

Town of Canterbury  
Selectmen's Meeting  
December 1, 2014

Selectmen Present: Bob Steenson  
Cheryl Gordon  
George Glines

Town Administrator: Ken Folsom

The meeting was called to order at 5:58 PM.

Budget Committee Members Briggs Lockwood, Seth Cohn, Bob Scarponi, Kelly Short, Chris Blair, John Carr and Art Rose attended the meeting.

The Selectmen explained to the Budget Committee that they have plans to submit a warrant article to install an HVAC system at the Municipal Building. Ken notified the Board that he had received a request from the Fire Chief earlier in the day that he would like to submit a warrant article for a new Fire Truck.

A general discussion was held on the proposed Fire Truck Warrant article.

The Selectmen and Committee reviewed the proposed 2015 budget.

- Information Technology -4%
- Elections/Town Clerk - 6%
- Financial Administration - 1%
- General Government Buildings -6%
- Insurance-11%
- Advertising +1%
- Building Inspector +2%
- Police Department +2% (will further review proposed wages)
- Fire/Rescue Department -2%
- Highway Department +1%
- Conservation Commission +3%
- Library +3%

The 2015 overall proposed budget is -2.7% from the 2014 budget.

A brief discussion was held on the Capital Reserves. The Conservation Commission has submitted a request to have \$12,000 put into their reserve fund. Ken explained that the Conservation Land Use Change Tax Fund currently has approximated \$122,000 and their reserve fund has approximately \$23,000, with a current total of approximately \$145,000 available to them.

The Selectmen updated the Budget Committee on the Sam Lake House Renovations. A discussion was held on obtaining a secure place for the historical records. Bob Scarponi explained that Historical Society could house them in the Old Elkins Library.

Chris Blair expressed concerns with the existing Town website. A general discussion was held and Kelly offered to contact an alternate company for website services.

The Selectmen thanked the Budget committee for attending and asked them to attend the January 5<sup>th</sup> meeting for further review/discussion on the proposed 2015 budget.

The Board signed:     A/P Manifest  
                              P/R Manifest  
                              SPCA contract  
                              Intent to Cut – Tax Map 230 Lots 20 & 27 – Hackleboro Road

The Selectmen reviewed the minutes of the November 17, 2014 meeting. Bob made a motion to approve the minutes as written. Cheryl seconded the motion.

The Selectmen reviewed the minutes of the November 24, 2014 meeting. Bob made a motion to approve the minutes as written. Cheryl seconded the motion.

Bob made a motion to authorize Ken to sign the Health Trust Agreement on behalf of the Town of Canterbury. Cheryl seconded the motion. All in favor by roll call, motion carried.

The next regularly scheduled meeting will be held on December 15, 2014 at 6:00PM at the Meetinghouse.

Cheryl made a motion to adjourn the meeting at 10:00 PM. Bob seconded the motion. All in favor by roll call, motion carried.

Respectfully submitted,

Jan Stout  
Administrative Assistant