

Town of Canterbury  
Selectmen's Meeting  
February 28, 2022

Selectmen Present: Cheryl Gordon  
Art Hudson  
Robert Steenson

Town Administrator: Ken Folsom

The meeting was called to order at 5:00 PM

**Appointments**

Sam Papps presented his Tax Collector reports to the Selectmen. After a brief discussion by the Selectmen, Cheryl stated that she is impressed with the numbers. Sam stated that Christie Simbari is scheduled to receive a deed letter in June. Sam also stated that he had an abatement request for 57 Hackleboro Road. Cheryl stated that they would be discussing that later on as old business. Sam also discussed the fact that 348 Baptist Road has been paying her taxes online and even though there are outstanding liens on this property she has been paying the newest taxes instead of the oldest. He feels that it is because the newest comes up first on the outstanding invoice list and he would like to send her a letter asking her to pay the oldest invoice first in order to avoid her property being deeded. Cheryl agreed with Sam and said it would be a good idea. Sam reported that the total of OTC credit card payments for 2021 was \$43,700. He said this figure is mostly motor vehicle. Cheryl asked if there were any questions for Sam and Ken stated that the Library has had requests from the public about continuing the use of face masks and what is the Town of Canterbury going to require going forward. Bob asked Mike Gamache about what the DHHS is recommending. Mike said the latest guidance from the DHHS on 2/24/22 states that they are no longer recommending that face masks are required and that it should be up to each entity to make their own guidelines. Bob said he would like to see our requirements stay as they are until we see the Covid cases drop even more. Jim Miller stated that due to the kids being on vacation this week maybe we should keep it in place a while longer. Bob said he would feel more comfortable waiting until after Town Meeting. Cheryl suggested that the Town of Canterbury would keep the mask requirement in effect and would address it again at the end of March.

John would like to post the roads for mud season next week. John informed the Selectmen that there is a new house going up on Baptist Hill Road and that there would be trees coming out. John also stated that a letter needs to go out to Windswept Farm regarding a permanent box trailer they have set up in their right of way without giving the Town notification. Bob said that there was some question as to where the right of way starts and the Class VI Road ends. John commented that winter is moving along and so far he has used 8 loads of salt and that sand is right up there too but not to excess. John said the sand they have been using this year is about \$2 cheaper and that it is a fine stone grit. They will be using 1 ½ quarry pack during mud season. Art stated that they have been doing a good job moving the snow out of the Center. Ken stated that he has 2 quotes for a new heater at the Transfer Station. Bob said they should wait until after the Town Meeting to get the results of the Warrant Article upgrade to the Transfer Station before they discuss the new heater. Jim asked John what time they would be setting up the voting booths. John said earlier on Monday after the storm.

Police Chief Mike Labrecque reported that Officer Mills is ½ way through her training. He stated that the new cruisers are running well and are getting 27mpg. He also reported that the new flooring at the Municipal building would be starting next week. It has been quiet with nothing major happening at this time. He also stated that the Police Department is not asking for anything at Town Meeting. Bob said they would like his input about Pachamama and Mike said he would have a private discussion with Ken.

Kent Ruesswick requested to talk about Pachamama. Bob stated that the further decisions are resting on the Planning Board to do their Site Plan Review. Bob reported that right now Pachamama has been issued a cease and desist and it should remain in place until the PB does their Site Plan Review and also until the Fire Department does a Life Safety Review.

The Board signed:

- A/P Manifest
- P/R Manifest
- Encumbered funds from 2021 to 2022
- MS-636 – 2022 proposed budget
- Conservation Commission Appointment Slip
- Land Use Change Tax – Tax Map 236 Lot 7 – Intervale Road
  - Tax Map 236 Lot 9, 10&11 – Intervale Road
  - Tax Map 253 Lot 41 – Kimball Pond Road

Tax Map 101 Lot 49- Old Gilmanton Road  
Tax Map 253 Lot 3 – Morrill Road  
Tax Map 244 Lot 1 – Clough Pond Road  
Veteran’s Credit – Reitano  
Discretionary Preservation Easement Release – West – Baptist Road  
Abatement request - Tax Map 102 Lot 17- Robak  
Tax Map 208 Lot 19 – Messier  
Tax Map 102 Lot 141 Zaccone

Cheryl made a motion to sign the Accounts Payable Manifest in the amount of \$51,113.21. Bob seconded the motion. All in favor by roll call, motion carried.

Cheryl made a motion to sign the Payroll Manifest in the amount of \$36,132.34. Bob seconded the motion. All in favor by roll call, motion carried.

Cheryl made a motion to sign the MS-636 – 2022 proposed budget. Bob seconded the motion. All in favor by roll call, motion carried.

The Selectmen discussed that there wasn’t any documentation included to sign for the encumbered funds from 2021 to 2022. Cheryl stated that the selectmen had already signed it previously. Bob stated that it must have been a carryover from the previous agenda.

Cheryl made a motion for the Selectmen to sign Land Use Change Tax on the following properties that no longer qualify for Current Use: Map 236 Lot 7, Map 236 Lots 9, 10&11, Map 253 Lot 41, Map 101 Lot 49, Map 253 Lot 3 and Map 244 Lot 1. Bob seconded the motion. All in favor by roll call, motion carried.

Cheryl made a motion to sign a Conservation Commission Appointment Slip for Audra Klumb. Bob seconded the motion. All in favor by roll call, motion carried.

Cheryl made a motion to sign a Veteran’s Credit for Reitano. Bob seconded the motion. All in favor by roll call, motion carried.

Bob made a motion to sign an abatement request for: Tax Map 102 Lot 17 – Robak, Tax Map 208 Lot 19- Messier & Tax Map 102 Lot 141 – Zaccone. Art seconded the motion. All in favor by roll call, motion carried.

### **Minutes**

The Selectmen reviewed the minutes of the February 7, 2022 Selectmen’s meeting. Bob made a motion to approve the minutes as amended. Cheryl seconded the motion. All in favor by roll call, motion carried.

### **New Business**

The Selectmen discussed a request for a road waiver on Mountain Rd which is a Class VI road. Bob said he believes it is a private way. After a discussion with John O’Connor and the fact that the PB feels it is unsuitable for building and is opposed, the Conservation Commission identifies

it as a conservation area and the Fire Department reports that it is not accessible by emergency vehicle, the request was denied. Bob made a motion to deny a Road Waiver Request for Mountain Road. Art seconded the motion. All in favor by roll call, motion carried.

Ken reported that several years ago Senate Bill 317 dropped interest rates on abatements to 12% from 18%, however the rates that the municipality pays was never dropped. Senate Bill 317 is now proposing dropping that rate from 6% to 4% as of 4/1/22.

Ken stated that the camera for the Meeting House was installed last week. Art asked about the audio quality and Ken said it was good when they tested it and that he is recording this meeting to check it out. Ken said that to buy this camera brand new would cost between \$3,500-\$4,000. This one is on loan and it is available for \$2,500. Our IT person told Ken that he has been in the business for 30 years and this is the best he has seen. The Selectmen would like to wait until there has been a few meetings to evaluate the quality before they buy it.

### **Old Business**

After a discussion about an abatement of interest of \$358.91 on taxes for 57 Hackleboro Rd, the selectmen decided to abate the amount of \$100.00. Bob made a motion to abate \$100.00 of interest on taxes for 57 Hackleboro Rd. Art seconded the motion. All in favor by roll call, motion carried.

Ken reported that he spoke with a Comcast representative last week about the expansion. He said the rules from the State should be out in the next 30 days. Then Comcast would submit the applications which would take about 120 days. He assured Ken that Canterbury is first on the list. Ken stated that Comcast contacted him about our expired contract and he told them he would get back to them about it.

Ken updated that the Hazzard Mitigation Plans are still waiting for the State to release the funds. As soon as that happens we can start working on our expired Hazzard Mitigation Plan.

Art made a motion to adjourn the meeting at 6:40 PM. Cheryl seconded the motion. All in favor by roll call, motion carried.

Respectfully submitted,

Mary A. Hauptman  
Accounting Clerk