

Town of Canterbury
Board of Selectmen
March 24, 2014

Selectmen Present: Bob Steenson
Cheryl Gordon
George Glines

The meeting was called to order at 6:00 PM.

Bob and Cheryl explained to George how the meetings are run and how assignments are typically distributed.

Cheryl made a motion to nominate Bob Steenson as Chairman of the Board of Selectmen for the upcoming year. George seconded the motion. Bob thanked Cheryl and George and accepted the nomination.

The Board discussed who would be the Selectmen's representative to the various town boards. George will be the Selectmen's representative to the Planning Board, Bob, Conservation Commission and Cheryl, Town Clerk/Tax Collector's office. All three Board members will collectively meet with the Police, Fire and Highway Departments.

A brief discussion was held on the various levels of training and qualifications within the Fire Department.

Jim Sawicki and Pete Angwin joined the meeting.

Pete reported that Jon Camire is meeting with Penacook Rescue to discuss the Zoll heart monitor purchase. Pete explained that he has located a command vehicle, a 2008 Ford Expedition and is priced under \$20,000. The Board asked Pete to get the invoice and required paperwork to the Selectmen for authorized payment. Bob stated that he anticipates that the life of this vehicle to be 5 – 7 years.

Pete reported that Canterbury has made it through the first round of the AFG grant with 2 more rounds to go,

Bob reported that the proposed campground on Route 106 is coming back to the Planning Board. Most likely, Belmont or Loudon will be the first responders to the site. Pete reported that the Loudon Fire Chief is putting together a response plan for the Selectmen to review.

Pete left the meeting to attend a scheduled training.

George asked Jim if he allows trucks to use the roads during the time that they are posted, as long as the roads are frozen. Jim explained that yes, if he is contacted first and the conditions are favorable.

Jim reported that the Alarm system and panic buttons are operational at the Transfer Station.

Jim explained that Foley will no longer be delivering gasoline to the Municipal Building and he is in the process of finding another vendor. In the interim, he has set up an account with the State of NH on Hazen Drive in Concord.

A brief discussion was held on the timing of the replacement of the Clough Pond Road Bridge.

Cheryl reported that she heard from Ben Bynum that Sherwood Forest Association wants to form a Village District. A brief discussion was held on the condition of the roads in Sherwood Forest.

The Board thanked Jim for attending.

Police Chief John LaRoche attended the meeting.

John updated the Selectmen on an on-going case.

The new cruiser will be arriving in about 8 weeks and should be on the road in July.

John reported that Tom Bibeau and Kyle DiFruscio will be re-taking the P/T test in May to enter into the Police Academy. Kyle will be attending the full-time academy for 14 weeks and Tom will be attending the part-time academy for 200 hours. Jan asked John if he has any type of contract between the officers and Canterbury since the Town has paid for them to go to the academy for their certifications. John reported no, but he would contact Boscawen to get a copy of their contract for review.

Cheryl asked when he or his Officers have an Intern ride along with them who covers their insurance. John was unsure; he will contact the Interns to discuss.

The Board signed:

- Bank Signature Cards
- Payroll Manifest (2)
- A/P Manifest
- Timber Tax Warrant
- Certification of Yield Taxes Assessed
- Application for Current Use – Tax Map 209 Lot 23
- Contract with M.A. Bean for Clough Pond Road Bridge
- Amended Purchasing Policy
- Sign placement request – Hutchinson's Sugarhouse
- Form MS-6 – Budget

The Board reviewed the updated Action Item List. A discussion was held on appointing a committee for the Sam Lake House renovations.

Bob updated George on the Canterbury/Boscawen Bridge project. George will take over this project where Tyson left off.

Bob will contact Barry Cox from the LGC for a proposal for recruiting a Town Administrative position.

A discussion was held on implementing a cost sharing for the employee healthcare. Jan will draft up and employee memo for the Board to review.

Bob updated the Board on 367 Shaker Road LLC applications for the Planning and Zoning Boards. Town Counsel has negotiated an agreement that will be heard by the Planning Board on Tuesday, March 25, 2014.

The Selectmen reviewed the minutes of the March 3, 2014 Selectmen's meeting. Bob made a motion to approve the minutes as written. Cheryl seconded the motion. All in favor by roll call, motion carried.

The Selectmen reviewed the minutes of the March 3, 2014 Selectmen's non-public meeting. Bob made a motion to approve the minutes as amended. Cheryl seconded the motion. All in favor by roll call, motion carried.

The next scheduled meeting will be held on April 7, 2014 at 6:00 PM at the Meetinghouse.

Respectfully submitted,

Jan Stout
Administrative Assistant