

Town of Canterbury
Selectmen's Meeting
September 14, 2015

Selectmen Present: Bob Steenson
Cheryl Gordon
George Glines
Town Administrator: Ken Folsom

The meeting was called to order at 6:20 PM.

I. Appointments

Steve Cochrane

Steve is in to discuss the proposed paving of Creamery Rd. He referred to a letter that he wrote to the Selectmen outlining his concerns about the layout and drainage issues with Creamery Rd. He feels that the drainage needs to be improved and the road widened before the road is paved.

George and Bob feel that the roadbed should be correct before paving and that if there is a drainage issue, that that be corrected before paving also.

Steve offered to meet with Jim to give suggestions on how to correct the drainage issues.

Ken will contact Jim to let him know to delay the paving and will also check the tax records for the Right of Way widths for Creamery Rd.

Mike Donahue-Aries Engineering

Mike is in to discuss the storm water runoff regulations that apply to the Transfer Station. The EPA has ruled that the Stormwater Discharge rules require a Multi-Sector General Permit. The options for compliance include: Cover all material at the site, Adoption of a plan for continual monitoring of stormwater discharge and constructing a berm to direct stormwater discharge away from sensitive areas. The Board and Mike feel that that berm is the best solution. Mike will review the files on the Transfer Station and submit a proposal to the town for design and what permits are needed for the project.

Janet Robinson

Janet and her son David are going to be selling the property at 20 Baptist Rd. When they sold the adjoining property to the town for the Municipal Building in 2005 the town asked that if they were to sell the property at 20 Baptist Rd. that they contact the Board of Selectmen before putting it on the market.

They provided a market analysis and an appraisal of the property's value. The Board will review the property and pass the information along to the Planning Board for consideration.

II. Administrative

The Board signed: A/P Manifest
 P/R Manifest
 Intent to Cut – Tax Map 240 Lot 48
 Veterans Exemption
 Tax Abatement Request
 Application for Current Use –Tax Map 213 Lot 11
 Leave Request – Tom Bibeau, David Heath
 Avitar Tax Map Maintenance Agreement

III. Approval of Minutes

Bob made a motion to approve the public minutes of the August 17, 2015 Selectmen's meeting. Cheryl seconded the motion. All in favor by roll call, motion carried.

Bob made a motion to approve the public minutes of the August 5, September 2 and September 9, 2015 Selectmen's meeting as amended. George seconded the motion. All in favor by roll call, motion carried.

Bob made a motion to approve the non-public minutes of September 2 and September 9, 2015 Selectmen's meeting. Cheryl seconded the motion. All in favor by roll call, motion carried.

IV. New Business

The Selectmen reviewed Deed Waivers.

Bob made a motion to waive the deed for Tax Map 106 Lot 9. Cheryl seconded the motion. All in favor by roll call, motion carried.

George made a motion to accept a payment plan for Tax Map 101 Lot 48. Bob seconded the motion. All in favor by roll call, motion carried. -

Tax Map Lot the Selectmen will visit the property before making a decision.

The Selectmen reviewed correspondence from:

Town Council re: Calvin Dunn vs. Town of Canterbury.
State of NH-Dredge and Fill application for Intervale Rd.
Sharon Shea-Thank you letter to Sgt. Beaulieu for assistance in search and rescue on
August 23, 2015

The Selectmen signed the agreement with Central NH Planning Commission for the Hazard Mitigation Plan update.

Bob made a motion to authorize Ken to sign the agreement with Second Wind water systems for maintenance of the water systems at the Town Office and the Municipal Building. George seconded the motion. All in favor by roll call, motion carried.

Ken discussed the walkthrough of the Transfer Station. Ken, Cheryl, Jim and Adrienne did a follow-up walkthrough this morning. The items addressed in the walkthrough in April have all been taken care of.

One issue remains with the acceptance of Rigid Plastics. The disposal is very difficult and Adrienne feels that we should charge and dispose of in the packer truck. The Board agrees. The Board also reviewed a Mixed Fiber Recycling Analysis from Adrienne.

The Board reviewed a letter requesting funds for Milfoil abatement at Rocky Pond. The request will be forwarded to the Conservation Commission.

The Board reviewed an email request from a resident for a refund for fees for a motor vehicle registration. George made a motion not to refund the fee charge. Bob seconded the motion, all in favor by roll call, motion carried.

George reported that the Planning Board received a letter from a resident with concerns about the Church of the Woods. The resident feels that construction is being done without a site plan review having been done.

The Board asked that Ken notify Jim Snyder (Code Enforcement) and ask that he visit the property.

The Board reviewed a report from Adrienne on Mixed Fibers. Bob asked for an electronic copy of the spread sheet.

The Board authorized the purchase of a bullet proof vest for Cpl. DiFruscio.

The Town of Canterbury Board of Selectmen, in a majority vote, accepted the terms of the Emergency Management Performance Grant (EMPG) as presented in the amount of \$305 for the purchase of School Emergency Notification System Project. Furthermore, the Board acknowledges that the total cost of the project will be \$610, in which the Town will be responsible for a 50% match (\$305).

8:30 PM Bob made a motion to enter into non-public session to discuss a personnel matter. George seconded the motion. All in favor by roll call, motion carried.

Bob made a motion to exit the non-public session at 8:42 and to permanently seal the minutes due to the personnel matters discussed. George seconded the motion. All in favor by roll call, motion carried.

Bob read a draft of a letter to town residents reference the Police Chief. Bob will send a final copy to George and Cheryl for approval and then will send to town newsletter and email. Hard copies will also be posted.

The Board discussed an email from a resident on Shaker Rd. with concerns about the New Freedom Academy at 367 Shaker Rd.

Ken will contact the resident with details on the ZBA and Planning Board hearings.

V. Old Business

Ken updated the board on 381 Intervale Rd. The title company for the buyers have requested copies of paper work having to do with the deeding of the property. Ben is working on this. The sale is moving forward.

Bob made a motion to adjourn the meeting at 9:05 PM. Cheryl seconded the motion.

The next Selectmen's meeting will be held on September 28, 2015 at 6:00 PM at the Meetinghouse

Respectfully submitted,

Ken Folsom
Canterbury Town Administrator