

Town of Canterbury
Selectmen's Meeting
May 2, 2016

Selectmen Present: Cheryl Gordon
George Glines
Art Hudson

Town Administrator: Ken Folsom

The meeting was called to order at 5:01 PM

The Selectmen held a discussion on the Recycling Committee. Cheryl reported that they are currently waiting for the minutes of the Recycling Committee over the past few years. The Board discussed disbanding the Recycling Committee and creating a committee to examine all Solid Waste concerns and not just recycling.

Art made a motion to disband the Recycling Committee. George seconded the motion. All in favor by roll call, motion carried.

Cheryl explained that a mission statement needs to be made up for this new Solid Waste Committee. Ken added that this committee will also need to be looking at our contract with Wheelabrator and the way the Solid Waste is being handled in general.

Cheryl made a motion to open the Hazardous Mitigation Public Hearing and 5:28 PM. No one from the public attended. Cheryl made a motion to close the Public Hearing at 5:45 PM. Art made a motion to accept the Hazardous Mitigation Plan in its entirety as presented. Cheryl seconded the motion. All in favor by roll call, motion carried.

Appointments

Historical District Commission

Historic District Commission (HDC) Members Mark Hopkins, Kevin Bragg, Anne Emerson, Jeff Leidingner and Ginger LaPlante attended to discuss enforcement concerns.

Mark explained that they have an on-going issue with an applicant. Mark reported that he had received a complaint about the exterior doors installed at the Church without coming before the HDC. After contacting the Church, an application was filed in July 2015. The HDC and Church trustees had arrived at a compromise. The Church would replace the new doors for the boiler room with matching doors like the doors in the rear of the Church. In October Mark sent a letter to the Trustees asking for a status report. To date, they have received no response. The HDC met and decided that the next step taken would be to go to the Selectmen to ask for their assistance for compliance.

A brief discussion was held. The Board will instruct Jim Snyder, code enforcement officer, to pursue this complaint. Mark explained that the HDC has no authority to enforce their decisions and that is why they are requesting help from the Selectmen. He does not want to punish anyone, they are looking for support from the Board of Selectmen.

The Board signed:

- A/P Manifest
- P/R Manifest
- Welfare Manifest
- Veteran's Exemption – Tax Map 243 Lot 1
- Abatement Application – Tax Map 243 Lot 1
- Eversource Pole Petitions
- Application for Current Use – Tax Map 239 Lot 1
- Tax Map 239 Lot 2
- Tax Map 103 Lot 9

New Business

The Selectmen reviewed and approved a maintenance agreement for the new copier at the Sam Lake House.

The Board reviewed the Town of Canterbury organization chart. Art made a motion to accept the organization chart as amended and will become part of the personnel policy manual. Cheryl seconded the motion. All in favor by roll call, motion carried.

A brief discussion was held on the proposed drive-in-theatre at Brookford Farms. George suggested sending a certified letter outlining the procedure to hold this type of event.

Ken report that the owners of 109 Ayers Road had applied to the Zoning Board of Adjustment for a variance last September. This application was denied. Ken was recently notified that both sides of the structure are being rented. Art asked to have the Code Enforcement Officer contacted and ask that he make an initial contact with the property owner quickly.

Ken reported that a seminar is being held on June 7th through the Attorney General's office for Library Trustees, Cemetery Trustees and Trustees of the Trust Funds. Ken offered to attend the seminar as well. The Selectmen approved and asked Ken to attend.

Ken reported that the Personnel Policy talks about an introductory period being 1 year. Ken feels that this should be reduced to 60 – 90 days. The Board approved the change to 90 days. Ken will amend the policy and bring it to the next meeting for their signatures.

A brief discussion was held on the 4th of July parade and fireworks. Cheryl will reach out to Scott Ruesswick to see if he needs any help with the fireworks display.

Approval of Minutes

The Board reviewed the Public minutes of the April 18, 2016 Selectmen's meeting. George made a motion to approve the minutes as written. Cheryl seconded the motion. All in favor, motion carried.

A brief discussion was held on obtaining training material for the Highway Department.

George updated the Selectmen on an application they received that the City of Concord feels they should have been part of the approval process. Jim Snyder will be sending them a letter.

George made a motion to adjourn the meeting at 7:45 PM. Cheryl seconded the motion.

The next Selectmen's meeting will be held on May 16, 2016, at 5:00 at the Meeting House.

Respectfully submitted,
Jan Stout
Administrative Assistant