

Town of Canterbury  
Selectmen's Meeting  
January 7, 2019

Selectmen Present: Art Hudson  
Cheryl Gordon  
George Glines

Town Administrator: Ken Folsom

The meeting was called to order 4:01 PM.

**Administrative**

The Board signed: A/P Manifest  
P/R Manifest  
Timber Tax Warrant  
Leave Requests (4)  
Intent to Cut – Tax Map 244 Lots 10 & 11

**Minutes**

The Selectmen reviewed the minutes of the December 27, 2018 Selectmen's meeting. George made a motion to approve the minutes as written. Art seconded the motion. All in favor by roll call, motion carried.

The Selectmen reviewed the non-public minutes of the December 27, 2018 Selectmen's meeting. George made a motion to approve the minutes as written. Art seconded the motion. All in favor by roll call, motion carried.

The Selectmen reviewed the minutes of the January 4, 2019 Selectmen's meeting. George made a motion to approve the minutes as written. Art seconded the motion. All in favor by roll call, motion carried.

The Selectmen reviewed the non-public minutes of the January 4, 2019 Selectmen's meeting. George made a motion to approve the minutes as amended. Art seconded the motion. All in favor by roll call, motion carried.

**Appointments**

Lisa Carlson joined the meeting.

Art made a motion to enter in non-public session under RSA 91-A: 3, II (a) at 4:15 PM to discuss a personnel matter. George seconded the motion. All in favor by roll call, motion carried.

Art made a motion to end the non-public session at 4:40 PM and to permanently seal the minutes because of the personnel matters discussed. Cheryl seconded the motion. All in favor by roll call, motion carried.

The Board thanked Lisa for attending the meeting.

Ken Folsom joined the meeting.

Ken reported that he had contacted NHMA looking for a list of contract Town Clerk/Tax Collectors.

Ken explained that the command car that Chief Guy Newbery was looking into has fallen through. Guy asked to have the proposed warrant article for the command car be changed to a utility truck.

Budget Committee Members – John Carr, Bob Scarponi, Chris Blair, Bob Steenson and Tyson Miller attended the meeting.

Ken distributed a handout outlining the highlights of the 2018 & 2019 budgets.

While reviewing the 2019 proposed budget Ken explained that he is looking to get another quote on the IT needs.

Bob Steenson noted that the Police Budget is up 38% over the past 3 years. Chris asked how we compare to other Towns. Art will look into this.

Ken updated the Budget Committee on the meetings that the Board has had with the Town of Boscawen and the Town of Salisbury. The cost for services is going up significantly. This is due to Penacook/Boscawen Rescue not being able to operate on mainly volunteers. They will need to operate with paid employees. The cost for each Town is calculated on by the population of each Town.

Ken updated the Committee on the proposal that was submitted by the Solid Waste Committee. The Committee discussed purchasing a baler and doing some site improvement. Art explained that they need to look at the Transfer Station as a whole and make improvements to the site and the building.

Ken updated the Budget Committee on a few petition warrant articles that may be coming forward.

Art explained that the Selectmen have appointed Ken Folsom as Interim Town Clerk/Tax Collector. They will be looking into hiring a contract person to help Lisa out until the position of Town Clerk and Tax Collector have been filled.

The Selectmen thanked the Budget Committee.

The next scheduled meeting will be held on January 28, 2019 at 5:00 PM at the Municipal Building.

Art made a motion to adjourn the meeting at 8:15 PM. George seconded the motion. All in favor by roll call, motion carried.

Respectfully submitted,

Jan Stout  
Administrative Assistant