

Town of Canterbury
Selectmen's Meeting
October 27, 2014

Selectmen Present: Bob Steenson
 Cheryl Gordon
 George Glines

Town Administrator: Ken Folsom

The meeting was called to order at 6:00 PM.

Moderator Wayne Mann attended the meeting to notify the Selectmen that he will be out of Town and he has appointed and sworn in Priscilla Lockwood Moderator Pro-Temp and Ken Jordan Assistant Moderator in the case he will not be back in time to cover the Elections.

The Board thanked Wayne for taking care of this.

The Selectmen reviewed the minutes of the October 6, 2014 meeting. Bob made a motion to approve the minutes as written. George seconded the motion. All in favor, motion carried.

Sandy Steenbergen, John Mitchell, Dana McCoy-Bishop and Chris Bishop attended the meeting to discuss the roads in Sherwood Forest.

Sandy presented a map of the roads in Sherwood Forest. She had highlighted the portions of the roads that are currently being plowed by the town, she also highlighted other areas that she would like the Town to take over plowing them as well. The proposal she is asking for is that Friar Tuck Road be plowed towards the dam.

Sandy explained that in 2012 they had submitted a petitioned warrant article for additional plowing on Sherwood Forest Roads. The Townspeople voted down the proposal down.

Sandy discussed several emergency situations that have occurred. John Mitchell stated that the roads have come to a point that they can't keep up with the maintenance and keep people safe. Sandy stated that she spoke with the Belmont Fire Chief and he had commented that the roads were bad.

Bob explained that they are private roads and the Town has limited authority, but they would be willing to talk to Town Counsel. They could always submit another petitioned warrant article again. Sandy asked why she was not told that if she had to call an ambulance, that she may not get emergency services. She feels that communication is key and she sees negligence. At that time, Bob explained the private road waiver process and that on private roads; the maintenance must be done by the land owner and not the Town. Bob asked who she thought should be informing her.

A general discussion was held on "emergency lanes" and what the criteria would be. Bob reported that he will read the RSA and discuss this with Town Counsel. Bob explained that declaring an emergency lane is for a specific instance and not for regular maintenance. The Board only has the authority as the RSA allows.

Sandy questioned if Canterbury had affordable housing and where is it. Bob explained that in the zoning ordinance, the Town has a Workforce housing overlay district throughout the town.

Sandy asked if they could have Chief Angwin & the Belmont Chief to a site visit. Pete noted that he is well aware of the area and has always responded to calls for service.

Norman & Doris Pinard joined the meeting. Norman explained that the 12-13 months they have lived there, there has been a delay in services because of the roads.

Bob thanked them all for coming in and explained that there is no simple fix as there are some constraints because they are private roads.

A brief discussion was held on renaming a portion of Canterbury Shore Drive to alleviate some confusion. You cannot travel from one end to the other. Ken will look into having the road names changed. Ken will get back to Sandy.

Chief Angwin reported that he is working on the 2015 budget. Chief LaRoche reported that he was contacted by Nancy Roy asking to use the meeting room at the Municipal Building for an upcoming UMLAC meeting. Chief Angwin explained that they can move their training if needed.

Chief Angwin left the meeting to attend a seminar at the Firehouse.

Road Agent Jim Sawicki and Town Clerk Ben Bynum joined the meeting.

Jim reported that he met with the State Engineer about Intervale Road. The State is proposing to take out and replace 12' of material and lay hot top. Jim stated that what they propose is less than what is required in the Town's road standards. Jim submitted a sketch of the proposed scope of work. He will also be asking the State to install a cross culvert that the Town has. A drainage easement will also be needed. The Board will meet with DOT representatives to further discuss.

Jim reported that Truck #2 needs to have the air tanks replaced (estimated \$550 - \$570). There is also an oil leak. Jim is unsure if it is a seal or a gasket. He spoke with Yankee truck; they could make the repairs with a 3 day turnaround. The Selectmen authorized Jim to have the necessary repairs done now.

Jim reported that he submitted a work schedule to Ken. The Selectmen would like to further review with Jim at a work session.

Ben Bynum reported that he is getting ready for elections. The voting machine will be tested tomorrow.

Ben will work on getting the taxes out. He has an opportunity to use a machine at the City of Laconia that would fold and stuff the tax bills.

The Board thanked Jim, John and Ben for attending.

Mr. & Mrs. Aaron Roy attended the meeting to listen to the Selectmen's discussion on the letter from the "Concerned Citizens of the Region" about the campground on Route 106. Bob reported that they acknowledge that they have received the letter but, the Campground is a Planning Board matter. No formal application for Site Plan review has been submitted to the Planning Board. The Selectmen have little to no authority at this time. The Planning Board are discussing potential changes to the Zoning Ordinance involving campgrounds. A special exception was granted by the Zoning Board of Adjustment for the proposed use as a campground. The work from this point forward will be a site plan review with the Planning Board.

The Roy's thanked the Selectmen.

The Board signed: A/P Manifest
 Payroll Manifest
 Veteran's Exemption
 Intent to Cut – Map 205 Lot 001, Map 225 Lot 002 and Map 22 Lot 006.
 Release of current use for Wyvan Road Lots.

George expressed concerns on the conditions of the roads. The Board had a brief discussion on creating a maintenance schedule. Ken offered his assistance.

The Selectmen reviewed the budget v. actual report.

Ken reported that he will be meeting with Howard Moffett, Bob Drew and Tyson Miller to discuss the Solar panels and how Unitil charges the usage.

Ken reported that Bob Fife approached him about a tree that had come down in a bar way in the Robert Fife Conservation Area. Bob had contacted Jim Sawicki to help remove it. Jim explained to Bob that he couldn't get the backhoe down through the field. Bob has contacted Brian Magoon for an estimate.

Ken reported that he received preliminary rates from the Health Trust showing the health insurance rates decreasing 6 – 9%.

The Selectmen signed a letter to the Concord Regional Solid Waste Co-op requesting the sale of property.

Ken is working on evaluation forms for employees. Ken will forward them to the Board for their review.

Ken reported that the NH Bureau of Education offers half day classes. Ken would like to see if the Department Heads are interested. This is a basic course on evaluation employees.

The Selectmen signed a Class VI Road waiver for the Armstrong's on Briar Bush Road.

Bob made a motion to appoint Dave Emerson as a member to the Agricultural Commission. George seconded the motion. All in favor by roll call, motion carried.

Web Stout attended the meeting to discuss an Involuntary Lot Merger.

Web submitted plans showing the location and configuration of the existing lot. This property is located on Boyce Road and is owned by Beverly Hugron and Donald Hugron. Web explained that basically, there are 2 residential structures on 1 lot. The one lot is made up of 3 separate tracts. These tracts were deeded separately then merged at some point.

Web is asking on behalf of his clients to have the lots unmerged by the Selectmen. Web reported that he would be making application to the Planning Board for a consolidation/lot line adjustment. These lots will not meet the current lot requirements but, each residential structure will be on its own lot.

George made a motion to unmerge the Hugron Lot (Tax Map 263 Lot 15) as they were involuntarily merged. Cheryl seconded the motion. All in favor by roll call, motion carried.

The next scheduled meeting will be held on November 3, 2014 at 5:00 PM at the Meetinghouse.

Cheryl made a motion to adjourn the meeting at 9:30 PM. Bob seconded the motion. All in favor by roll call, motion carried.

Respectfully submitted,

Jan Stout
Administrative Assistant