

Town of Canterbury
Selectmen's Meeting
July 16, 2018

Selectmen Present: Art Hudson
Cheryl Gordon
George Glines
Town Administrator: Ken Folsom

The meeting was called to order at 5:00 PM

Administrative

The Board signed: A/P Manifest
P/R Manifest
Intent to Cut

Minutes

The Selectmen reviewed the minutes of the July 2 2018 Selectmen's meeting. Art made a motion to approve the minutes as written. George seconded the motion.

New Business

Art made a motion to enter into non-public session at 5:21 PM to discuss a personnel matter. George seconded the motion. All in favor by roll call, motion carried.

Art made a motion to exit the non-public session at 5:35 PM and to permanently seal the minutes due to the personnel matter discussed. George seconded the motion. All in favor by roll call, motion carried.

Appointments

Energy Committee Members Ruth Heath and Fred Portnoy attended the meeting. Ruth and Fred distributed the mission statement of the committee. They are looking to get the Selectmen's input and approval.

The Committee would like to meet with each of the department heads to learn what their needs would be and to let them know that they are available to help in any way.

Ken reported that the only large project now is the Sam Lake House. Over a period of time, all the exterior lights at the municipal building were replaced with LED lights. The next large long-term project will be at the Transfer Station. They are exploring the options available to be able for possibly changing over to 3 phase power.

Art suggested to Ruth and Fred that they attend a Solid Waste Committee meeting.

A brief discussion was held on the Solar Panel project. Fred will meet with Ken on Thursday, July 19th to discuss.

The Board thanked Ruth and Fred for attending.

Road Agent John O'Connor attended the meeting.

Art asked if John could make sure that the lawns in the center are mowed before the weekends. John explained that he has been holding off trying to keep the center green.

A general discussion was held on Orchard Road. George asked if a different material could be used on the hill. John will look into this, he may be able to add ledge pack to that area.

The Board thanked John.

Fire Chief Guy Newbery attended the meeting. Chief Newbery distributed the monthly statistics. Guy updated the Board on recent training, two firefighters completed their Firefighter II practical and written testing and passed both. One firefighter completed testing for his Advanced EMT and is awaiting the test results.

All the vehicles have had their annual inspection. Tanker 1 was out of service for one week, but is back in full service.

The Chief updated the Selectmen on recent events and incidents.

Guy reported that he has sent the requirements to Brookford Farm for having a tent for a public assembly. He has not heard back from them but he will follow up with a site visit before the next event to ensure they comply with the state rules on inspections. The Selectmen thanked Guy for coming in.

Chief Mike Labrecque attended the meeting.

Mike distributed the monthly statistics. He reported that the IMC software is in the works and should be up and running soon.

A brief discussion was held on the NHMS race schedule.

The Board thanked Mike for attending.

David Day and Ken Stern attended the meeting to discuss Riverland. Chief Labrecque joined the meeting.

David reported that that area has become very popular this year. In a 10-day span there was 960 cars at Riverland. He questioned if the road is capable of handling that amount of traffic. People are parking on both sides of the road, leaving no space for emergency vehicles if needed. David praised the Canterbury Police Department for responding to his concerns.

He wants keep the area a safe neighborhood and offered to help the Town or Police Department in any way he could.

Ken Stern explained that he visited Riverland on a Sunday around 5 pm. He was amazed at the number of people. He observed a lot of families use the beach area. He is concerned that there is a public health issue by not having a bathroom facility. A brief discussion was held on having a port-a-potty. Art asked Ken if he would discuss this with the Conservation Commission. Ken replied that he didn't believe that this is a function of the Conservation Commission as it is Town property.

A brief discussion was held on putting in a dumpster in the parking area. Ken S. suggested that instead of putting in a dumpster, an organized effort of volunteers could be created to pick up the trash. Art asked if the Conservation Commission had any volunteers. Ken was not sure and suggested the town crew.

A general discussion was held on parking concerns. Chief Labrecque suggested putting up "no parking" signs in the roadway.

The Board thanked Chief Labrecque, David & Ken for attending.

Ken explained that Mark Marr contacted him about the Canterbury Fair. In the past, the Transfer Station has closed at noon and the packer truck was brought to the center. Mark suggested that a dumpster be brought in and the Transfer Station remain open. Ken will discuss with Lisa Carlson and will contact Dumpster Depot.

Ken shared a letter he received from a resident with concerns of a property in their neighborhood. Ken will have the Code Enforcement Officer to visit the site.

Ken updated the Board on a conversation he had with Charlie Bassett concerning his property on Oxbow Pond Road. The Selectmen will discuss the possibility of re-zoning the area with the Planning Board.

Art made a motion to adjourn the meeting at 7:42 PM. George seconded the motion.

The next scheduled Selectmen's meeting will be held on August 6 2018 at 5:00 PM at the Meetinghouse.

Jan Stout
Administrative Assistant