

Town of Canterbury
Selectmen's Meeting
August 4, 2014

Selectmen Present: Bob Steenson
Cheryl Gordon
George Glines
Town Administrator: Ken Folsom

The meeting was called to order at 6:06 PM.

Ken updated the Board on a meeting he had with CNHRPC regarding a grant for repairs and extension to the sidewalk leading from the center to the school.

The Board signed: A/P Manifest
Payroll Manifest
Appointment Slip – Conservation Commission
Abatement Application – Tax Map 263 Lot 8
Re-consideration for Timber Tax and dooimage (2)
Hazardous Mitigation Committee Charter
Vacation Requests (3)

Theresa Paige from Mid-State RCC Transportation attended the meeting.

Theresa explained that she is employed by Community Action and is here to discuss transportation options. Her task is to research and launch a taxi voucher program for after hour appointments and weekends. In 2010 they did a needs assessment and plan. In this region there is not a lot of public transportation available. They pulled all the volunteer driver programs together and created a uniform program. In 2011 they applied for a grant to create another volunteer program that would fill in the gaps, (long distance rides) etc. She wants to get the resources out there and make sure folks understand the process. Theresa left several brochures that can be left at the Sam Lake House.

Theresa thanked the Board.

Bob made a motion to adopt the Charter for the Hazardous Mitigation Committee. Cheryl seconded the motion. All in favor by roll call, motion carried.

The Selectmen reviewed the Timber Tax Warrant for 2 properties that are being assessed dooimage. The Selectmen will instruct Mandy to send the Timber Tax Warrants with the dooimage amount included.

Sunset Mountain Fish & Game Club

Ward Peterson, President and Peter Miner, Vice President attended the meeting. Bob explained that the Selectmen asked to them to join them because a neighbor of the gun club expressed concerns. His concerns were the time of day, length of time and the noise.

Peter explained that the club hours are Monday – Friday 8:00AM – 7:30PM (closing time will change with the seasons), Saturday 9:00 AM to sunset and Sunday 9:30 to sunset.

Ward reported that there have been no changes in the hours and activities in the club. Sundays are their busiest day. There are currently 500 members with no plans to increase membership. There are approximately 50-60 members that use the range on a regular basis. Bob asked how many members on an average go to the club. Peter stated that around 20 on Tuesdays and typically around 10 on any given day.

A general discussion was held who has access to the club and security methods in place. Bob asked if there was anything they could do to reduce the noise. Pete explained that there are ways to make it a little quieter but it would have a minimal effect. Ward explained that putting a roof on the shooting cage and the location of the building has lessened the noise.

The Board discussed outdoor sound muffling systems.

The Board asked Ward and Peter to investigate this option and to see what other clubs have installed if anything.

The Selectmen thanked Ward and Peter for attending.

Bob Drew attended the meeting to discuss the proposed renovations to the Sam Lake Garage. The estimate is for moving the garage, putting down a slab and return the garage to the new foundation. This estimate is \$4,800. Bob D. explained the possibility of making this a space to house the fair equipment. George stated that he is confident the estimate is good based on the people that provided the estimate.

Bob S. explained that there may be a problem initiating this without a vote of the townspeople. He would entertain making it a budget line under the Sam Lake House maintenance or a separate warrant article for next year if the Budget Committee agrees.

Bob D. noted that an item in the proposal that is not in the estimate is the 100 hours of volunteer labor to shovel and clean out the building. Bob D. would organize this; he feels that it is not totally out of the question that the Fair Committee would contribute.

A brief discussion was held on incorporating this project with the plans to renovate the Sam Lake House.

The Board thanked Bob for attending.

Chief John LaRoche attended the meeting.

Bob made a motion to enter into non-public session at 7:55PM to discuss a personnel compensation matter. Cheryl seconded the motion. All in favor by roll call, motion carried.

Bob made a motion to exit the non-public meeting at 8:10 PM and to permanently seal the minutes due to the personnel matters discussed. George seconded the motion. All in favor by roll call, motion carried.

Bob asked John if he could submit a vacation & work calendar for his Department.

John reported that one of the radars are not working and asked to purchase another. The Selectmen approved the request and asked that it go to the maintenance line.

John updated the Selectmen on an on-going case at Riverland.

The Board thanked John for attending.

A general discussion was held on compensating an employee for a penalty she received from social security for wages earned over the maximum. This matter was brought to her supervisor earlier this year. The Board felt that this matter should have been brought to the Selectmen at that time and not after she had reached the earned maximum amount. The Selectmen approved the employees' request for reimbursement.

Ken reported that he is in the process of getting quotes for the condensate pumps at the Municipal Building. The Selectmen authorized Ken to use his judgment to go forward with the project. Ken also has received 2 quotes for stripping and waxing the floors at the Municipal Building. Ken will contact one of the companies for references.

A brief discussion was held on the PILOT with Shaker Village. Jan and Ken will amend the draft letter.

A general discussion was held on the progress of cleaning up 81 Center Road. The Board will draft a letter.

Ken will contact Bartlett Tree for a revised contract for services.

Ken reported that he has tried several times to contact the owner and realtor of 109 Ayers Road. He has left several messages and has received no return calls. The Board suggested Jim Snyder be contacted to visit the property.

Ken updated the Selectmen on a webinar he attended for the criteria and recording of non-public meetings.

A brief discussion was held on road maintenance and culverts/ditching.

George mentioned that a short section of pavement near the intersection of Randall Road on Old Tilton Road should probably be removed because of the deteriorated condition. Ken will speak to Road Agent, Jim Sawicki.

George reported that he received a call from a Layton Drive resident regarding the road runoff going into their garage. Ken will contact Road Agent, Jim Sawicki.

The Selectmen reviewed the minutes of the July 7, 2014 meeting. Cheryl made a motion to approve the minutes as written. George seconded the motion.

The Selectmen reviewed the minutes of the July 21, 2014 meeting. Bob made a motion to approve the minutes as written. Cheryl seconded the motion.

A brief discussion was held on the property formerly owned by Costos Kevghas. The Board asked Jan to forward the information to Town Counsel.

Bob made a motion to adjourn the meeting at 9:40 PM. George seconded the motion. All in favor, motion carried.

The next scheduled Selectmen's meeting will be held on August 18, 2014 at 6:00 PM at the Meetinghouse.

Respectfully submitted,

Jan Stout
Administrative Assistant