

Town of Canterbury
Selectmen's Meeting
January 28, 2019

Selectmen Present: Art Hudson
Cheryl Gordon

Town Administrator: Ken Folsom

The meeting was called to order 4:01 PM.

Administrative

The Board signed: A/P Manifest
P/R Manifest
Leave Requests (4)

Minutes

The Selectmen reviewed the minutes of the January 7, 2019 Selectmen's meeting. Cheryl made a motion to approve the minutes as written. Art seconded the motion. All in favor by roll call, motion carried.

The Selectmen reviewed the non-public minutes of the January 7, 2019 Selectmen's meeting. Cheryl made a motion to approve the minutes as written. Art seconded the motion. All in favor by roll call, motion carried.

Appointments

Road Agent – John O'Connor

The Selectmen reviewed the Highway Department budget with John. The budget line for the maintenance of truck 5 was increased to \$3,000 purchase on-spot chains and airbags.

Art mentioned to John that he and the Highway Department crew are doing a great job on the roads.

The Board thanked John for attending.

Fire Chief Guy Newbery

The Selectmen reviewed the Fire Department budget with Guy. The budget line for maintenance for the Utility Vehicle was increased to \$1,000.

Guy distributed the monthly Fire Department statistics and the 2018 incident report.

Guy reported that they have 1 new member which is a paramedic. Two of the members have completed EMT training and have passed the National Registry Exam.

Guy updated the Board on the training exercises that were held.

The Board thanked Guy for attending.

Police Chief Mike Labrecque

Mike distributed the Police Department monthly statistics.

Mike reported that he and Lt. Crockwell are using the carpet from the Town Hall and have installed it in his and the Lt's. Office. They will be putting it in Chief Newbery's office later in the week.

Mike reported that they are reviewing old files that have been in the office. The files no longer needed will be shredded and disposed of.

A brief discussion was held on painting the interior of the Municipal Building utilizing inmate from the State Prison.

The Board thanked Mike for attending.

Zoning Board Chairman Joe Halla attended the meeting.

Joe explained that the members of the Zoning Board met and voted to increase the application fees to the Zoning Board. The fees that are presently being charged do not cover the actual cost of the legal advertising or the wages for preparing and noticing the hearing.

The new fees are:	Application Fee:	\$200.00
	Legal Ad:	\$175.00
	Abutters:	\$ 10.00 each

The Selectmen approved the new fee schedule.

Library Director Sue LeClair and Library Trustee members Claudia Leidinger and Linda Reindeau attended the meeting to discuss the 2019 budget.

Sue explained that they have received a quote to replace the lighting in the Library. They are looking to Unifit for the availability of any grant money.

Sue submitted a draft warrant article to establish a capital reserve for the Elkins Library maintenance.

Ken explained that the Town already has a Town Building Maintenance Capital Reserve. Typically if a large maintenance project is needed it is added to that budget line for that year. Capital Reserve accounts are supposed to be for a specific project i.e.; a fire truck.

The Selectmen thanked Claudia, Sue and Linda for attending.

The Selectmen reviewed the remainder of the proposed 2019 operating budget.

Ken reported that Larry Martin has offered to install a monitoring system at the Sam Lake House, the equipment and labor will be free of charge. The Selectmen accepted the offer.

The Selectmen reviewed a request to purchase a parcel of land owned by the Town. The Selectmen denied the request.

The next scheduled meeting will be held on February 4, 2019 at 5:00 PM at the Meeting House.

Art made a motion to adjourn the meeting at 7:30 PM. George seconded the motion. All in favor by roll call, motion carried.

Respectfully submitted,

Jan Stout
Administrative Assistant