Minutes

The Selectmen reviewed the public minutes of the August 5, 2019 Selectmen's meeting. Cheryl made a motion to approve the minutes as amended. Art seconded the motion. All in favor by roll call, motion carried.

The Selectmen reviewed the non-public minutes of the August 5, 2019 Selectmen's meeting. Cheryl made a motion to approve the minutes as amended. Art seconded the motion. All in favor by roll call, motion carried.

Appointments

Road Agent – John O'Connor

John reported that the road side mowing is completed.

John explained that one of the Highway trucks is in need of some major repairs and they will be sending the truck out.

A brief discussion was held on cardboard recycling. The cardboard has not generated any revenue but has reduced the cost of shipping it with the mixed paper.

John reported that Andres has submitted a vacation request and TJ and Evan are willing to fill in during his vacation on the Saturday's that he will be out.

Ken submitted a proposed amended fee schedule for the Transfer Station drafted by Mark Marr. The Selectmen approved the amended changes.

A brief discussion was held on the traffic pattern at the Transfer Station.

The Board thanked John for attending.

Fire Chief Guy Newbery

Guy distributed the department's monthly statistics.

Guy reported that one of the newest members has completed all the requirements for his EMT and has passed the National Registry Exam. He is currently working on completing the State license requirements.

Captain Nick Baker has passed the National Registry exam and is now a Paramedic. The Department now has 15 licensed EMS providers and 16 certified firefighters.

Guy updated the Selectmen on upcoming training.

Repairs have been made to the dry hydrant on Randall Road. They have completed two place of assembly permits, 1 site/plans review and 1 chimney inspection.

Shawn Brechtel from Penacook Rescue joined the meeting.

Ken explained that he has copies of the proposed contract with Penacook Rescue for the Selectmen to review.

Shawn distributed the monthly statistics for Penacook Rescue. They have responded to a total of 610 calls between Boscawen, Salisbury and Canterbury. 135 calls were to Canterbury. They are averaging 200 calls ahead of last year.

A brief discussion was held on Penacook Rescue billable and non-billable calls.

Shawn reported that he is putting together the requirements needed to replace one of their ambulances. The plans are to purchase vehicles and equipment from the billing revenue and use the Towns funding as their operating budget.

The Board thanked Guy and Shawn for attending.

Police Chief Mike Labrecque

Mike distributed the department's monthly statistics.

A brief discussion was held on hiring a part-time officer to fill in while Officer Aaron Smith is out for military leave.

Mike updated the Board on an incident of an underage party.

Mike explained that he is looking into the prices of body cameras.

The Board thanked Mike for attending.

Town Clerk/Tax Collector Sam Papps

Sam reported that he and Jamie will be filling in at the Town of Sanbornton to help them out. They recently lost both their Town Clerk and Deputy

Sam will be attending the Town Clerk conference in September.

The Board thanked Sam for attending.

Ken explained that he had received a proposal of \$1,500 to fix the wiring from the solar panels to the Library. The lines were broken twice during the construction of the Sam Lake House. The Selectmen approved the proposal and to use the funds from the building maintenance fund.

Ken reported that he had ask Sam Papps to contact a company that could possible repair an old map that Sumner Dole has put on permanent loan to the Town. This firm would consult with the Town on what would be needed to repair the map. The Board approved Ken to set up the consultation and contact the Historical Society.

Ken reported that he has received an email from Sumner Dole stating that he is interested in putting together a plan for tree placement in the center. A brief discussion was held on replacing trees in the center and what type of trees should be planted. Ken will also contact Joe Davis of Bartlett Tree.

The Town employees completed CPR re-certification training on Wednesday August 15, 2019.

Ken has been contacted with the Attorney represent the property owner of 109 Ayers Road. The Attorney wants to work with the Town, he will be contacting the property owner and will get back to Ken next week.

Ken explained that the Selectmen had received a response to one of the letters they had sent out regarding short term rentals. The property owner is asking to have their apartment grandfathered. The Board asked Ken to contact the property owner and direct them to go to the Zoning Board.

The next meeting will be on September 9, 2019.

Art made a motion to adjourn the meeting at 7:02 PM. George seconded the motion. All in favor by roll call, motion carried.

Respectfully submitted,

Jan Stout
Administrative Assistant

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