

38 The plan will be brought forth for public hearing on July 12th.

39 **Other Business:**

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41 - Art advised the Board we received a copy of a wetlands permit application from
42 Luke Mahoney for 250 West Road to maintain the swales on his property. No
43 action needed by the Board.

44 - Lori informed the Board that the law has changed in regard to the time an
45 applicant has to submit their application to the Board. They used to have to
46 submit the application 15 days prior to the meeting for acceptance. It is now 21
47 days. The Board discussed whether we can accept an application less than 21
48 days if necessary. It was decided that if an application was challenged, we
49 would not want to be held responsible for not following the law and having an
50 applicant have to start over. Once applications are submitted, Lori will wait 21
51 days to put it on the agenda for acceptance as complete.

52 - Joshua discussed his thoughts about Board members receiving documents
53 electronically prior to the meeting for acceptance. He very strongly felt that he
54 would like to have the time to review and absorb what he will be making a
55 decision about prior to a meeting. Art felt they should receive them the night of
56 the meeting since the only purpose is to review the checklist of requirements and
57 be sure all are there.

58 Joshua wants his previous email to the Board regarding sharing documents put
59 on the agenda for the Board to discuss. Lori will add it to the next agenda. In the
60 meantime Art agreed that the application documents can be sent to the Board
61 members electronically when the agenda is emailed out.

62 Art reminded the Board that we do not need to make a decision one way or the
63 other at every public hearing. Nobody should feel pressured to approve an
64 application. We have 60 days to move on a process once we begin a public
65 hearing. Within that timeframe, we can make a motion to continue a hearing
66 which would give the members of the Board additional time to consider the
67 merits.

68 Joshua said we should encourage applicants to submit items in electronic format.
69 Lori will do that.

70 Lucy Nichols was in attendance and added that when she went through her
71 process she wanted to email the Planning Board some pictures ahead of the
72 meeting but the email said she it couldn't accept large files. The Board was not
73 sure it was in our control to change the size files but will see how it goes.

74 - Art wants the subcommittee for the zoning changes to pick a date and get back
75 on the agenda. Hillary suggested the 1st meeting in August for them to report
76 back. Art told Lori there should be no public hearings that night. Art would like to
77 discuss the subcommittee items and keep the project moving. Tyson said one
78 thing they're wrestling with is that cluster subdivisions and they will continue to
79 work on it. -

80 Jim moved to adjourn. Joshua seconded. Vote: Unanimous

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82 Meeting adjourned at 8:00 p.m.

83

84 Lori Gabriella, Secretary

Next meeting: July 12, 2016 at 7:00 p.m.