

CANTERBURY COMMUNITY POWER COMMITTEE
APPROVED MINUTES

Wednesday, May 3, 2023
Canterbury Municipal Complex

Opened: 7:08 PM
Adjourned: 8:23 PM

Committee Members in Attendance:

Kathy Doherty
Lenore Howe
Howard Moffett, Chair
Kelley Stonebraker, Secretary
Beth McGuinn

Committee Members Absent:

Scott Doherty, Selectmen's Representative
John Schneider

Others in attendance:

Suzie the dog

I. Minutes of April 5 and April 20 Meetings

Moved: Kathy

Second: Lenore

Approved: all

II. Enrollment Notification Mailer issues

- a. Slight delay in hitting Canterbury mailboxes
 - i. Mail drop was when it went to the post office
 - ii. People started to receive them today (5/3)
- b. "Canterbury.CommunityPowerNH.gov" URL sub-domain disconnect (HH email)
 - i. URL is not currently working
 - ii. This URL is where people are directed on the mailer
 - iii. It is directing to the main Community Power Coalition website, where the link to Canterbury is at the top – this should be fine for now
 - iv. Will monitor to see if it is fixed – expected to be working by Friday (5/5)
- c. Other ways to access new webpage, and Customer Center staffed by Calpine
 - i. "CommunityPowerNH.gov/Canterbury" – this URL is still working
 - ii. "CommunityPowerNH.gov" and click on "Canterbury Community Power" - this is where the link on the mailer gets you, Canterbury link is right at the top

- iii. Link to “CCP Customer Website HERE!” at Town Web-site CCPC webpage
 - iv. Telephone 1-866-603-POWR for Calpine Community Power Customer Rep
 - v. Scan the QR Code – the QR code is currently working properly
- d. How do we get word on how to access website to Canterbury residents?
 - i. We will put explanation in the town email next week if it is still not working
- e. Mailer does not state the location where the public information session is being held on page 3 – this was just a typo – the location is at least included on the front page of the mailer
- f. NH Electric Co-op version of the mailer (each service area – Until, Eversource, NH Electric Co-op – received its own version of the mailer specific to that service area) – there is an incorrect statement on page 1 for NH Electric Co-op customers, stating that Canterbury Community Power is going to benefit them by giving a lower rate than their current supplier
 - i. It could benefit them long term, but not right away
 - ii. NH Electric Co-op residents are not automatically enrolled for this reason
 - iii. We will explain this at the public information session

III. Break-out of Canterbury Community Power campaign materials

- a. Discussed the best locations for the campaign materials that were provided by Community Power Coalition:
 - i. Horizontal Banner: 6’ wide x 3’ high
 - 1. Would look nice on the Gazebo
 - 2. Howard to check with Ken Folsom
 - 3. Lenore to meet Howard at 4pm at gazebo 5/4 to hang the banner
 - ii. Vertical Pop-up Banner: 6’ tall x 2’ wide
 - 1. Hoping to set this up in the library until the public information session
 - 2. Kathy checking with Rachel
 - iii. Sandwich Board: 3’ high x 2’ wide
 - 1. Not an actual sandwich board – would have to be attached to one to display properly
 - 2. Beth has access to one
 - 3. This could be displayed somewhere in the center of town
 - 4. Across the street by the cemetery
 - 5. Outside the Parish House Wednesday (5/10) when we have the public information session
 - iv. Posters: 17” tall x 11” wide
 - 1. Library
 - 2. Store bulletin board
 - 3. Sam Lake house

- v. Need to add the time and location of the public information meeting to the signs – Lenore is going to make printouts to put on them

IV. 5/10 Public Information Meeting at Parish House

- a. Lenore is drafting language for the town-wide email – hoping to get it in Monday
- b. Discussed Slide Deck provided by Henry Herndon
 - i. Are we going to show these at the public information session?
 - ii. Probably have them set up, but not necessarily go through them in a formal way
 - iii. Can pull up relevant slides when questions are raised on covered topics
- c. Questions we need to be prepared for?
 - i. Beth will MC
 - ii. 3rd party suppliers – Tim
 - iii. Net-metered, NH Electric Co-op – Beth
- d. CCPC members should be a little early to set up, 630pm-ish

V. Other Business

- a. Discussed need for new CCPC Outreach leader
 - i. We do not know what we will need yet after the public information session is complete
 - ii. For now, Lenore and Howard will do the town email (as needed) and town monthly newsletter (as needed)
 - iii. If there is no news, do not need to post anything
 - iv. Definitely need an email next week to remind people about the public information session on 5/10
 - v. Monthly newsletter for June reminding people that the meter-read date where service will switch over will be in June
 - vi. Will want to provide a net-metering update – decision from PUC regarding net-metering should be forthcoming
 - vii. Discussed a notice in the newsletter to ask people if they want to join the committee
- b. Anticipating “commencement of service” on May 30
 - i. Rules say service will commence 30 days from the mailing date
 - ii. In this case, the mailing date was Monday, May 1, so the commencement of service date would likely be May 31
 - iii. This does not mean that peoples’ service will be switch to Canterbury Community Power on May 31 – it will depend on when the June meter-read date is
 - iv. The change will not be pictured on the customer’s bill until the July bill
- c. Discussed possible change in focus for CCPC after the May 10 public information session

- i. Probably no need for meetings every other week – maybe every 1-2 months
 - ii. Main role will be as support for Selectboard as they need to decide rates, and then a couple years from now, deciding how Canterbury may want to invest its reserves
 - iii. Discussed possible collaboration with the energy committee
 - 1. Collaboration would be valuable moving forward to discuss common goals (energy committee, conservation commission, planning board, etc.)
 - 2. Get Canterbury Community Power through startup and first rate change, and then summer months
 - 3. CCPC only should meet in June to discuss a potential joint meeting in the fall late summer to discuss next steps
 - 4. Decided on a Thursday, June 22, 7 pm CCPC meeting
- d. Community Power Coalition annual meeting (4/21)
 - i. CPC board was elected
 - ii. Brian Callnan was announced as CEO
 - iii. Representatives from Canterbury can attend all the meetings and will have access to all the information exchanged

Adjourned at 8:23 PM

Public Information Session on May 10, 2023, 7-9 PM at the Parish House (2nd Floor), 5 Center Road, Canterbury, NH

Next Meeting: Thursday, June 22 at 7PM at the Canterbury Municipal Complex at 26 Baptist Road (location to be confirmed)

Submitted by Kelley L. Stonebraker, Secretary