

Town of Canterbury
Selectmen's Meeting
August 15, 2022

Selectmen Present: Robert Steenson
Cheryl Gordon
Kent Ruesswick

Town Administrator: Ken Folsom

The meeting was called to order at 5:02 PM.

Appointments

Town Clerk/Tax Collector Sam Papps

Sam distributed the outstanding tax collections report.

Sam explained that he attended a week-long certification class for Town Clerks. He will be attending an election class at the end of the month.

The Selectmen reviewed correspondence from two residents with proposed payment schedules for their outstanding taxes. The Board of Selectmen felt that their proposals were unacceptable; they would prefer to have the 2020 taxes paid before the December 2022 bill is sent out. Neither of the proposals would accomplish this. The Board asked Ken to draft another letter to the residents outlining their expectations.

Kent explained that the Cemetery Trustees would like to purchase approximately a quarter acre from an abutting parcel to Maple Grove Cemetery. Kent would like to talk to the owner about buying the property and annex to the Cemetery. Bob said to have the Cemetery Trustees make a proposal to the Selectmen, and they could handle the negotiations.

Sam reported that the Cemetery Trustees had received \$875 in donated funds to purchase a gate at the Clough Family Cemetery. The Selectmen need to accept funds on behalf of the Town.

The Board thanked Sam for attending.

Fire Chief Mike Gamache

Annual inspections have been completed at the Elementary School and Shaker Village. A brief discussion was held on the inoperable fire pump at Shaker Village.

Canterbury Fire hosted the August Forest Fire Wardens meeting at the station.

Mike reported on the repairs needed for Engine Two and the Forestry truck. The cost to repair the forestry truck is approximately \$5,000, and he will be applying for a 50% matching grant. Mike has received grant approval for \$50,000 with a 10% match. They have purchased airbag extrication equipment and have applied for an additional \$10,000 in grant funds.

They are still waiting to hear if they have been awarded the AFG grant for a Fire Engine.

Mike will be meeting with Shaker Village on another matter and will explain to them that there may be energy grants available to help them repair the pump.

The Board thanked Chief Gamache for attending.

Police Chief Mike Labrecque

Mike reported that they have acquired three new desks and have replaced two computers. The department is primarily paperless, except for printing documents for the courts.

The recent vandalism at Maple Grove Cemetery was discussed. No headstones were damaged, and flowers and veteran's markers were removed and strewn around.

The Board thanked Chief Labrecque for attending.

Road Agent John O'Connor

John reported that paving had been completed for the year, and a culvert had been repaired on Abbott Road.

A discussion was held on the paper collected at the Transfer Station and associated costs.

John reported that he spoke with a person that may be interested in the Transfer Station manager position. He will give them an application and set up an interview.

John discussed with the Selectmen a possible warrant article to replace the 1-ton with an F550.

The Board thanked John for attending.

Administrative

Kent made a motion to sign the Accounts Payable Manifest in the amount of \$211,588.28. Cheryl seconded the motion. All in favor by roll call, motion carried.

Kent made a motion to sign the Payroll Manifest in the amount of \$52,084.61. Cheryl seconded the motion. All in favor by roll call, motion carried.

The Selectmen signed:

Intent to Cut – Tax Map 248 Lot 15 – Hall Road
Yield Tax Levy – Tax Map 241 Lots 9, 11 & 12
Tax Map 258 Lot 8

Minutes

The Board reviewed the minutes of the August 1, 2022, meeting. Bob made a motion to approve the minutes as written. Kent seconded the motion. All in favor by roll call, motion carried

New Business

Ken reported that in part of the Hazard Mitigation Plan, it was suggested that the Town include some type of emergency notification through the Town's website. Ken was in contact with a firm that could perform this service. Residents would sign up for the service and be notified of significant emergencies. The price is a \$4,800 setup fee, with an annual fee of \$4.800. The Selectmen appreciated the proposal but declined the service.

The Town has received \$13,819 from the Sam Lake Trust to be deposited to the Sam Lake House Capital Reserve.

A brief discussion was held on amending the current noise ordinance incorporating shooting firearms and following the State of New Hampshire hunting regulations.

The meeting will be held on August 29, 2022, at 5:00 PM at the Meetinghouse.

Cheryl made a motion to adjourn the meeting at 7:10 PM. Kent seconded the motion. All in favor by roll call, motion carried.

Respectfully submitted,

Jan Stout
Administrative Assistant