

Town of Canterbury  
Selectmen's Meeting  
June 20, 2016

Selectmen Present: Cheryl Gordon  
George Glines  
Art Hudson

Town Administrator: Ken Folsom

The meeting was called to order at 5:05 PM

**Administration**

The Board signed: A/P Manifest  
P/R Manifest  
Land Use Change Tax – Tax Map 101 Lo 83  
Tax Map 230 Lot 19  
Timber Tax Levy  
Fire Department Appointment Slips  
Leave Requests  
Conservation Commission Conditions Report

**New Business**

A general discussion was held on the building permit files and the current process of issuing them. Ken proposed to have Jim Snyder bring in all files that are currently housed at his residence into the Town Office and ask Jim to come to the office on a weekly basis and review the files. The Board approved Ken's proposal and ask that he move forward.

Cheryl made a motion to enter into non-public session at 5:28 PM to discuss a personnel issue. George seconded the motion. All in favor by roll call, motion carried.

Cheryl made a motion to exit the non-public session at 5:42 and to permanently seal the minutes due to the personnel matters discussed. Art seconded the motion. All in favor by roll call, motion carried.

Ken reported that he had received a call from Road Agent, Jim Sawicki letting him know that the Town had been sent an email on April 6, 2016 notifying the Town that they are eligible for a grant for a waste oil container. The email was sent to [canterburytransferandrecycling@gmail.com](mailto:canterburytransferandrecycling@gmail.com). This Town has not been able to take possession of this email account and therefore missed out on the grant. Ken suggested that Chuck re-send the emails to the vendors with the correct email address.

A brief discussion was held on the PAYT bags and asked Ken to have Chuck put a reminder in the newsletter.

Ken reported that the Town of Loudon will no longer be accepting glass from the Transfer Station. A brief discussion was held on obtaining a 30 yard container and the associated costs to have the glass hauled away.

The Board reviewed a letter from the Forest Society regarding ATV activity on the Class VI Road that leads to the river. The Class VI Road cannot be closed unless it is approved at Town Meeting and keys would need to be made available to abutting land owners. The ATV activity is on the property belonging to Brookford Farm and the forest society has an easement. The Selectmen will ask the have the Police visit the area more frequent.

### **Appointments**

#### **Road Agent – Jim Sawicki**

Jim submitted revised prices he received for paving projects. The Board of Selectmen approved for Jim to enter into a contract with Advanced Paving and have him line up the work to be done on Hackleboro Road.

Cheryl asked if repairs to the culvert on Briar Bush had been done. Jim explained that his workers went to a culvert maintenance class. If the existing culvert is over 150 years old they need State of NH Historic people involved. If they were to put in a pipe next to the culvert, this would require an Engineer. The flooding occurs in the spring runoff, it is a large area, but not deep.

Jim updated the Selectmen on the road side mowing.

The Board thanked Jim.

#### **Fire Chief Pete Angwin**

Pete distributed the monthly call volume.

Pete reported that he has been having issues with the new Fire Truck. There has been some miscommunication between Ferrara and Pete. Pete noted that they are not getting what was originally promised to them. Pete is looking for guidance from the Selectmen. Ken explained that Pete should look at the original contract and get a time line of any communication on changes. Ken will review this with Pete. Pete stated that the compartment changes is the current hold up.

The Board thanked Pete for attending.

#### **Tax Collector Ben Bynum**

Ben reported that they have collected 73% of the July taxes. He hasn't had a chance to get to the deeding yet, he hopes to in a week of two.

The document shredding date has been changed from the 12<sup>th</sup> to the 13<sup>th</sup>.  
The Selectmen thanked Ben for attending.

#### **Police Sergeant – Ernie Beaulieu**

Ernie distributed the monthly statistics and schedule. The Selectmen informed him that he will be attending a Field Officer Training in July.

The Board thanked Ernie for attending.

### **Approval of Minutes**

The Board reviewed the public minutes of the June 6, 2016 Selectmen's meeting. George made a motion to approve the minutes as written. Cheryl seconded the motion.

The Board reviewed the non –public minutes of the June 6, 2016 Selectmen's meeting. George

George made a motion to adjourn the meeting at 7:25 PM. Art seconded the motion. All in favor by roll call, motion carried.

The next Selectmen's meeting will be held on July 11, 2016, at 5:00 at the Meeting House.

Respectfully submitted,  
Jan Stout  
Administrative Assistant