

Town of Canterbury
Selectmen's Meeting
July 22, 2019

Selectmen Present: Art Hudson
Cheryl Gordon
Town Administrator: Ken Folsom

The meeting was called to order at 4:55 PM

Administrative

The Board signed: A/P Manifest
P/R Manifest
3 Employee leave requests
Intent to Cut – Tax Map 105 lot 5

Minutes

The Selectmen reviewed the minutes of the July 8th and 12th 2019 Selectmen's meeting. Cheryl made a motion to approve the minutes as written. Art seconded the motion. All in favor by roll call, motion carried.

Appointments

Road Agent – John O'Connor

John reported that the roadside mowing is continuing. The paving for the Sam Lake House will happen in September.

The new trailers at the Transfer Station are working out well. By separating the cardboard and paper we have received additional revenue of approximately \$5,000. At times it is a little congested due to people visiting by the trailers. John asked Mark to do a little more policing. Art explained that sometimes it gets crowded and suggested that a no parking sign be put up next to the Treasure House.

John reported that Mark Marr is stopping at Riverland on his way to Wheelabrator to pick up the trash at the parking area.

A brief discussion was held on mowing the parking area at Riverland. The Board will check with the Conservation Commission.

In preparation for meeting with the Budget Committee, CIP – discussion Ken had asked John if he could look at the age of the vehicles and the projected replacement date. Why the trucks need to be replaced and their expected life.

Art would like to add a capital reserve for a backhoe.

Art asked John if he could get some pricing on leasing trucks.

John reported that three 55 gallon drums found on Baptist Hill Road, 2 were full and one was partially full. Guy contacted DES and ask that they test the materials inside.

Thanked John for attending.

Police Chief Mike Labrecque

Mike presented the monthly statistics for the department. Mike submitted a proposed noise ordinance for the Selectmen to review with a fine schedule.

Mike reported that the painting at the Municipal Building is completed and have started the painting on the Houser Museum.

Mike reported that there have experienced no problems at Riverland this summer.

The Board thanked Mike for attending.

Fire Chief Guy Newbery

Guy distributed the monthly statistics for the Department. The number of fire calls are ahead of last year's calls. Guy reported that 2 of the department members have completed the Firefighter 1 certification. Dave Nelson attended inspection trainings given by the NH Fire Marshal's Office. The classes included; Oil burner, School and Assembly, Tent and commercial kitchen inspections and a review of the current electrical code.

The department participated in live burn training in Belmont. This was well attended by our members and several area departments. Belmont & Laconia did an excellent job or organizing and coordinating the event.

Some of the members participated in an end of year campfire with the students in 3rd, 4th and 5th grades from the Elementary School. The members reviewed summer safety and campfire safety rules with the students.

Members participated in the July 4th parade and fire truck rides. Also, they completed the fireworks inspection and set-up and stand-by for the show.

Guy is continuing to work with the committee from the NH Fire Marshal's office to address the issues with the new Solar Requirements code.

Guy reported that they are all set for the fair. There will be EMT's at the finish line of the Woodchuck Race, the Rescue Truck will be following the runners.

The department responded to 3 events at the Merrimack River. Guy is working with E-911 mapping on the Merrimack River.

Discussion on CIP for Fire Department equipment and Ken had asked if he would look at the age of the vehicles and the projected replacement date. Guy updated the Board on the status of each of the fire department vehicles.

The Board thanked Guy for attending.

Town Clerk/Tax Collector Sam Papps

Sam reported that Jamie is now DMV and Boat Certified and is doing well. Sam explained out of a 3 million dollars tax warrant only approximately \$200,000 is outstanding.

Sam gave a brief update scanning all the towns' documents. Our IT Company recommends increasing storage on the server. Upfront cost would be a little more, but we would be using our own equipment and not the cloud. Brief discussion was on the costs to have each departments files scanned. Having the information stored on the cloud would cost \$3,900 annually.

Ken will speak to our IT Company for pricing on increasing the storage on our service. We may be replacing our server next year. Ken and Sam will be working with the IT Company for pricing on a small upgrade for the existing server for this year. This project will be run by the Budget Committee the Selectmen meet with them in August.

The Board thanked Sam for attending.

Resident Mike Pinard

Mike attended the meeting to discuss an illegal campground off Hancock Road.

Ken explained that last year the Town had received information that a campground was running illegally. This campground was being advertised on the internet. Ken had contacted the property owner to explain that he was in violation. The property owner took down the advertisement and stopped renting out campsites.

Mike reported that the property owner of the campground had met with the Planning Board in January for a conceptual discussion, but never submitted an application for a campground to them.

Mike explained that he has started the campground up again this spring and appears to be booked every weekend through September per the website. Art asked how many sites are being rented. Mike explained that he's unsure.

The owner has an agreement through Hip camp and is not complying with their rules.

Ken explained he spoke with the owner last year and told Ken he wasn't aware of the zoning etc., and was apologetic. Ken will notify the Code Enforcement officer and ask that he look into this.

Mike explained that they found an unattended fire. They did a bucket brigade to put the fire out. Ken suggested that if there is a next time, to call the Fire Department.

The Board thanked Mike Pinard for attending.

Ken submitted an updated agreement for the Sam Lake Garage for the Board to sign.

Ken has received an estimate from Brochu's for replacing some of the maple trees in the center. Ken explained that Art had been in contact with Gordon Jackson. Gordon would like to draw up a plan for putting in some benches and not replacing the tree by the Gazebo. Ken received prices for a 14" red maple. The tree would cost \$390.00 with an additional \$390 for installation. Art will contact Gordon.

A brief discussion was held on installing the benches.

Ken reported that he spoke with Town Counsel about 26 Lamprey Road. Town Counsel suggested that the Town not to a quiet title but should to an absolute auction.

The Board asked Ken to contact St. Jean auctions.

The occupant met with Ken and is asking for a 2-3 month extension. The Selectmen will not accept the extension and asked Ken to go forward with the auction.

Ken explained that Sumner Dole, Mark Stevens and Wayne Mann are interested in helping out the Town with the classification of various roads in Town. Ken suggested that a Selectmen should also be included with the group. The thoughts are to ask George because of his historical knowledge. The meetings would begin sometime in September.

Ken presented a letter to Citizen's Bank for Sam Lake Trust annual disbursement.

The Board discussed having an open house at the Sam Lake House on Saturday, September 21, 2019 from 10:00 am – 2:00 pm.

The next scheduled meeting will be held on Monday August 5, 2019 at 5:00 PM at the Meeting House.

Cheryl made a motion to adjourn the meeting at 6:29 PM. Art seconded the motion. All in favor by roll call, motion carried.

Respectfully submitted,

Jan Stout
Administrative Assistant