

Town of Canterbury  
Selectmen's Meeting  
April 18, 2022

Selectmen Present: Robert Steenson  
Cheryl Gordon  
Kent Ruesswick

Town Administrator: Ken Folsom

The meeting was called to order at 4:59 PM.

**Appointments**

Sam Papps – Town Clerk/Tax Collector

Sam distributed the outstanding property tax listing. Sam will be submitting his lien reports to the Merrimack County Registry of Deeds on Wednesday, April 20, 2022. He will be sending out final deed notices in May for deeding in June. The Town Clerk's office will be closed on April 27, 2022.

The Board thanked Sam for attending.

Fire Chief Mike Gamache

Mike reported that they have responded to 94 calls to date.

Mike reported that he is working with Eversource and Northern NE railroad. Currently, they are using the Canterbury railyard site to transfer the oil that contains PCBs from transformers into rail cars. Mike is coordinating a meeting with Eversource and the railroad to review procedures for possible accidental spills. Mike will be monitoring the site. Bob suggested that they get an opinion from town counsel. Mike explained that he would reach out when he had more information.

Mike updated the Selectmen on the grant for the fire truck. He has applied for two separate grants totaling \$400,000, one grant for \$302,000 for a new Engine and \$100,000 for radios; award announcements are anticipated in mid-May. He will be sending out RFPs shortly; he will be attending a trade show at the end of June in Worcester.

The Board thanked Mike for attending.

Officer Aaron Smith distributed the Police monthly statistics in the Chief's absence.

Road Agent John O'Connor

John updated the Board on the maintenance and ongoing repairs to the equipment. John reviewed the paving schedule and the roads to be paved. John reported that an employee of the Transfer Station submitted his resignation. A brief discussion was held on highway employees having a day off mid-week and would work at the Transfer Station on Saturdays.

A brief discussion was held on finding someone to mow the town center and cemeteries. Ken reported that the Cemetery Trustees are in the process of looking for a person/company to perform these duties.

The Board thanked John.

Library Director Rachel Baker

Rachel reported that foot traffic/program and circulations have increased. The Library will be collaborating programs with the Historical Society, Farmers Market, Visiting Angels, and Master Gardeners.

The ARPA funds received have been used to purchase a new sound system. A brief discussion was held on the carts in the children's room and the difficulty in moving them.

Rachel stated that she would like to see an addition to the Library within the next three years, possibly connecting the Library with the Meetinghouse.

The Board thanked Rachel for attending.

Jonathan Powell attended the meeting to discuss a Class VI Road waiver submitted on Ayers Road.

Bob explained that after recommendations received from the Police, Fire, Highway, Planning Board, and Conservation Commission. It is the view of this Board that this particular property is not suitable for development. Bob made a motion to deny the Class VI Road Waiver on Ayers Road. Kent seconded the motion. All in favor by roll call, motion carried.

**Old Business**

Bob reported that he would be the Canterbury representative to the school study committee, and Cheryl would be the alternate. A brief discussion on how the meeting would be held, zoom or in-person? Randy Johnson is chairing the meetings. Bob will get the meeting schedule. Alice Todd (via zoom) explained that Carolyn Henry-Peterson could not attend the meeting. Alice explained that the study committee could be extended to community members.

**Administrative**

Cheryl made a motion to sign the Accounts Payable Manifest in the amount of \$24,818.30. Kent seconded the motion. All in favor by roll call, motion carried.

Cheryl made a motion to sign the Payroll Manifest in the amount of \$38,393.34. Kent seconded the motion. All in favor by roll call, motion carried.

The Selectmen signed: Interfund Transfer - \$2,040 to Conservation Commission

\$1,500 to Conservation Commission

Yield Tax Levy – Tax Map 215 Lots 4,6 & 7 (Fife – Borough Rd)

Tax Map 221 Lot 13 (Scanlon-Clough Tavern Rd)

Tax Map 244 Lots 10 & 11(Klose-Clough Pond Rd)

Tax Map 228 Lot 3 (Wyman – Shaker Road)

Intent to Cut – Tax Map 215 Lots 4, 6, & 7 (Fife – Borough Rd)

Tax Map 233 Lot 25 (Dole – Old Tilton Road)  
Application for Current Use – Tax Map 211 Lot 20 (32LLC – Ames Rd)

Bob made a motion to approve the abatement Request – Decoste – 68 Canterbury Shore Drive and Cloutier – 55, 57 New Road.

### **Minutes**

The Board reviewed the minutes of the April 4, 2022, meeting. Bob made a motion to approve the minutes as amended. Cheryl seconded the motion. All in favor by roll call, motion carried

### **New Business**

A discussion was held on the employment ad for the Transfer Station Manager and amending the title of the position.

Ken reported that he had received an offer from Sandy Steenbergen to purchase an abutting lot of hers owned by the Town for \$800 (tax map 102 lot 137). The Selectmen have typically sold lots in Sherwood Forest between \$2,500 & \$3,000; the board appreciates her offer but does not accept it.

Jayne Hastings has asked to use the Town Hall to have art classes. This was provided last year through the Recreation Committee. The Selectmen approved the request.

A brief discussion was held on the floors of the Town Hall and the need to have them refinished. Ken will get prices.

The Selectmen discussed a land-use change tax for Mark & Carole Stevens. Ken explained that he had received an email from Mark Stevens wanting to discuss the penalty amount further. Bob felt that Mandy accurately assessed the property, but they will discuss this with Mark at the next meeting.

The Board will ask the Road Agent to look at the property that the Town of Canterbury owns between Old Gilmanton Road and Nottingham Road for a possible easement for emergencies, as discussed at the April 4, 2022 meeting.

The next scheduled meeting will be held on May 2, 2022, at 5:00 PM at the Meetinghouse.

Bob made a motion to adjourn the meeting at 7:15 PM. Kent seconded the motion. All in favor by roll call, motion carried.

Respectfully submitted,  
Jan Stout  
Administrative Assistant