

APPLICATION NUMBER _____
(For Board Use Only)

CANTERBURY PLANNING BOARD
THE SAM LAKE HOUSE'
PO BOX 500
CANTERBURY, NH 03224

APPLICATION FOR SITE PLAN REVIEW

Note: This form and all required information must be filed at least fifteen (15) days before the date of the meeting at which it is to be submitted to the board. Filing is to be done at The Sam Lake House, Canterbury, New Hampshire, or by mail sent to the Canterbury Planning Board, The Sam Lake House, PO Box 500, Canterbury, New Hampshire 03224, and must be received fifteen (15) days before the meeting at which it is to be formally submitted to the Planning Board.

1. Name, mailing address and telephone number of applicant:

2. Name, mailing address and telephone number of owner of record if other than applicant:

(If owner is represented by a designated agent, a letter of authorization is required at the time of application.)

3. Location of Proposed Subdivision: _____
4. Town of Canterbury Tax Map: _____ Lot Number(s): _____
5. Zoning District(s): _____
Flood Hazard Area _____ Yes _____ No
6. Name of Proposed Development (if applicable) _____
7. Number of acres ____ and presently existing lots ____ involved in the proposed site development.
8. Number of separate structures for which approval is sought: _____

9. Type(s) and number of proposed uses in the development:
_____Multi-Family _____Cluster _____Manufactured
_____Commercial _____Industrial _____Housing Park
10. Date of last site plan review or subdivision of land within the proposed Development: _____
11. As to each use identified above, is the use a permitted use under the Zoning Ordinance, or must a Special Exception or Variance be obtained?

12. DES Subdivision Number _____/Not Required
13. Please identify existing conservation easements or other non-utility use easements or restrictions on development in the proposed subdivision (attach copies):

14. Name, mailing address and telephone number of surveyor and/or agent authorized to represent the owner/applicant before the Planning Board:

15. Abutters: Attach a separate sheet listing the Town of Canterbury Tax Map, lot number, name and mailing address of all abutters, including those across a street, brook or stream. Names should be those of current owners as recorded in the Tax Records five (5) days prior to the submission of this application.
16. Applicant must comply with all requirements set forth in the Site Plan Regulations.

17. Payment of all applicable fees:

Application submission fee	\$ 100
Abutter notification - \$10.00 each abutter (include applicant, owner if other than applicant, and surveyor and anyone else whose seal appears on the plan)	\$_____
Registry filing fee (\$33.00 for each Mylar to be filed which includes \$7.00 for a Xerox copy from the Registry for the Planning Board files) (Note: Mylar will not be accepted at the Registry without a surveyor's seal and signature)	\$_____
TOTAL (payable by check to the Town of Canterbury Planning Board)	\$_____

Note regarding costs: Upon submission of this application, the Planning Board may, in its discretion, require that the applicant pay an additional sum for estimated administrative, legal or technical review costs.

CERTIFICATION AND ACKNOWLEDGMENT

- I. The applicant (and the owner or agent, if applicable) certifies that the information and representations contained in this application are complete and correct. All costs for engineering, legal or other professional services incurred by the Planning Board of the Town of Canterbury in the site plan review process of this property shall be borne by the applicant and/or owner and shall be paid prior to recording of the final plat.
- II. I have reviewed, or have had an opportunity to review, the Town of Canterbury Zoning Ordinance and Site Plan Review Regulations prior to submission of this application.
- III. I, as owner of the land to be developed, hereby authorize the Canterbury Planning Board and its agents to access my land for the purpose of reviewing this site plan, and performing road inspections and any other inspections deemed necessary by the board or its agents, to ensure conformance of the on-site improvements with the approved plan and all Town of Canterbury ordinances and regulations.

- IV. I agree to pay any costs incurred by the Planning Board in employing an engineer in accordance with Section VI of the Site Plan Review Regulations.
- V. I am aware that failure to satisfy all conditions precedent to final approval within 45 days of the Planning Board vote shall be adequate grounds for revocation of approval of the application and/or termination of the application process. The Planning Board, in its sole discretion, may grant extensions of this 45-day period.

Date:_____ Applicant:_____

Date:_____ Owner:_____

Date:_____ Agent:_____

FOR PLANNING BOARD USE ONLY

Filing Fee:	\$_____	Date:_____
Abutter Fee:	\$_____	Date:_____
Registry Fee:	\$_____	Date:_____
Estimated Technical Review Fee (if any):	\$_____	Date:_____

NOTE: Fees must be paid before hearing. A position has been reserved on the agenda for _____.

Secretary/Clerk/Agent for Planning Board

FOR PLANNING BOARD USE ONLY:

Pre-application consultation (optional)

Date

Completed application filed with Board
(at least 15 days before hearing date)

Date

Fees paid Amount:_____

Date

Application accepted by Board

Date

Completed application on Board agenda

Date

Notices mailed and posted

Date

Public hearing dates

Date

Date

Date

Approved/Disapproved

Date

Applicant notified of Board action

Date

All conditions precedent to final approval
satisfied

Date

Recording of final plat (Plan No._____)

Date

Copy of final plat provided to Selectmen

Date