

Town of Canterbury
Selectmen's Meeting
January 23, 2023

Selectmen Present: Bob Steenson
Cheryl Gordon
Kent Ruesswick
Town Administrator: Ken Folsom

The meeting was called to order at 5:04 PM.

Administrative

Kent made a motion to sign Accounts Payable Manifest in the amount of \$38,830.95. Cheryl seconded the motion. All in favor by roll call, motion carried.

Kent made a motion to sign the Payroll Manifest in the amount of \$41,838.32. Cheryl seconded the motion. All in favor by roll call, motion carried.

The Selectmen signed:

Intent to Cut – Tax Map 249 Lot 12
Appointment Slips – Conservation Commission
Budget Committee
Encumbrances from 2022 budget to 2023
Amended Investment Policy
Interfund Transfer

Minutes

The Board reviewed the minutes of the January 9, 2022, meeting. Bob made a motion to approve the minutes as written. Cheryl seconded the motion. All in favor by roll call, motion carried.

Appointments

Town Clerk/Tax Collector Sam Papps

Sam distributed the outstanding property tax list. Sam updated the Selectmen on three properties that are in jeopardy of being deeded in June.

The Board thanked Sam.

Road Agent John O'Connor

John updated the Selectmen on the vehicle maintenance. John reported that during the past storm there were 23 trees down in the road and 8 washouts.

47 The Board thanked John for attending.

48
49 Police Chief Mike Labrecque

50
51 Chief Labrecque distributed the department's monthly statistics. A general discussion was held
52 on the vacant officer's position. The Selectmen recommended that the Chief launch a recruiting
53 effort for a full-time officer.

54
55 The Board thanked Chief Labrecque

56
57 Fire Chief Mike Gamache

58
59 Chief Gamache distributed the department's monthly statistics. Mike updated the Board on the
60 incidents since he last met with the Selectmen.

61
62 Currently there are vacancies for the EMS Director and Lieutenant. He will be holding
63 interviews in the coming weeks.

64
65 The Department hosted a Chief's breakfast round table.

66
67 Mike explained that the State is offering grants for EMT training.

68
69 Mike updated the Selectmen on a meeting he had with Penacook Rescue.

70
71 A brief discussion was held on the 2023 Fire Truck grant and funding options. The Chief will
72 look at all options available. The turnaround time for a fire truck purchase is 18-24 months,
73 leaving the delivery date in 2026.

74
75 Mike invited the Board of Selectmen to the member ceremony on March 6th at 6:30 PM.

76
77 The Board thanked Mike for attending.

78
79 CCPC Members Howard Moffett & John Schneider

80
81 Howard and John attended the meeting to see if the Selectmen had any questions regarding the
82 adoption of the Canterbury Community Power Committee Aggregate plan.

83
84 Cheryl brought up concerns about what this adoption would mean for the Selectmen and Office
85 Staff. Howard explained that once the agreement is place and approval has been received from
86 the PUC, the Selectmen would need to familiarize themselves with the policy. Every 6 months
87 the new rates would be reviewed by the Board of Selectmen and they would have to act on the
88 proposed rates set by the coalition.

89
90 Bob made a motion to approve the CCPC aggregate plan as drafted. Kent seconded the motion.
91 All in favor by roll call, motion carried.

93 The Board thanked Howard and John for attending.

94
95 Budget Committee Members

96 In person – Calvin Todd & Tyson Miller

97 Remote – Kelly Short & Bob Scarponi

98
99 The Selectmen reviewed the proposed 2023 budget. The total operating budget (\$3,228,070) is
100 4% higher than the 2022 budget, mostly from energy, health care and payroll.

101
102 The proposed warrant articles were reviewed.

103
104 Fire Truck - Calvin asked if there was anyway the public could be involved in purchasing the
105 truck. Ken explained that the Fire Department has a committee that has put together the specs
106 that they would need. They will be reaching out to vendors once they have completed the
107 process. It would be difficult to include the public without them having the knowledge needed.
108 Calvin questioned if the costs could increase or is the vendor held to the contract price. Ken
109 explained that once the contract is signed, the vendor must hold the price. The purchase of the
110 Fire Truck will have no impact on the 2023 taxes.

111
112 Highway Truck – (\$150,000) John would like to purchase another F550. This would be
113 completely funded by the Capital Reserve.

114
115 Zero-turn mower - (\$7,500) No impact to the tax rate, this would be completely funded by the
116 Capital Reserve.

117 Town Hall Floor (\$7,000) – (\$funded by taxation

118
119 A/C Condenser (Municipal Building) – (\$7,500) funded by taxation.

120
121 Meetinghouse Mini-split (\$7,500) -_funded by taxation.

122
123 Maple Grove Cemetery expansion (\$15,000) - funded by taxation.

124
125 School Study (\$12,000) - funded by taxation.

126
127 Maple Grove Cemetery expansion (\$15,000) - funded by taxation.

128
129 Capital Reserves (\$178,000) - funded by taxation.

130
131 The Board thanked the Budget Committee Members for attending.

132
133 Ken reported that he had received an estimate of \$3,500 to have an air quality study done at the
134 Transfer Station. The Board felt that the building is well ventilated and never has been a concern
135 over the past 30 years. Ken explained that the Joint Loss Management Committee has tours of
136 all the town buildings with the members and Primex insurance, this issue has never been raised.
137 The Selectmen are not if favor of having the study done.
138 Bob made a motion to adjourn the meeting at 7:38 PM.

139 The next regular Selectmen's meeting will be held on February 6, 2023, at 5:00 PM at the
140 Meetinghouse.

141

142 Respectfully submitted,

143

144 Jan Stout

145 Administrative Assistant