

Town of Canterbury  
Selectmen's Meeting  
February 22, 2016

Selectmen Present: Cheryl Gordon  
George Glines

Town Administrator: Ken Folsom

The meeting was called to order at 6:05 PM

**I. Appointments**

Jim Sawicki joined the meeting.

Cheryl made a motion to go into non-public session at 6:26 PM to conduct interviews for the Transfer Station Manager position. George seconded the motion. All in favor, motion carried.

Cheryl made a motion to exit the non-public session at 6:57 PM. George seconded the motion. All in favor, motion carried.

**II. Administration**

The Board signed: A/P Manifest  
P/R Manifest  
Veteran's Exemptions Tax Map 224 Lot 13 & Tax Map 287 Lot 56  
Primex Agreement

**III. Approval of Minutes**

The Board reviewed the minutes of the February 1, 2016 Selectmen's meeting. Cheryl made a motion to approve the minutes as written. George seconded the motion. All in favor, motion carried.

**IV. New Business**

Lucy Nichols recently purchased the Cadarette property on Oxbow Pond Road. She inquired on the road going to the parking area at Riverland. The road is listed as a Class V on the tax maps. A general discussion was held on re-classifying that road to a Class VI. The classification can be changed by a vote at town meeting or failure to maintain in a travel way for 5 consecutive years. The road has not been maintained in over 5 years and would be eligible for re-classification by the Selectmen. George stated that the Board should re-classify the road to a Class VI. Cheryl agreed.

The Board thanked Jim for attending.

Ken updated the Board on the progress of a resident replacing their failed septic system.

A brief discussion was held on 357 Shaker Road being a 2 family residence. A Letter from the Planning Board in 1993 indicated that the 2-family residence was grandfathered. Code Enforcement Officer received an email notifying him that this residence is now a 3-family. Jim Snyder will contact the property owner to discuss the additional apartment.

A brief discussion was held on mailboxes being hit by the Highway Department while plowing the roads. The board will look into a policy on replacing mailboxes.

Ken reported that he spoke to Captain Corey about the process of hiring a Police Chief. Ken will submit a letter to Sheriff Hilliard asking for the Sheriff's department assistance.

Cheryl made a motion to go into non-public session at 7:44 PM to discuss a personnel matter. George seconded the motion. All in favor, motion carried.

Cheryl made a motion to exit the non-public session at 7:47 PM and to permanently seal the minutes do to the personnel matter discussed. George seconded the motion. All in favor, motion carried.

Ken updated the Board on the Ellis/Walsh property.

Adrienne Hutchinson's last day working for the Transfer Station will be Saturday, February 27, 2016. Cheryl, Bob and Mary Hauptman will meet at the Transfer Station to do an inventory and cash out the weekly receipts.

The Board reviewed correspondence from Town Counsel re: Town of Canterbury v. Calvin Dunn.

The Board reviewed a request from a resident asking to have interest waived on their December tax bill. They had recently purchased the property and did not receive the tax bill by the due date. Cheryl made a motion to deny the request because it is the responsibility of the property owner. The closing company should have notified them that the taxes would be due. Cheryl suggested that the property owner contact the Title Company for reimbursement. George seconded the motion. All in favor, motion carried.

George made a motion to adjourn the meeting at 8:30 PM. Cheryl seconded the motion.

The next Selectmen's meeting will be held on March 7, 2016 at 5:30 at the Meeting House.

Respectfully submitted,

Jan Stout  
Administrative Assistant