

Town of Canterbury, NH  
Board of Selectmen  
Date: 2023 July 26  
Location: Sam Lake House

Selectmen Present:  
Cheryl Gordon (Chair), Kent Ruesswick

Town Administrator:  
Ken Folsom

Others Present:  
John O'Connor (Highway)  
Evan Hauptman (Highway)

Agenda:

1. Call to Order
  - a. The meeting was called to order at 5pm.
2. The Selectmen signed an interfund transfer from the operating account to Capitol Reserves as per Warrant Article WA-2023-4.
3. Highway Department Bought Truck
  - a. They bought the truck referred to in Warrant Article WA-2023-8. They were able to get it off the lot today, so no wait period for delivery.
4. Broken Backhoe
  - a. First discussed in 07-17-2023 Selectmen's Minutes Section 2.d.vi.
  - b. The backhoe is broken and needs to be replaced.
  - c. Ken received two quotes from CAT.
    - i. ~\$190K for one that would arrive in December. It has a manual coupler and would need \$6500 to upgrade it to hydraulic.
    - ii. ~\$198K for one that would arrive in February. It has radial tires, a hydraulic coupler, and larger bucket.
  - d. CAT changed the tires for this model between 2023 and 2024. The one available in February has the new tires and thus would have replacement parts available for longer.
  - e. While we wait for a new one, the Highway Department is trying to rent one. There is a wait for a rental to become available due to the flooding in Vermont and Western New Hampshire.
  - f. By the time the new one arrives, the digging season will be over, so a two month delivery difference won't affect the amount of time with the rental.
  - g. Ken talked to Scott Doherty before the meeting. Scott is in favor of replacing the backhoe and John/Evan can provide their opinion on which quote is better.
  - h. Due to CAT's municipal discount and warranty differences, getting a one year old model would be more expensive than a new one.
  - i. Because this expense was not planned for, we will need to lease it for the first year and then create a warrant article for outright purchase. The lease will cost about \$40K and that is part of lease purchase fund. The funds for the lease can be taken from Capitol Reserve Fund.
  - j. Kent made a motion to purchase the second option that will be completed in January 2024 for ~\$198K. Cheryl seconded. All in favor by roll call, motion carried.
  - k. Ken will contact the salesman and start the paperwork. There will be a contract for the Selectmen to sign at the next meeting.

5. Sam Lake Garage Lock
  - a. The lock for the Sam Lake Garage was cut by someone trying to access storage for the Canterbury Fair. A new lock will be placed on the door and keys will be available for both the Town and the Canterbury Fair.
  - b. The current agreement for the building is that the Town uses 50% and the Canterbury Fair uses 50%. There was a non-binding vote at the 2023 Annual Meeting to give the Canterbury Fair 100% of the building.
  - c. The Town's long term plan for that building is file storage. It would allow for ADA compliance and provide space for records that need to be maintained indefinitely.
6. Adjournment
  - a. Kent made a motion to adjourn the meeting at 5:40 p.m. Cheryl seconded. All in favor by roll call, motion carried.

Next Meeting: 2023 August 7, 5:00 p.m., Meeting House

Minutes submitted by Kathleen McKay, Administrative Assistant