

Town of Canterbury  
Selectmen's Meeting  
October 16, 2017

Selectmen Present: Cheryl Gordon  
George Glines  
Art Hudson

Town Administrator: Ken Folsom

The meeting was called to order at 5:03 PM

**Administration**

Signed: A/P Manifest  
P/R Manifest  
3 Leave Requests  
Application for Restoration of Involuntarily Merged Lots  
Primex 2-year contract  
Petition to amend Pole Licenses  
Intent to Cut – Tax Map 240 Lot 6, Tax Map 102 Lot 69  
Timber Tax Levy

**Approval of Minutes**

The Selectmen reviewed the minutes of the October 2, 2017 Selectmen's meeting. George made a motion to approve the minutes as written. Art seconded the motion. All in favor by roll call, motion carried.

**Appointments**

Assessor Mandy Irving attended the meeting to discuss amending the Utility pole petitions. As part of the ongoing Litigation between Fairpoint and Municipalities it was suggested in 2013 to amend the current pole licenses to include the language as written in a section of the proposed amended pole petition. The Selectmen will need to have a public hearing. Jan will schedule the Public Hearing for November 6, 2017.

The Board thanked Mandy.

Jim Sawicki, Rich Niolet, John O'Connor, Mark Marr and David Heath attended the meeting to discuss the Highway Department work schedule.

The Highway Department is currently working 4 (10) hour days in the summer and 5 (8) hour days in the winter. The employees proposed keeping their schedule of four 10 hour days year round. David explained that it would enable them to make appointments and not lose any time. Jim explained that if they needed to make an appointment, they are down a man for the day.

A brief discussion was held on the timing of the winter storms. If a storm should happen during the week, the time that they worked on Friday would be overtime.

Art doesn't believe this would be beneficial to the Townspeople. Art stated that this is something that the Selectmen would take into consideration and discuss.

The Board thanked Rich, John, Mark and David for attending.

Jim reported that the trailers have been moved at the Transfer Station.

They have started installing the new water line next to the existing one.

Jim explained that the "Sharp Curve" and reduced speed limit signs on Old Tilton Road near the intersection of Lamprey Rd. have been installed. George asked if additional gravel could be added to the inside corner to increase the shoulder. Jim will take a look at it and see what he can do.

Jim asked if the Selectmen would consider discontinuing taking yard waste (leaves) at the Transfer Station. They are running out of room to house this. They would continue to accept brush but not the leaves. Ken suggested that if they are interested in doing this, it should be done next year and give the Townspeople advanced notice.

Jim reported that the garage door openers are being installed the week of October 23<sup>rd</sup>. He is in the process of getting prices to replace Truck #7. George stated that he would like the Board of Selectmen to see options of what is available. George asked Jim to check into trucks similar to a 550 and heavier.

The Board thanked Jim for attending.

Fire Chief Guy Newbery attended the meeting.

Guy distributed the monthly statistics of the department.

Guy reported that he has been meeting with the Forest Ranger to discuss the process to turn back in the military surplus 1954 Dodge M-37 forestry vehicle.

The Department have participated in Fire Prevention Week activities, 120 students for the Elementary School participated in educational studies at the Station. The Members provided age specific training to the various groups of students, teachers and parents that came through.

They are working with the E-911 staff on updated the maps.

Guy reported that they had assisted the Town of Loudon with a significant Hazardous Material incident. They also worked with the Canterbury Police, NH Fish and Game and the Loudon Fire Department assisting with finding and removing a lost hunter in the woods.

The Board thanked Guy for attending.

Tax Collector/Town Clerk Ben Bynum attended the meeting.

Ben reported that when we get the tax rate, he will be ready to run the Tax bills. Ben explained that he may be interested in taking a Grant writing course. Ken will update him on any courses that he comes across.

The Board thanked Ben for attending.

Police Chief Mike Labrecque

Cheryl made a motion to enter into non-public session to discuss a personnel matter at 6:10 PM. Art seconded the motion. All in favor by roll call, motion carried.

Cheryl made a motion to exit the non-public session at 6:16 PM and to permanently seal the minutes do to the personnel matters discussed. Art seconded the motion. All in favor by roll call, motion carried.

Mike distributed the monthly statistics for the department. Mike updated the Board on 2 on-going cases.

He is currently working on pricing for cruisers, purchase v. leasing.

The Board thanked Mike for attending.

### **New Business**

A brief discussion was held on the request made by the Highway Department. The Selectmen will do some research with surrounding Towns to see what the schedules are for their Highway Department.

Ken reported that Shaker Village submitted in a payment of \$2,000 for payment in lieu of taxes.

Ken updated the Selectmen on 3 code enforcement issues. He has had one resident come in to talk to him, but has no response from the other 2.

Ken reported that he had been contacted by a representative of a property owner that was deeded to the Town. The representative would like to schedule a meeting to discuss the payment options.

The next Selectmen's meeting will be held on November 6, 1017 at 5:00 PM at the Meeting House.

Cheryl made a motion to adjourn the meeting at 6:55 PM. George seconded he motion.

Respectfully submitted,

Jan Stout  
Administrator Assistant