

Town of Canterbury
Selectmen's Meeting
March 20, 2023

Selectmen Present: Cheryl Gordon
Kent Ruesswick
Scott Doherty

Town Administrator: Ken Folsom

The meeting was called to order at 5:00 PM.

Administrative

Kent made a motion to sign Accounts Payable Manifest in the amount of \$44,151.60. Scott seconded the motion. All in favor by roll call, motion carried.

Kent made a motion to sign the Payroll Manifest in the amount of \$43,775.49. Scott seconded the motion. All in favor by roll call, motion carried.

Kent made a motion to sign the Welfare Manifest in the amount of \$1,165.00. Scott seconded the motion. All in favor by roll call, motion carried.

The Selectmen authorized Ken to sign the contract with Bartlett Tree for the Cushman Elm.

The Selectmen signed: Veteran's Tax Credit – Tax Map 220 Lot 1
Tax Map 224 Lot 7
Yield Tax – Tax Map 205 Lot 2 & Tax Map 208 Lot 6
Religious Exemption for the Quaker Church

Minutes

The Board reviewed the minutes of the March 6, 2023, meeting. Kent made a motion to approve the minutes as written. Cheryl seconded the motion. All in favor by roll call, motion carried.

Appointments

Tax Collector/Town Clerk Sam Papps

Sam distributed the unpaid receivables report for property taxes. Sam explained that he sent out \$85,000 worth of lien notices. Sam will be deeding possibly two properties late spring early summer.

The Board thanked Sam for attending.

Road Agent John O'Connor

John updated the Selectmen on a few breakdowns they had with three of the trucks during the most recent storm. The Grader has been out to smooth out some of the roads.

John reported that he has been in contact with Grappone Ford to purchase the new truck that was approved at the town meeting. He is looking to purchase the cab and chassis through Grappone and Fairfield will outfit it. The next window to order a new truck is not until October. John contacted some Ford dealers in the area to see if they had an F-550 in stock that is within the price range of what was approved at the Town Meeting. So far, he has not found anything.

A discussion was held on the proposed extended hours of the Transfer Station. The original plan was to have the transfer station employees work an additional day to allow them to work with the new baler during non-public hours. There has been a delay in hooking up the new baler because of the lack of availability of a 400-amp meter socket. Ken will be in contact with Larry Martin of Martin Electric to discuss if an added disconnect to the side of the meter would be acceptable. The baler is currently at Atlantic Recycling warehouse and will be delivered once the electricity is on site. Due to the baler not being in use, the hours of the transfer station will remain the same.

John has received an estimate from the Chainsaw Doctor to purchase the zero-turn mower that was approved at town meeting.

Kent asked John if he would look at the drain by the edge of the road near the center green.

The Board thanked John for attending.

Police Chief Mike Labrecque

Chief Labrecque distributed the monthly statistics. Chief Labrecque updated the Board on an on-going case. There had been a Facebook post from a resident that had been stopped by Officer Kirathi of the Canterbury Police. She mentioned that she had the nicest police officer and experience being pulled over and thanked Officer Kirathi.

The Board thanked Chief Mike Labrecque.

Library Director Rachel Baker

Rachel reported that they have a new group of Friends to the Elkins Library. She has purchased a new projector and had received a new sound system through a grant.

She had decided not to paint the outside of the building until next year.

Ken mentioned that Konopka flooring will need 2 to 3 days to refinish the floors in the Town Hall. Ken will Rachel know as she may need to re-schedule some of her programs.

Rachel invited the Selectmen to a Library Trustees meeting on April 17, 2023.

Kent asked to have a carpet/runner placed in the hallway in the Town Hall.
The Board thanked Rachel for attending.

New Business

Kent made a motion to nominate Cheryl as Chairman of the Board of Selectmen. Scott seconded the motion. All in favor by roll call, motion carried.

Ken reported that he has been in contact with the HVAC company for the Ductless AC and Heating Units for the Meetinghouse and Municipal Building.

Ken explained that Eversource has filed a dredge and fill permit to the State of NH for replacing all the wooden power poles with laminated poles.

Ken updated the Selectmen on the PFAS subpoena. Ken has been working with Town Counsel to review what he has put together in response to the lawsuit.

Ken has been in contact with “Doc-u-sign” for electronic signatures. The program would cost approximately \$3,250 annually. Ken spoke with the office staff and found that it would be used only around 50 times in a year. Ken does not recommend purchasing the program. The Selectmen agreed with Ken and did not approve the purchase.

The Selectmen will be the representatives to town boards/de as follows:

Sherwood Forest – Kent	Planning Board – Kent
HDC – Kent	Energy – Kent
Solid Waste – Kent	Conservation – Scott
School Withdrawal – Cheryl	Fire Department – Scott
Highway – Kent	Police Department - Cheryl

Ken updated the Selectmen on the Hazard Mitigation Plan. Ken spoke with Stephanie from CNHRPC, they are hoping to hear from FEMA by the first part of April.

Ken reported that he submitted information on the State bid being awarded to only Consolidated Communication for broadband expansion, with a suggestion that residents contact their State Representatives with concerns of awarding the grant to only one company.

Ken explained that Howard Moffett is sending him a packet for the CCPC. Ken will forward the information to the Selectman before he submits it to Town Counsel for review.

Cheryl made a motion to enter into non-public session under RSA 91-A:3 I (c) to discuss a welfare application at 6:24 PM.

Cheryl made a motion to close the non-public session at 6:28 PM and to permanently seal the minutes due to the nature of the discussion. Scott Seconded the motion. All in favor by roll call, motion carried.

Cheryl made motion to adjourn the meeting at 6:30 PM.

The next scheduled Selectmen's meeting will be held on April 1, 2023, at 5:00 PM at the Meetinghouse.

Respectfully submitted,

Jan Stout
Administrative Assistant