

Town of Canterbury  
Selectmen's Meeting  
August 3, 2015

Selectmen Present: Bob Steenson  
Cheryl Gordon  
George Glines  
Town Administrator: Ken Folsom

The meeting was called to order at 6:02 PM.

II. Administrative

Sign: A/P Manifest  
P/R Manifest  
Welfare Manifest  
Intent to Cut – Tax Map 225 Lot 2 & 228 Lot 6  
Abatement Application – Trinity Stable, LLC  
Purchase & Sales Agreement  
Letters of Notice of Offering for Sale or Conveyance  
Emergency Payment Policy

IV. New Business

The Board reviewed correspondence from Attorney Mark Hodgdon referencing Hancock Road maintenance.

The Selectmen reviewed correspondence from Town Counsel re: Town of Canterbury v. Calvin Dunn.

Notification from DES – Best Management Practice Compliance Inspection Report was reviewed.

Ken updated the Selectmen on the Transfer Station. Adrienne told Ken that on August 13<sup>th</sup> all the electronics will be shipped.

A general discussion was held on part-time hours and seasonal employment. Ken will work on a revision to the personnel policy.

I. Appointments

Budget Committee Members, Briggs Lockwood, John Carr, Bob Scarponi, Tyson Miller and Frank Tupper attended the meeting.

Ken distributed an outline of expenses and a cash flow spreadsheet. Ken reported that the tax collection is within 1 % of where we were at this time last year.

Frank asked if the cardboard baler was operational. Ken responded that it is not and that 3-phase power would need to be brought it. A quote from Unitil was received for approximately \$2,000.

Bob explained that the Selectmen, Fire Chief and Deputy Fire Chief will be having conversations this fall to discuss the purchase of a new fire truck. A brief discussion was held on the aging Jaws of Life equipment.

Bob updated the Committee on the Sam Lake House renovations. They will be interviewing an Architect in the near future.

Bob Scarponi suggested that the \$50,000 in the Rescue Equipment Reserve Account be used to replace the Jaws of Life.

The Selectmen thanked the Budget Committee for attending.

The Board reviewed the Action Item List.

### III. Approval of Minutes

Bob made a motion to approve the public minutes of the July 20, 2015 Selectmen's meeting as amended. George seconded the motion. All in favor by roll call, motion carried.

Bob made a motion to approve the non-public minutes of the July 20, 2015 Selectmen's meeting as written. George seconded the motion. All in favor by roll call, motion carried.

Bob made a motion to approve the non-public (2) minutes of the July 6, 2015 Selectmen's meeting as amended. Cheryl seconded the motion. All in favor by roll call, motion carried.

### V. Old Business

Bob made a motion to adjourn the meeting at 815 PM. Cheryl seconded the motion.

The next Selectmen's meeting will be held on August17, 2015 at 6:00 PM at the Meetinghouse

Respectfully submitted,

Jan Stout  
Administrative Assistant