

Town of Canterbury
Selectmen's Meeting
December 5, 2022

Selectmen Present: Bob Steenson
Cheryl Gordon
Kent Ruesswick
Town Administrator: Ken Folsom

The meeting was called to order at 5:04 PM.

Administrative

Bob made a motion to sign Accounts Payable Manifest in the amount of \$482,272.37. Cheryl seconded the motion. All in favor by roll call, motion carried.

Cheryl made a motion to sign the Payroll Manifest in the amount of \$48,985.47. Cheryl seconded the motion. All in favor by roll call, motion carried.

Bob made a motion to approve the revised Police/Fire detail policy. Kent seconded the motion. All in favor by roll call.

The Selectmen reviewed and signed the equalization certificate.

Minutes

The Board reviewed the minutes of the November 21, 2022, meeting. Bob made a motion to approve the minutes as amended. Kent seconded the motion. All in favor by roll call, motion carried

New Business

A brief discussion was held on purchasing a vertical baler and its location at the Transfer Station. The Solid Waste Committee and the Board of Selectmen agree that a new Vertical Baler is the best option. Ken will contact Atlantic Equipment to proceed with the order.

Ken explained that David Bowles spoke to him, asking to get rid of the oldest storage trailer at the Transfer Station. It is in rough shape, and he would like to replace it with a storage container on the ground level. Ken is going to look at used containers in Tilton on Thursday. The cost is around \$5,000. We may be able to purchase one this year with funds from the Trailer Maintenance line. The Selectmen will further discuss this with the Budget Committee.

Kent suggested that a larger portable toilet, possibly a handicapped accessible, be up at the Transfer Station. The town currently owns the existing one; Ken will look into the cost of replacing it.

The Board reviewed the semi-annual inspection of Class VI Roads submitted by Road Agent John O'Connor. John had concerns with Welch Road and will talk to the landowner.

Ken explained that a resident approached him and wanted to volunteer at the Transfer Station. A background check will be completed, and the resident will sign a volunteer waiver form.

Ken mentioned that earlier in the year, Bob was going to revise the job description for the Transfer Station manager. Bob said that he would work on a draft copy. Part-time and full-time positions should be an option. Kent explained that the Solid Waste Committee suggested using volunteers for the vacant position at the Transfer Station. Kent sees unreliability in using volunteers.

Kent reported that Gordon Jackson has volunteered to clean the town hall basement and suggested additional lighting be installed. The Town Hall sign is falling apart; he will ask Ted West if he would be willing to make a new one.

Bob updated the Board on the school withdrawal committee's progress and a possible warrant article for funding additional studies. This will be discussed with the Budget Committee.

Ken outlined the proposed warrant articles he has received so far

1. Refinish the Town Hall Floor
2. New Mower for the Highway Department
3. Highway Truck – F550
4. Fire Engine - A brief discussion was held on ways to fund the Fire Engine.

The Selectmen reviewed the proposed professional budget line of \$ 14,900 for the Planning Board. They are proposing to complete three projects in 2022.

1. Master Plan - \$5,000
2. Ordinance regulations & procedures rewritten - \$4,950
3. Commercial/Industrial land/table of uses rewritten - \$4,950

A discussion was held on submitting these projects as a warrant article instead of in the operating budget and could all three tasks be completed in one year.

The Selectmen will hold a budget work session on December 15, 2022, at 1:00 PM at the Sam Lake House.

Cheryl made a motion to adjourn the meeting at 7:11 PM.

The next Selectmen's meeting will be held on December 19, 2022, at 5:00 PM at the Meetinghouse.

Respectfully submitted,

Jan Stout
Town Administrator

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