

Town of Canterbury
Selectmen's Meeting
July 24, 2017

Selectmen Present: Cheryl Gordon
George Glines
Art Hudson

Town Administrator: Ken Folsom

The meeting was moved to the Safety Complex because of the inability to use the Meeting House because it was full of books for the fair book sale. A notice was posted at the Meeting House and on the Town's Website.

The meeting was called to order at 5:05 PM

Appointments

Church Trustees Jim Wieck, Rick Crockford, Jim Sojka, Ginny Litalian and the Parker-Buchanan's.

The Selectmen asked the Trustees to meet with the Selectmen to discuss the regulations the State is imposing on the Town because of a classification change based on the number of "Non-Transient" users. . The classification of "Non-Transient water system" has been applied because there could be over 25 people having access to the municipal water system. These changes include hiring a certified operator for the water system, additional water testing. If the number of people accessing the water system could be reduced to 24 or less, there would be no changes required. Currently the "Canterbury Kids" is licensed for 22 children, using that number and the number of employees puts the Town into the new category.

A brief discussion was held on how the number of users is determined. Ron Turcotte feels that if a child is at the daycare for only 2 – 3 hours per day, it's not fair to consider that for full-time.

Ken explained that if we were able to keep the numbers down the Town would not be required to

- Hire a certified operator
- Increase monitoring
- Obtain a permit to operate
- Maintain records of testing and training.

Ron Turcotte mentioned that the Spruces has Gilford Well manage their water system. He would prefer to not ask Mindy of Canterbury Kids make any changes and suggested that Gilford Well be contacted.

Jim Wieck asked Ken if he would get the costs for the operator and he will look into the costs of the water sampling.

The Selectmen thanked the Trustees for attending.

Chief Michael Labrecque

The Chief reported that Tom Bibeau will be graduating the academy and has been voted to be the class speaker.

Cheryl stated that she had received a call from a woman that lives in Penacook asking to have security cameras installed at Riverland. A general discussion was held on what would be required to install a camera.

The Board thanked Chief Labrecque.

Chief Guy Newbery

The Chief distributed the activity report year to date. Guy reported that he and Dave Nelson have been working with the Firehouse Software to manage their reports. He has added the firehouse software to 2 computers. He has supplied a link for the official website for on-line fire permits.

Guy is presently working on the grant for the SCBA's that was approved at the last town meeting.

The Fire Department received a thank you letter from JPI Pyrotechnics thanking them for their assistance with the fireworks display.

The Board thanked the Chief.

Tax Collector Ben Bynum

Ben reported that he has started the deeding process and will be submitting an updated list for the Selectmen. Ben explained that he and Lisa have been going through the dog license list and will be sending out notices to the dog owners.

Ben mentioned that Tuesdays are for the most part quiet and suggested adjusting their office hours. Ken had talked to the Sam Lake staff about changing their hours as well. Ken and Ben will further discuss.

Ben reported that 6% of the residents are registering their vehicles on-line.

The Selectmen thanked Ben.

Adrienne Hutchinson

Adrienne explained that she received a letter from the Health Trust denying her request to have the money she deposited into her FSA through payroll deduction. She was denied because she did not sign up for the cobra plan after leaving her employment with the Town, causing her to forfeit these funds. She is asking the Board to reconsider returning the funds she had deposited. Ken will contact the Health Trust and get back to her.

Mark Hopkins

Mark reported that he is happy to do the project for the Sam Lake House. A discussion was held on how the contracts and billing would be handled. Mark explained that if the Town is proposing to be the General Contractor he proposes that he be a working foreman. Mark explained that he is willing to cut his hourly rate in half for this project. Art suggested that we contact Town Counsel to see about the contacts.

The Board thanked Mark.

New Business

Ken reported that he had received an estimate for garage door openers and is waiting for an estimate from the electrician.

Ken explained that the Highway Truck #7 has a cracked frame. The Highway Truck capital reserve will have around \$180,000 at the end of this year. Ken asked Jim to get proposals to replace this truck.

Ken reported that in 2015 we had sent out an invoice for a 2 day brush fire on Baptist Hill Road. This invoice was to reimburse the Town for costs paid out other towns that assisted in putting the fire out. Mary has sent several letters to the property owner but has not been acknowledged. Ken would like to send out another letter to the property owner letting them know that if this is not paid, we will take actions by small claims.

Ken reported that the Historic District Commission are proposing changes to their fee schedule. The Selectmen will review and discuss at the next meeting.

Ken reported that Mark Stevens has started perambulating the town bounds.

Approval of Minutes

The Board reviewed the minutes of the July 10, 2017 Selectmen's meeting. George made a motion to approve the minutes as amended. Cheryl seconded the motion. All in favor by roll call, motion carried.

The Board reviewed the minutes of the July 14, 2017 Selectmen's meeting. George made a motion to approve the minutes as written. Cheryl seconded the motion. All in favor by roll call, motion carried.

Cheryl made a motion to adjourn the meeting at 7:25 PM. George seconded he motion.

The next Selectmen's meeting will be held on August 7, 2017, at 5:00 at the Meeting House.

Respectfully submitted,

Jan Stout
Administrative Assistant