**Canterbury Conservation Commission**Meeting Minutes – December 9, 2019

CCC Minutes - 2019-12-09 - v3 - Draft

Present: Tom Osmer (Chair), Steve Seron, Kelly Short, Linda Fife, Bob Fife, Chris Blair, Teresa Wyman, Charlie Krautmann, Bob Steenson.

Absent: Ken Stern (Vice Chair)

The Chair opened the meeting at about 7 PM.

# Meeting Minutes

In November, the CCC did maintenance work on the RSFCA field instead of holding a formal meeting. At the next CCC meeting, Kelly will present a report summarizing the accomplishments of this activity.

# Project Updates

### RSFCA Causeway Project

Charlie: Will submit the Wetlands Trails Notification to NH DES for the causeway project. Charlie received a quote from Mark Padula for $4,975 to supply, transport, and shuttle (to the causeway site) the rock and other material needed to complete the project. Padula’s quote is $125 less than the quote received from John Carr for the same work.

Kelly/Bob S: Talked with the Town Highway Department and Select Board. The Town could buy and transport stone to the causeway site. But it did not commit to a schedule for doing this work.

Bob S: The CCC needs to issue a PO to the contractor selected for the causeway project before end of 2019 in order to utilize (encumber) CCC 2019 budget money.

Bob S: Moved that we accept the Padula proposal and issue a PO before the end of 2019. Steve seconded. All approved.

Tom: Asked Chris Kane to submit his bill and report for the easement monitoring work he agreed to do in 2019.

Kelly: Will request that the Town encumber $2,500 from the 2019 CCC budget for the causeway project, to be spent in 2020.

# Other Business

Tom: Discussed a potential land acquisition.

Tom: The Canterbury Planning Board is considering asking the Central NH Regional Planning Commission to draft a new 10-Year Master Plan for the Town of Canterbury. The PB feels it cannot rewrite the table of uses without updating our current Master Plan, which is almost 10 years old. All CCC members agreed that the Commission needs to participate in the writing of the new Master Plan.

Bob S: Canterbury’s Town Council believes that Class 6 roads assumed to have been discontinued at Town Meetings held prior to 1959 may not be legally discontinued because the proper language or process was not used. The Select Board will continue to treat such roads as discontinued. However, it will consider reclassification requests from Canterbury residents who perform the necessary due diligence.

The Chair closed the meeting at about 9 PM.

# Actions

Kelly: Prepare report on the RSFCA field maintenance activity for next CCC meeting. Request that the SB encumber funds from the 2019 CCC budget for the causeway project, to be spent in 2020.

???: Issue PO to Mark Padula for the causeway project.